CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of May 2, 2007

Members present: Mayling Chu, Jennifer Laherty, Carol Lauzon (chair), Rita Liberti, Jane Lopus, Fung-Shine Pan, Xeno Rasmusson, Nancy Thompson, Arthurlene Towner (Presidential appointee)

Members absent: Michael Hedrick

Meeting called to order: 2:55pm

1. Approval of the agenda
   M/S/P to approve the agenda as amended.

2. Approval of minutes of the April 18, 2007 meeting.
   M/S/P to approve the minutes as amended.

3. Report of the Chair
   a. Chair Lauzon reported that the organizational meeting for FAC 07-08 is May 16. The following motion was passed: If there is no quorum of the 07-08 FAC members at the May 16 meeting in order to elect an FAC chair that can vote in the Senate election June 5, then the 07-08 FAC members will elect a chair via email vote by May 25 so that the 07-08 FAC chair may participate in the Senate election June 5.
   b. Chair Lauzon will inquire about the necessity for FAC to meet June 6.

4. Report of the Presidential Appointee
   a. Associate Provost Towner reported that the search committee for the Director of Faculty Development was soon to be convened and that applications are awaiting review. The search for Director of Research and Sponsored Programs is finished and committee recommendations were expected within the week. The Dean of the Concord campus review has been delayed. The search for the Dean of the College of Education and Allied Studies is being re-opened. The search for the Dean of the College of Arts, Letters, and Social Sciences is about to begin. The campus has completed most of its tenure-track searches for 06-07 and expects them all to be completed by the end of the academic year.
   b. The following suggestion was noted to Associate Provost Towner: It would be helpful to create a category on the employment webpage for faculty positions [http://www.csueastbay.edu/OAA/position.html] for: 1.0 lecturer / full-time temporary positions. The webpage currently lists tenure-track positions and part-time positions, but for those colleges/library that have 1.0 lecturer positions, it would be good to have this additional category as applicants do seek full-time temporary employment opportunities.

5. Old Business
   a. Appointment & Review Document
1. M/S/P to incorporate the changes Towner suggested via email to FAC members.

2. The chart appendix still reflects a question as to whether the appointment committee for the Director of the Center for Teaching and Learning with Technology will have an appointee selected by the Provost or the CIO. M/S/P to allow the question to remain. FAC recommends the appointee come from whichever university unit the position reports to, which remains unclear.

3. There was a question regarding the conduct of elections for the appointment and review committees. Was it FACs intention that there would be the need for some college/library elections and some faculty-wide elections? FAC’s response is affirmative – M/S/P.

   b. Sue Schaefer Award [closed session]. Chair Lauzon will pass along FAC's selected recipient to the Senate Office.

   c. Faculty Awards Endowment Policy. FAC discussed and proposed a loosely structured policy which includes deadlines for this college/library faculty award. Chair Lauzon will submit our proposal to ExComm.

6. New Business
   a. FAC/PTR Document issue. A motion was passed [M/S/P] to recommend the appropriate college associate dean be the substitute reviewer for department chairs going through promotion and tenure.

7. Adjournment
   The meeting was adjourned at 4:50pm
   M/S/P

Respectfully submitted,

Jennifer Laherty