Minutes of the Executive Committee Meeting, Tuesday, February 20, 2007

Members present: David Larson, Nan Maxwell, Susan Opp, Henry Reichman, Eric Suess, Steve Ugbah, Dianne Woods

Members absent: Cal Caplan, Denise Fleming, Mo Qayoumi

Guests: Carl Bellone, John Charles, Chuck Copus, Jennifer Eagan, Barbara Haber, Mark Karplus, Don Sawyer, Arthurlene Towner

1. Approval of the agenda
   M/S/P (Opp/Woods) to approve the agenda, as amended to move agenda item 9 (ExCom letter to Chancellor Reed) to #3 and add (now) agenda item 11 to Facilitating Graduation: Peer Review Team Visit

2. Approval of past minutes: none yet available

3. Reports
   A. Report of the Chair
      - The President is at the Executive Council, the meeting of all campus presidents.
      - Upcoming events include the following: MLK lecture series on Feb. 22 by Clarence Jones, “Seeing the Civil Rights Movement through Martin Luther King’s Eyes”; Asbestos Safety information seminar on Feb. 22; Night of Jazz on Feb. 26 at Yoshi’s featuring CSUEB Jazz Ensembles; Forum on the new IT services Div, 2/26 & 2/28 in MI-2106 led by John Charles.
      - A general discussion ensued about Faculty Development. Funds are now available for 8 units of release time for a Spring Quarter Faculty Development Director until a permanent director is found. Probably only two candidates would be suitable: Eileen Barrett is interested and Julie Glass is not. Hank met with Julie about the Foundation Development Director position and encourages Arthurlene Towner to do the same. The start date for the permanent director is July 1.
      - Update from the Web Steering Committee. A 2002 policy on this committee, which was not enacted through faculty governance, set up a common look for the University’s web site. UIT thinks it is time to revisit the Website, if for no other reason than the recent information technology initiative. John Charles proposed a committee to include a Dean, VP, and a member of the Library faculty. John asked Hank who might be additional members. Others include additional users, perhaps Associated Students and Faculty Development. If others have suggestions, please email them to Hank or John.
      - The Pioneer’s recent articles, editorial, and cartoon accusing the President of taking over ASI were discussed. Hank forwarded the letter from Associated Students (unfortunately The Pioneer did not receive it) and met with the Chair of the Communication Department Isaac Catt about the coverage. There is concern about resources for The Pioneer and the way it is being run. A plan for restructuring exists. As of this date, two of the reporters who wrote articles about the President and ASI have resigned and a third reporter has been reassigned. The Pioneer is planning to publish a retraction on Thursday. The inaccuracies are problematic and new procedures were approved in the hopes of preventing such inaccuracies in the future.
      - The Access to Excellence on or campus will be held March 1 from 1-5 in the Presentation Room of VBT. This is a chance for us to give input and feedback to the CO about our concerns. CSU administrators Lou Monville and Gary Reichard will
attend. ExCom members are encouraged to come to as much of the event as they can. On April 24 to 25 there is a system-wide summit on the Access to Excellence. Most BOT, senior members of the CO, statewide academic senators and campus personnel are invited. Campus personnel include the President, Provost, VP Student Affairs, Senate chair, Statewide Senators, one undergraduate and one not undergraduate student, and 6 other people.

- Thursday Trustee Melinda Guzman will meet with Ex Com in WA 96 at 2:30 with a reception immediately following. This is a good opportunity to present concerns and strengths of the campus.

B. Report of the President

- CSUEB was at 14 of 18 churches in Northern California on super Sunday. All reports were extremely positive, unbelievably positive actually, and we were extremely well received.

C. Report of the Statewide Academic Senators

- None

4. Ex Com letter to Chancellor Reed: M/S/P (Maxwell/Suess) to accept. All signed.

5. **06-07 BEC 6**: M/S/P (Opp/Woods) to place on the Senate agenda. No BEC yet. It is to be constructed out of the discussion. A good number of Senates have endorsed, with the endorsements ranging from “We Endorse” to adopting the resolution (AS2782-06) with slight changes to the resolution to supporting CFA in the process. As an update: current negotiations are in fact finding with a “mute button” on both parties. The panel has 30 days form February 5 (March 6) to report. Passed: “The Academic Senate at CSUEB endorses AS2782-06.”

6. **06-07 CAPR 6** to place on the Senate agenda: Background: The Chair of CAPR has met with the HCA program director, who finds the report suitable. The CAPR Chair had a schedule conflict and could not attend Ex Com. M/S/P (Opp/Suess) to place on the Senate agenda, with typos corrected (e.g., formerly not formally in the 3rd line). An issue was raised about the workload of the Senate given the length of CAPR reports, but is an issue to be return to for discussion.

7. **06-07CIC 11**: M/S/P (Opp/Ugbah) to place on the Senate agenda. This item came to us last week and Ex Com asked CIC to clarify.

8. **06-07CIC 17**: M/S/P (Ugbah/Larson) to place on the Senate agenda.

9. **06-07CIC 18**: M/S/P (Ugbah/Larson) to place on the Senate agenda.

10. **Facilities Management Update on Classroom and Campus Improvement**: Barbara Haber and Chuck Copus (who is marshalling most of the initiatives) presented an update in three areas:

    A. **Classroom Renovation**: Surveyed all classrooms and established work priorities. Painting has started using temp workers and AE should be done in a few days. They are working around class schedules (off times and weekends and evening shifts). After AE, they move to MI, MB, RO, TH, WA, PE. All should be done before Fall. Paint is low VOC recycled and mild stuff so odor should not be an issue. In response to a question, Chuck said that they are replacing chalk boards with white boards. If they notice a broken board, it is replaced with a white board, with about one month needed to get it in. They are easier to maintain and leave no dust. A number of blinds are broken and they are replacing all broken ones. They have currently surveyed for broken blinds and the requisition should go in tomorrow, with blinds available middle of March and completed by April. Work will be around class schedules.

    B. **Signage**: External signage is being changed as part of the name change. Parking lots, traffic, building identification are all being changed. Existing signs are staying and new ones will be have sleeves to sign over the current sign. Shuttle stops will also have the new logos as will tennis courts. Bids will be back by the 26th and installation should be complete by
April 20. They will start with West Loop road and work with signs that have the most visibility and then move toward the back side of campus.

C. Landscaping: Facilities is working on design drawings now. They will move toward a more national, low maintenance, and native (to East Bay) planting. These plants will be more draught tolerant, hence, need more water and less maintenance. Bid package is expected to be back mid March so April 2 before can begin. All above is Phase 1, Phase 2 is the inner campus.

D. Street Repairs: Last year they patched major holes. March 21-31 (break) they will patch other holes and will slurry seal and restrip.

11. Facilitating Graduation: One provision in the 22 points of light was an accreditation-style visit. Teams of CSU faculty and administrators (mostly faculty) that were statewide senate approved will spend one day on campus to see student successes. They will give an oral report as to what we are doing well, what we might do better, and what works on other campuses. Carl notes that we are sort of at the end of the process and or visit schedule is based on what has worked on other campuses. A system wide meeting (which Carl, 2 deans, Jennifer, Janet and Stevina attended) looked at retention (we are doing lots here!). The visit is a combination of showing off and discussion of best practices that we can learn from. The schedule is a draft and feedback is important.

12. Adjournment: M/S/P (Opp/Suess) at 3:45 p.m.

Respectively Submitted,

Nan Maxwell
Acting Secretary