CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON RESEARCH

Minutes of the meeting of February 15, 2007

Members Present: Liz Ginno, Brian McKenzie, Nicole Howard, Dong-Won Choi, Melissa Michelson, Jane Lopus, Kelly Fan, Silvina Ituarte, and Victoria Jensen (presidential appointee)

Members Absent: Craig Wilson

Guests Present: Marilyn Silva (CLASS), Micah Frankel (CBE), Michael Leung (COS), Myoung-ja Kwon (UL), Emily Brizendine (CEAS)

1. The agenda was approved with the amendment that New Business would be discussed first to accommodate the administrators present.

2. The minutes from February 1, 2007 were amended and approved

3. New Business:
   a. A discussion was held with the Deans and Associate Deans present regarding release time for faculty support grants. Issues regarding the lines of funding were clarified and the administrators collectively indicated that the colleges are willing to allow for faculty release time if the cost for the assigned WTUs is not passed off to their respective colleges. Other issues, such as giving Deans ample time to assess and sign off on faculty proposals, and adjusting the dollar amount designated per WTU, were discussed. The Associate Deans and Deans were advised to notify their faculty in advance of the deadline that signatures were required and not pro forma.

   b. Brian McKenzie suggested putting a link on the “Professional” (Faculty) component the University’s website connecting to the ORSP website.

4. Report of the Chair:
   a. Liz Ginno reported that the Subcommittee to review Student Research Proposals will meet at 2pm on March 12th.

   b. The search committee for the Director of Faculty Development was announced.

5. Report of the Presidential Appointee
   a. The call for proposals for FSGs were scheduled to go out to tenure-track faculty, as well as 168 members of the lecturer electorate, per the terms agreed to by the committee.

   b. A database is being developed that will track FSG recipients, their budgets, and their final reports.

6. Old Business (none)

The meeting was adjourned at 3:45pm.

Submitted by,
Nicole Howard, Secretary