Chair Larson convened the meeting at 1:38 p.m.

1. Agenda: Amended to add Associate Provost Towner’s report as a new Item 4. Amended agenda approved unanimously.

2. Approval of Minutes of Prior Meetings:
Minutes of the January 10, 2007 and January 24, 2007 meetings approved.

3. Report of the Chair/AALO
The Chair provided a status report of the 27 searches in progress. (To date, 6 searches have been completed.) The ratio of completed searches to total searches compares favorably with the past two years at this point on the calendar.

The AALO followed through on the committee’s request that he look closely at the status of searches with small applicant pools. The smallest pool for a search presently at the telephone interview stage is COMM (Forensics). There appears to be several legitimate extenuating circumstances that produced a shallow pool. Both the AALO and the Associate Provost Towner consulted with the committee chair and are convinced that the search committee made a sincere effort to broaden and diversify the applicant pool.

The Chair led a discussion on a possible need to review the terminal degree requirements for certain disciplines in an effort to attract broader and deeper applicant pools.

4. Report of the Presidential Appointee
Associate Provost Towner announced that an interim director of Faculty Development will be hired for Spring Quarter. The new permanent director is targeted to start on July 1st. An advisory group, comprised primarily of faculty, will be formed in Spring Quarter.

President Qayoumi has instituted a new practice for administrative positions. Administrative search committees now will meet with the person to whom the position reports to review process and recommendations for equity and fairness.
5. WASC Educational Effectiveness: Multiculturalism Questions
Brief discussion. Fuller discussion postponed to a future meeting when more committee members are in attendance.

6. Continuing Discussion of Changes to FDEC’s Charge and Composition
Postponed until the next meeting. Committee members urged to review the various diversity plans sent electronically by Oscar Wambuguh.

7. New Business
Committee will review CSUEB’s Affirmative Action Plan, copies of which were distributed today, in advance of a visit by Philip Encinio, Interim Director of Equal Employment Opportunity. This subject will be the primary focus of our February 28th meeting.

8. Adjournment
Meeting was adjourned at 3:15 p.m.

Respectfully submitted,
Kyzyl Fenno-Smith
David Larson