Minutes of the Executive Committee Meeting, Tuesday, March 6, 2007

Members present: Denise Fleming, David Larson, Nan Maxwell, Susan Opp, Henry Reichman, Eric Suess, Steve Ugbah, Dianne Woods

Members absent: Cal Caplan, Mo Qayoumi

Guests: Carl Bellone, Tom Bickley, Benjamin Bowser, John Charles, Linda Dalton, Mark Karplus, Myoung-ja Lee Kwon, Jennifer Laherty, Michael Leung, Michael Mahoney, Tom McCoy, Don Sawyer, Arthurlene Towner

Meeting called to order at 2:10 p.m.

1. Approval of the agenda

M/S/P (Maxwell/Woods) to approve the agenda as amended to move item #4 to after 3:30 and add a new item #8, Academic Transformation

2. Approval of the minutes from the meeting on February 20, 2007

M/S/P (Ugbah/Larson) to approve the minutes from the meeting on February 20, 2007

3. Reports

A. Report of the Chair

The Chair reported that President Qayoumi is away at another meeting. Reichman welcomed Provost Mahoney to CSUEB; Mahoney stated that he is delighted to be onboard. Susan Correia is doing well and will return on Monday, March 12 on a half-time basis.

Reichman announced that March is Women’s Herstory month; the month’s events include “Leadership by Design: Effective Leadership Styles”; empowering stories by students, faculty, and staff; and women’s health discussions. President Qayoumi will speak at the annual spring lunch for retired and emeritus faculty, to be held at Dino’s restaurant. Tomorrow, the restaurant Big Band of Japan will play at noon in the Agora.

There has been a request to rename the title of the University Librarian to Dean of University Libraries. The committee was generally positive; relevant documents and policies were discussed.

The committee voted not to interview the candidates for Dean of CEAS.

B. Report of the President

No report

C. Report of the Statewide Academic Senators

No report. Committee meetings are Wednesday; Plenary is Thursday and Friday.


The Intellectual Property Policy was discussed. Myoung-ja Kwon stated that the policy does not serve its stated purpose, nor does it protect the university. It says we are responsible for abiding by the law, yet provides nothing for how to do so. Kwon wants something tangible. Fleming said there’s more work that needs to be done.

Discussion to be continued on April 3.

5. Access to Excellence – Discussion of results of March 1st Meeting

It was generally agreed that there should be a Senate resolution on the Access to Excellence initiative, but with the understanding that successful implementation will depend on adequate resources and resolution of workload issues. Once the report is completed, Ex Com will draft a resolution.
6. Faculty Support Services

M/S/P (Ugbah/Larson) to add a member of the Library to the search committee for the Director of Faculty Development

The Committee discussed the reporting lines for the Center for Teaching, Learning, and Technology. Charles plans to move Nan Chico to CTLT full time, in addition to her other online duties as there is a need for her help in processing technology grants. Eileen Barrett was proposed as the Interim Director of Faculty Development.

Concerns were raised about appointing a candidate as a full-time interim while a search is in process; this raises questions about possibly prejudicing the search process. Also, library representation on the search committee is a concern. Woods encouraged the body to be wary of appointments as we have expedited several searches during the year. Appointments, rather than searches, may be construed as workarounds.

Opp is opposed to the division of pedagogy and technology and the resources issues involved; additionally, Bernie Salvador is well respected and needed by faculty. Reichman raised questions about the decision to divide technology from faculty development; many faculty believe that Faculty Development has become too focused on technology as the expense of other faculty development needs.

Charles stated that CTLT was discussed in Ex Com without significant objections. Opp stated that the proposal was brought to Ex Com in steps, beginning with online instruction; however, other changes, including the structure have not been discussed with the Committee. In the new CTLT, where will linkage be to other faculty development needs. Previously, faculty had a sense of ownership about faculty development; that sense of ownership does not exist for CTLT, as there are new units that faculty do not understand. A clear plan for CTLT with job descriptions would help as would seeing where the strategic plan developed by Julie Glass plays out in all of this. Suess added that faculty know what Faculty Development is, but they do not know what MATS or CTLT are and what they offer.

Towner stated that it might be useful to have a focus group. Mahoney would like to see a document specifying what is proposed so that this can be reacted to before forming a committee. Reichman will work with Towner and Charles to prepare such a document. Opp strongly suggested that Julie Glass or someone with a great deal of familiarity with Faculty Development review the document.

7. Collegiality in the Event of a Strike Action (see attached document from San Diego State)

By mid-March, the fact finders report will be completed. If negotiations fail, strike action will begin in April.

8. Academic Transformation

The Committee discussed Academic Transformation; this involves the use of technology to redesign large introductory courses to improve student learning. Five models exist, but the one most commonly used is the replacement or hybrid model. There have been improvements in learning outcomes and completion rates, mostly through enhanced student engagement and high-quality contact between faculty and students.

Reichman stated that CSUEB is a member of the Center for Academic Transformation. He added that faculty should have been consulted first.

9. Adjournment

M/S/P (Maxwell/Opp) to adjourn at 4:04 p.m.

Respectfully submitted,
Denise Fleming, Secretary