CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Minutes of the Meeting of October 20, 2006 (Approved)

Members Present:  Dana Edwards, Kris Erway, Karina Garbesi (Chair), Saeid Motavalli, Sue Opp, James Petrillo, Steve Ugbah

Members Absent:  Armando Gonzales, Jose Lopez, Nancy Mangold

Visitors:  Liz Ginno, Mark Karplus, Marilyn Silva, Don Sawyer

1. Approval of the Agenda

   The Agenda was approved. M/S (Ugbah/Erway), Unanimous.

2. Approval of the Minutes of 10-06-06

   The Minutes were approved, as corrected.

3. Chair’s Report

   Garbesi discussed a draft resolution that had been distributed to COBRA members regarding the nature of the post-retirement position and salary of President Rees. This resolution would ask the Academic Senate to request clarification from the Chancellor’s Office regarding this position. The Mercer Human Resources Report describes two compensation packages for retired CSU Executives and Rees’ compensation package is not consistent with either. Also, the fact that her salary is being paid by CSUEB instead of the Chancellor’s Office is inconsistent with the Executive Transition Program. After much discussion, there was a motion that COBRA forward a memo that would report COBRA’S findings and concern to EXCOM, and which would ask for clarification from the Chancellor’s Office regarding this appointment M/S (Ugbah/Opp).  Approved unanimously.  Garbesi will revise the resolution and distribute it to COBRA members before forwarding to the Senate.

   Garbesi has requested a report on the salaries of incoming tenure-track faculty from Gonzales, which will be emailed to COBRA members.  Gonzales will provide the University Library with a copy of the current salaries of all CSUEB faculty and staff members, which will be placed on Reserve and be available to the public.

4. President’s Budget Report
Erway distributed a document detailing projected budgets for 06/07 for the Parking and Housing Revenue Funds. These Enterprise funds, which were once called Revenue Funds, are self-supporting, and do not come from the Foundation. She is working on a report format for providing this information in the clearest manner, which is complicated by the fact that CSUEB reports are first required to be in Legal Accounting mode, and then must be transferred into GAAP (Generally Accepted Accounting Principles) mode. There are serious concerns for the future regarding revenue from Parking operations, which is not projected to cover expenses. It was clarified that revenues from ticketing goes into the Alternative Transportation budget. Several questions were raised regarding the DCIE (Department of Continuing and International Education) document. It was decided that discussion would continue at a future COBRA meeting when more information could be provided.

5. COBRA’S Response to President on Proposed Planning, Assessment, and Budget Committee

Garbesi brought attention to her message of response dated October 11 to the President’s UPABC Proposal which was sent to the President and COBRA members via email. Her response included a request to invite all COBRA members to attend UPABC meetings since COBRA members need to hear the budgetary information that would be presented at UPABC. Holding the meetings on alternate Fridays in the same time slot as COBRA meetings might best alleviate potential scheduling conflicts. Sawyer will investigate this possibility with Qayoumi.

Discussion then commenced on the Proposed UPABC Committee membership. Garbesi brought attention to a memo addressed to her as COBRA Chair from Liz Ginno, Chair of the Library faculty. This memo requested COBRA support for the inclusion of a member of the Library faculty in the UPABC Committee membership. The President’s Proposed UPABC Committee membership includes a faculty member from each College but not from the Library. A Librarian has been a regular member of the President’s BAC Committee in the past. Sawyer discussed a conversation he had with Myoung-ja Kwon, University Librarian, in which she indicated her desire to have a Library representative on UPABC.

Several faculty membership scenarios for UPABC membership were discussed. Perhaps membership might be comprised of the COBRA Chair and 3 “senior” COBRA members (at the current time, those who were appointed to 4-year terms). This would still leave a College or the Library without a faculty member on the Committee. Another option would be to take out any mention of “College” and have COBRA elect 3 members to serve on UPABC. Some concern was expressed that each College should have a UPABC member, and that a scenario might exist where the Chair of the Academic Senate, the CAPR Chair, and the COBRA Chair might all be from the same College. Another option discussed would be to increase the UPABC membership by including one additional faculty member from the Library.

Garbesi proposed submitting two proposals to the President for consideration. These
would reflect the consensus of COBRA regarding UPABC membership. The first and preferred proposal would be to increase the UPABC membership by one faculty member to ensure that the Library and each College would have representation. The second would be to keep the number of COBRA representatives at 3 (as in the Proposed UPABC membership) but to eliminate all mention of Colleges in the composition of membership from COBRA. These proposals will be sent to the President and COBRA members. Once this membership issue is resolved, COBRA can begin deliberation of item 6 on the Agenda.

6. **COBRA Deliberations:** Given the structure of the President’s UPABC, how shall COBRA reorient itself to achieve its Academic-Senate-dictated mandates?

   This item was deferred until a future meeting.

7. **Establish COBRA goals and priorities for 06/07**

   This item was deferred until a future meeting due to lack of time.

8. **Dates and locations of future meetings**

   Garbesi reminded COBRA members of the Room changes for the November 17 and December 1 meetings, which will be held in WA 800.

9. **Adjournment**

   The meeting was adjourned at 11:01 am.

Respectfully submitted,
Dana Edwards, Secretary