1. Approval of the agenda

M/S/P (Caplan/Larsen) to approve the agenda as amended

2. Approval of the minutes

No minutes to approve

3. Reports

A. Report of the Chair

Reichman announced the following events: David Henderson from the Stanford Hoover Institute will speak on January 10 in the University Union on “How to Minimize Decisions That You Will Later Regret”; Michael Parker, of Lifeskills 411, will conduct a seminar on January 13 in the University Theatre on helping individuals avoid unhealthy relationships; beginning January 8, the University Art Gallery will feature “Global Vision: A Survey of World Art”; on January 15, the City of Hayward will hold a Martin Luther King celebration from 6:30-9 p.m. at Centennial Hall and members of the Executive Committee are invited to attend.

CSUEB will hold an “Access to Excellence” conversation on March 1 as part of the CSU strategic plan. Reichman will be in Long Beach next week for Statewide Senate meetings and will talk with Gary Richard to get a better sense about expected meeting content and logistics.

The Chair met with President Qayoumi, Interim Provost Dorer, and COBRA Chair Garbesi today and received a great deal of new financial information; Reichman deeply appreciates the President’s openness with regard to budget matters; details will follow in the President’s report.

In his email to Senators, Reichman had reported that the faculty lunchroom in the new University Union would be available from 11:30-1:30; yesterday, Pacheco told him that the latest idea regarding the room is to use it as a general faculty lounge; however, faculty would have to pay a membership fee (likely $20/month, which he informed her is much more than the old faculty club), as student members of the University Union Board are opposed to faculty using, without cost, a building that students paid for with their fees. It was a casual encounter and Reichman promised to meet with Pacheco about the issue. Woods reported that she inquired about the faculty lunchroom today and was told, “you have to pay for this.”

Reichman reported that a new degree in Construction Management is under discussion as a degree program in Engineering. It would be a leap forward for careers and service to the state. Dean Leung and Chair Motavalli report that the B.A. might conceivably be a totally online degree. There is currently a shortage of qualified construction managers, loosely defined as someone between an engineer and a foreman. As we have had problems in past with new programs that seem like a fait accompli by the time they reach the Senate and other committees, Reichman suggested that a resolution or statement of intent on the matter be offered for the Senate to consider (similar to the Ed.D resolution). Saeid Motavalli and Dean Leung will meet with Janet Patterson (CAPR), Eagan (CIC), Reichman and Bellone (AVP Academic Programs) to develop goals and prepare a preliminary report of intent for CIC and CAPR. In response to Caplan’s question regarding whether the degree will lead to licensure, Leung said his understanding is that there is no license process; this is primarily a degree to enhance employment opportunities/knowledge in construction.

On January 8, Reichman met with members of the PeopleSoft Steering Committee. The student module of CMS is being implemented this year and will go live at the end of Spring quarter. Unlike the unfolding of DegreeWorks (CMS includes both degree and audit modules), the University will start with newly enrolled students in Summer and Fall 07 and then work backwards. There will be faculty input into the program; GE portions have already been entered and vetted by Sally Murphy. We will have to do the same with all other programs, possibly vetted by Department Chairs, largest programs first. By the end of Spring, the new student module will
be the only way we faculty will be able to submit grades as there will be no more printed forms or Blackboard grading mechanisms. This means faculty will need to be made aware of and taught how to use the module via online and face-to-face training by end of Spring quarter; this should be relatively easy as it involves web-based software. CIC will have an opportunity to pilot the software, as a representative body of faculty interested in curriculum, and there will be an ExCom presentation on 1/30 to demo the module (not training); Woods suggested graduate advisors would be a good group to train early, too. In response to Caplan’s concern about advising, Charles stated that the new software will include program requirements, advising checks, transfer checks, and the grading module. Caplan underscored the need to make a concerted effort to train faculty on how to use the module. In answer to the concern of Summer Quarter having mostly lecturers, some hired just before the start of the quarter, Charles stated that a priority is to identify a trained faculty member in each area/college to deal with new students in summer quarter. Suess urged caution in scheduling training during summer quarter.

Reichman reported that Student Affairs has in place a Renaissance Scholar Grant program that has promised priority registration for the 120 or so participating students. This is a violation of university policy, as only the Senate can grant exceptions to the priority registration policy. The contract has been signed. Reichman stated that the Summary of Actions will reflect that it happened but was not approved and that any proposals/offers in the future will be approved by the Senate in advance, and that the Executive Committee reminds the administration of our policy. Bellone stated that currently, athletes and students with disabilities are given priority registration. Dorer noted that the Renaissance students come in as frosh and will have this priority as long as the grant is funded here. Caplan noted that the number would be large after several years. Reichman noted that we are contractually obligated at this point. Reichman also noted that Bellone noticed and reported this exception to policy and has agreed to remind key staff/administration of the policy to avoid future problems.

Reichman announced that Dean Reimonenq has taken a position as Provost at the University of Laverne and will likely leave around March 1. Reichman expressed gratitude for Dean Reimonenq’s leadership and the stability and focus he brought to the college. It is as yet undetermined who will become Interim Dean; Dorer has arranged a meeting on the 17th with Reimonenq and CLASS chairs to discuss the transition process, feedback regarding the interim dean and advice on the search for a permanent dean, which Mahoney may attend as well. The review committee for the Dean and Associate Dean of CLASS seems now irrelevant and it makes sense to terminate the review process.

M/S/P (Caplan/Woods) to terminate the review of the Dean of CLASS because of Dean Reimonenq’s imminent departure from the University.

Dorer, Charles, and Reichman met to discuss the use of the Presentation Room in Faculty Support Services. There has been some confusion about the use and priorities of the room; it may not be suited to Senate meetings because the Fire Marshall rated the room capacity at 50 people. Think about the issue over the week and it will be discussed at the next meeting.

Next week, Reichman will be in Long Beach. The ExCom meeting will be chaired by Maxwell. The next Senate meeting is January 23. President Qayoumi will be at the Board of Trustees meeting on January 23.

B. Report of the President

The President noted that enrollment figures were emailed to ExCom and reported that the increase in headcount and FTE is encouraging. Linda Dalton begins next week and Mike Mahoney will visit on January 25 in anticipation of his March 1st start. The Search for the Vice President, Finance and Academic Business Affairs, is at the telephone interview stage.

Over the break, Aramark worked to make the new University Union ready for food service. The needed safety inspections were completed in record time. The Vice President of Aramark (now called University Food Services) visited campus on January 8; the President reported that he was pleased to see Aramark’s dedication and willingness to collaborate for solutions.

The Town Hall meetings have concluded and the strategic planning process is progressing to completion of a first draft. There were 21 town hall meetings; the President received 1300 comments/emails. These were reviewed and seven key themes emerged. Using a matrix, each division will review themes, identify goals, and set targets as part of the planning and budget processes.

The President added his encouragement for attendance at the MLK celebration (see chairs report) which would be quite helpful for honoring Martin Luther King as well as improving relationships with the city; details to follow.
During discussions with Dick Metz the last week of December, the President discovered that Facilities overspent 900K last year and again this year; these over-expenditures had not been previously reported to the President. It was later found that the total in over-expenditures in Business Affairs amounted to approximately $2.5 million. Additionally, the campus had a $2 million balance on a loan for the CMS project from the Chancellor’s Office (one payment of $550K was made last year). The President has been negotiating with the Chancellor’s Office regarding campus needs and has asked them to forgive the loan, which they have. Thus, it is disheartening to learn about the over-expenditures in Facilities when it was thought that the loan forgiveness would allow some financial progress to be made so that needed projects could get underway. The President added that the expense of the CMS project—particularly where the money was coming from and where it was going—is clearer now; the information will be presented to COBRA at their Feb 2nd meeting.

C. Report of the Statewide Academic Senators

Reichman reported that Chancellor Reed met with the Statewide Academic Senate last week and conveyed how badly he believes CFA’s actions reflect on the faculty. Senators responded by talking about the importance of getting an agreement in place and about how actions by the Board of Trustees and the Chancellor’s Office have reflected negatively on the CSU. CFA also met with the Statewide Academic Senate; there was a productive exchange of ideas.

There will be meetings next week. Current resolutions include one calling on campuses to use funds from the independent doctorate to support the program, one to study whether the fee structure is supportive of student outcomes, and one regarding library needs for both graduate and undergraduate purposes.

4. Appointments

M/S/P (Caplan/Opp) To appoint Kelly Fan (Statistics) to replace Danika LeDuc on the Research Committee for Winter Quarter

5. Approval of the Winter 07 University-wide Election Schedule

M/S/P (Maxwell/Opp) to approve

6. **06-07 CAPR 3**, Discontinuance of two Options in the Master of Public Administration; **06-07 CIC 10**, Request for Approval of Discontinuance of Options in Master of Public Administration

M/S/P (Fleming/Suess) to place 06-07 CAPR 3 and 06-07 CIC 10, as amended on the Senate agenda

The public finance option should read financial.

7. **06-07 CAPR 4**, Request for Department Name Change and Merger of the Geological Sciences and the Environmental Science Programs

M/S/P (Opp/Larsen) to place 06-07 CAPR 4 on the Senate agenda

8. **06-07 CIC 7**, GE Course Application

M/S/P (Maxwell/Caplan) to place 06-07 CIC 7 on the Senate agenda

9. **06-07 CIC 8**, GE Course Application

M/S/P (Fleming/Maxwell) to place 06-07 CIC 8 on the Senate agenda

Note that this course has already been approved as a course.

10. **06-07 CIC 9**, GE Course Application

M/S/P (Opp/Caplan) to place 06-07 CIC 9 on the Senate agenda
Caplan noted there were no prerequisites and asked if mathematics will be required in the course or as a prerequisite. Opp stated that this is an upper division course; therefore, students should have already taken their lower division math requirement. Maxwell said the assumption that lower division has been completed should be made more explicit in the catalog for UD courses. Bellone noted that students will not get UDGE credit for a course if the student doesn’t have upper division status. It was noted by all that advising is important.

11. Draft 06-07 BEC 8, Academic Renewal policy implementation (date change)

M/S/P (Caplan/Maxwell) to place the proposed date change from Fall 06 to Spring 07, as stated on draft BEC 8, on the Senate agenda

Note that the first time the policy would be enforced is Spring 07.

12. 06-07 FAC 1, Proposed Changes to the Faculty Constitution and Bylaws regarding Lecturer Representation on the Academic Senate

M/S/P (Woods/Maxwell) to place 06-07 FAC 1 on the Senate agenda

Larsen asked what would happen if an individual’s appointment falls below half time after elected. Reichman stated that as the appointments are for one year only; this has not been an issue, but they could be replaced, same as with other senators. If passed by the Senate, this would go to the faculty for a university-wide vote, likely in the Winter election.

13. Draft 06-07 BEC 5, Policy on Online (and Hybrid) Instruction

M/S/P (Maxwell/Opp) to place 06-07 BEC 5 on the Senate agenda

Reichman noted that this was a great task force, with a great number of dedicated people and a variety of opinions on the topic; several other CSU policies were used when creating this one. The policy was sent to CIC/CAPR/Deans for feedback; none was received, except the one from Bellone, previously reported. Reichman will encourage task force members to attend the Senate meeting to answer questions. Woods urged that training be offered, and at convenient times; it was agreed that training and support are important. Current courses will be grandfathered for a year in this policy. CIC/Bellone will be mindful that the policy not be abused. Policing of the hybrid courses to comply would be in the departments, colleges and Academic Programs. It was noted that CIC could consider a revision of their forms when the policy is approved.

14. Draft 06-07 BEC 6, Intellectual Property Policy, from the Copyright Committee

M/S/ (Caplan/Woods) to place 06-07 BEC 6 on the Senate agenda

M/S/P (Caplan/Woods) to refer BEC 6 back to committee

Maxwell and others stated that the policy does not provide guidance about legality. Soules said that, due to the amount and changing nature of the law, this draft is intended to be a policy statement and statement of philosophy, not a set of guidelines or instructions.

There was general consensus that more specifics about fair use and intellectual copyright law are needed in the document. Reichman stated that this item may be back on a next week’s agenda if the committee can meet quickly.

15. Adjournment

M/S/P (Caplan/Woods) to adjourn AT 4:20 p.m.

Respectfully submitted,
Denise Fleming, Secretary