Minutes of the Executive Committee Meeting, Tuesday, February 13, 2007

Members present: Cal Caplan, Denise Fleming, David Larson, Nan Maxwell, Susan Opp, Mo Qayoumi, Henry Reichman, Eric Suess, Steve Ugba, Dianne Woods

Members absent:

Guests: Carl Bellone, Linda Dalton, Cedric Dempsey, Fred Dorer, Jennifer Eagan, Don Gailey, Mark Karplus, Myoung-ja Lee Kwon, Janet Patterson, Don Sawyer, Arthurene Towner, Erica Wildy

1. Approval of the agenda

M/S/P (Maxwell/Suess) to approve the agenda as amended to make the following changes: item #4 time certain (2:25), #11 time certain (2:40), and add item #13, letter to Chancellor Reed.

2. Approval of the minutes from the meetings on October 31, Nov 28, December 5, January 9th

M/S/P (Caplan(Maxwell) to approve the minutes from the meetings of October 31, Nov 28, December 5, January 9th.

3. Reports

A. Report of the Chair

Reichman announced that there will be several events celebrating Women’s Herstory Month, including a women’s self defense class, “Take Back the Night,” on February 23 in El Dorado Hall. Gospel Fest, a concert sponsored by the Black Student Union, will be held on February 17 at 1 p.m. in MB 1055. Super Sunday II takes place on February 18.

The Chair reported that he has consulted with Judy Stanley, who suggested honoring all emeriti faculty during the 50th anniversary celebrations. Reichman will circulate a proposal for comment.

An updated policy on time, place, and manner will be presented to the Executive Committee for comment and review.

Linda Dalton, Carl Bellone, and Fred Dorer are working on preparing for the Access to Excellence Conversation that will take place on March 1 in the new Business and Technology Center from 1-4:30, followed by a reception from 4:30-5. Reichman reported that some campuses have devoted too much time to presentations and not enough to listening and some campuses have not reached out as broadly as possible. Because we have had 17 town hall meetings, we will not have small-group breakout sessions. Gary Richard and Trustee Lou Monville are planning to attend. Dalton added that we should encourage students, staff, and community members to come.

Melinda Guzman, Trustee representative to CPEC, will be visiting campus on February 22.

Many campuses have endorsed resolutions supporting CFA. The Statewide Senate resolution and any campus resolutions will be on next week’s agenda. The Pioneer has recently run a number of controversial articles, including one about President Qayoumi trying to take over the ASI; ASI is sending a letter to the Pioneer to clarify. More worrisome is the article about an alleged campus coverup of the recent violent attack on a student. Reichman called for more responsible journalism.
Reichman has discussed the faculty lunchroom issue with Chantelle Johnson; there seems to be some understanding of the context for the faculty request.

Finally, the Chair thanked Fred Dorer for his service to the campus and wished him well in his return to retirement. Dorer thanked everyone for their welcoming attitude and said he greatly enjoyed his time at East Bay.

B. Report of the President

President Qayoumi reported that the Town Hall meeting report will be released this week. The next step will be the development of a strategic plan that includes metrics for outcomes; much of this will occur at the divisional levels.

Qayoumi discussed the 400-bed housing plan with the Chancellor’s Office last week. The reception was supportive and the project will be presented at the March Board of Trustees meeting.

ASI has requested a feasibility study for a Recreation and Wellness Center on campus. A consultant will begin working on the project next week.

The President thanked faculty and staff for their help on Super Sunday. 18 churches participated in the system-wide event; East Bay worked with 14 of them. Qayoumi is looking forward to a good turnout for the African American Summit, to be held on Saturday, Feb. 24 from 8 a.m. to 3 p.m.

Progress is being made on landscaping and signage designs; these should arrive by end of next week and will be presented to Ex Com and to ASI. Also, the online course project is moving forward with 31 proposals received thus far.

C. Report of the Statewide Academic Senators

No report. Committee meetings on Friday.

4. **06-07 CAPR 5, Five-year Program Review of the Biological Sciences degree programs**

M/S/P (Caplan/Maxwell) to place 06-07 CAPR 5 on the Senate agenda

M/S/P Maxwell/Caplan to refer back to CAPR and suggest they ask biology department for input to obtain clarity.

Opp stated that some of the language in the CAPR report made the intent of certain statements difficult to understand. In response to Ugbah’s question, Dr. Gailey, Chair of the Biology department, said there is both an historical division in the department and personality factors at play. With regard to the references to space in the report, the plan is already four years old and the question is whether this issue is impeding department progress.

The group discussed the CAPR process and whether departments review CAPR reports and give feedback. Janet Patterson stated that the format of the report is dictated; however, CAPR tries to make sure departments review reports for glaring inaccuracies. Caplan and Ugbah asked if the issues raised today warrants referral to CAPR and the department for a discussion. Opp expressed concerns about a referral to CAPR to discuss with Biology possibly affecting CAPR’s autonomy.

5. **06-07 CIC 11, Change in CIC’s Course Approval Process (not passed)**

M/S/ (Maxwell/Ugbah) to place 06-07 CIC 11 on the Senate agenda

M/S/P (Opp/Maxwell) to refer back to CIC to clarify language

6. **06-07 CIC 12, General Education course application**

M/S/P (Fleming/Maxwell) to place 06-07 CIC 12 on the Senate agenda
7. **06-07 CIC 13**, General Education course application
M/S/P (Caplan/Maxwell) to place 06-07 CIC 13 on the Senate agenda

8. **06-07 CIC 14**, General Education course application
M/S/P (Caplan/Maxwell) to place 06-07 CIC 14 on the Senate agenda

9. **06-07 CIC 15**, General Education course application
M/S/P (Caplan/Maxwell) to place 06-07 CIC 15 on the Senate agenda

10. **06-07 CIC 16**, General Education course application
M/S/P (Caplan/Maxwell) to place 06-07 CIC 16 on the Senate agenda

11. Division II Athletics (Time Certain: 2:30)

Cedric Dempsey, representative of NCAA Division II, reported on his two-day visit to discuss the possibility of CSUEB moving from Division III to Division II. Dempsey stated that three factors should be taken into account. First is the campus’ philosophy regarding the role of athletics in its development and ongoing campus life. Athletics has been highlighted as an integral part of the academic life and department of KPE. Athletics can include a component of public service to the campus and outreach to the community. The name change has created a marketing and name identification problem.

Organizational structure is also an issue. Historically, athletics have been housed in KPE; any proposed change will necessitate reviewing this. The third area is budgeting, specifically how to finance a move to Division II. The student body has expressed very strong interest in seeing a more visible athletic program to enhance student life.

CSUEB is the only university in the system that is in Division III. Division II is predominantly public institutions. Unlike Division III, Division II requires a minimum of $250,000 be allocated to financial aid based on athletic ability; most schools allocate $500-600K. Dempsey has not seen a lot of abuse or exploitation; the usual philosophy is to work toward being competitive, rather than a “winning is everything” attitude.

In response to Opp’s question about changes in sports or coaches, Dempsey stated that East Bay appears to have an adequate number of sports, but may be a bit light on assistant coaches, who usually have some recruiting dimensions to their job duties. Moving to Division II does not mean that a university must have a football program.

Caplan stated that athletics has traditionally been housed in an academic unit, which has worked well; any changes to that structure should be subject to the same kinds of faculty scrutiny as other program changes. He would like to see all issues debated within faculty in keeping with philosophy of transparency and shared governance.

Dempsey stated that in most CSU’s, athletics is housed in the Division of Student Affairs. Liberti stated that the academic discipline has changed drastically; there is not consensus between faculty in KPE as to the structural and philosophical issues. She sees positive aspects that could come from separated housing, but acknowledged that these differences have the potential to create tensions. Dempsey stated that he was encouraged that he did not observe personal differences here, but rather philosophical differences, which have a tendency to make the process more challenging. He is troubled by the schism between theorists and practitioner/coaches.

In response to Suess’ question, Dempsey stated that the biggest benefits of making such a change depend on what kind of growth and activities matter to the campus. Historically, this has been a commuter campus with a belief in “build it and they will come.” That is not the case, and there has been a pressure to find ways to increase attractiveness and competition in order to increase enrollment. A move to Division II could be seen as a component of internal service via increased identification and esprit de corps. From a structural standpoint, East Bay’s gym is equal to most gyms and better than some.
12. WASC Annual Meeting

M/S/P (Maxwell/Fleming) to nominate Eric Suess to attend the WASC meeting in San Jose on April 17-19.

13. Letter to the Chancellor

A draft of a letter of acknowledgment to Chancellor Reed was discussed. Editing suggestions should be sent to Caplan asap.

14. Faculty Support Services, Faculty Development (Discussion)

Dorer reported that a search for the director of ORSP is coming along. The faculty development position is taking longer because a position description and search committee are needed. A memo will be sent to deans to conduct an election.

The signage issue around library and faculty development can be resolved, but will involve a lot of constituencies. Myoung-ja Lee Kwon is coordinating the process.

Opp related concerns from junior faculty regarding a call for faculty learning communities; people put in proposals and were told they would be involved, but nothing came of it. Maxwell added that the faculty mentoring program glossed over a whole cohort of incoming faculty. Eagan stated that many faculty think the Office of Faculty Development no longer exists and that it has been folded into OSRP.

Suess stated that there is not much support for new faculty besides dossier workshops; there seems to be a real decline in activities. In addition, there is a huge number of department chairs who are not full professors; while there are workshops for chairs, there is not much support for these associate professors.

Fleming added that the focus has been heavily on dossier preparation and technology; this focus has excluded meeting pressing faculty concerns in areas such as classroom management, curriculum work on literacy for content areas, the mentoring program, and how to access resources for teaching and scholarship. Reichman stated that other concerns include how to grade papers and how to lecture; faculty used to be able to go to faculty development for coaching to improve teaching and evaluations. Woods added that Social Work asked for training on electronic portfolios and received great specialized responsiveness.

Caplan suggested that training to use the tools of advising and retention be implemented as soon as possible to help students. Also, there is a need for training on faculty governance, particularly for new faculty and those new to faculty governance. Lack of expertise can be problematic at Senate meetings and in committees, so we need to provide mentoring.

15. Adjournment

M/S/P (Maxwell/Opp) to adjourn at 4:06 p.m.

Respectfully submitted,
Denise Fleming, Secretary