CALIFORNIA STATE UNIVERSITY, EAST BAY  
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION  

Minutes of the Meeting of February 2, 2007 (approved)  

Members Present: Dana Edwards, Kris Erway, Karina Garbesi (Chair), Armando Gonzalez, Jose Lopez, Nancy Mangold, Saied Motavalli, Sue Opp, James Petrillo, Melany Spielman  

Members Absent: Steve Ugbah  

Visitors: John Charles, Bill Dines, Myoung-ja Kwon, Hank Reichman, Don Sawyer, Lee Thompson  

1. Approval of the Agenda  
   
The Agenda was approved with no changes.  

2. Approval of the Minutes of 1-19-07.  
   
The minutes were approved with no corrections.  

3. Chair's Report  
   
Garbesi reminded COBRA members that the updated COBRA priorities list has been distributed by email. If any changes are desired, they may be discussed at the next COBRA meeting, which is scheduled for February 16. At this meeting, Opp and Spielman will report on existing documents related to faculty participation in budgetary decision making at the College and Department levels.  

The regularly scheduled COBRA meeting on March 2 will be replaced by a University Planning, Assessment, and Budget Committee meeting. It is expected that all new campus Vice Presidents, with the exception of the VP of Administration and Finance, will be in attendance. Garbesi suggested scheduling an additional COBRA meeting on the Following Friday, March 9, and COBRA members expressed agreement. Gonzalez will be receiving the last College budget report soon, and will share the College budgets with Garbesi. Erway will report on the new budget reporting system at this meeting.  

4. VP John Charles, Report on ICS and CMS Budget Issues  
   
Charles thanked the Committee members for the opportunity to address COBRA. He then discussed five topic areas: Blackboard, Central Management System (CMS), the campus IT budget, the IT Services and Support document, and service-level structural deficits. The following documents were distributed: (1) the IT@CSUEB Services and Support Provided to the Cal State East Bay
Community by the IT Services (ITS) Division, (2) CMS Loan and One-Time Funding History at CSUEB, and (3) IT (ITS) SLA-Based Budget Gaps. Also distributed were tables on Instructional Technology Spending per Student, the CSUEB Total IT Budget Capacity, and Server Lifecycles. Among the major concerns detailed in these reports are the fact that aging servers are putting critical academic and administrative systems and services at risk, and that student and faculty technology access needs are not being satisfactorily met at CSUEB due to critical funding shortages.

Blackboard has suffered from major capacity problems in the past two years due to a high-growth situation and the lack of processing capacity. A new Blackboard system will need to be rebuilt alongside the old system. This may take place mid-quarter in the Spring Quarter or later. The older Blackboard servers will repurposed for other uses.

Charles reported on the CMS budget plan, which details the CMS loan and one-time funding history at CSUEB. Reichman thanked Charles for the document, and noted that this is the first thorough accounting plan for CMS that has been made available to faculty since the CMS project began.

Charles discussed the IT@CSUEB document in detail, which describes service level agreements for core IT Systems and services, Academic Technology and Classroom services, Administrative Information Systems and Services, and Project Management Services. Charles stressed that IT was trying to strike a balance in leveraging what resources are available. This document will be widely disseminated on the campus. Charles and Reichman have discussed a potential open forum on campus to discuss the document.

5. Next meeting on February 16

The next meeting will take place on February 16 at 9 am in the President's Conference Room.

6. Adjournment

The meeting was adjourned at 11:15 am.

Respectfully submitted,
Dana Edwards, Secretary