Members present: Farnaz Ganjeizadeh, Jiansheng Guo, Vish Hegde, Evelyn Padua-Andrews, Julia Norton, Janet Patterson, Jason Singley, Jay Tontz, Aline Soules

Guests: Jim Murphy, Chair, Department of English, Allison Warriner, Department of English, Marilyn Silva, Associate Dean, CLASS

1. Approval of the Agenda
   Approved without addition

2. Approval of the minutes 12/7/06

3. Report of the Chair
   a. 06-07 CAPR 6 - 5 Year Review for MS in HCA approved by Academic Senate
   b. Note that the first page of the Five Year Review documents should be the signature page confirming faculty involvement in the process
   c. The annual report process is moving forward but with concern expressed from departments and some delay to be expected.

4. Report of the Presidential appointee
   a. State the shared vision of the annual report
   b. Spring enrollment is down; CAPR members requested to contact students who were enrolled in spring quarter to inquire the reason for withdrawal

5. New business
   a. 5 Year Review of English Department
      Chair Murphy described the department and responded to questions from CAPR members
   b. Discontinuance of the B.A. Chemistry, Option Biochemistry degree program
      Motion to approve: Jay; Second Aline – Motion passed

6. Old Business
   a. Discussion/approval of the Latin America Studies Review document (Guo)
      Email comments to Guo; electronic approval process this report
   b. Program review status
      Updated status report to be sent electronically
      Please submit CAPR reports as soon as possible so that they may be placed on the Senate agenda in 2006-2007
   c. Status of MOU meetings
      No additional meetings
7. Evaluation of Form 2 Narratives
   Discussion of purpose of exercise; Form 2 documents and evaluation form sent electronically
   Due date for return to Chair is 4/5

8. Meeting schedule
   4/19 meeting rescheduled to 4/16
   5/1 meeting canceled

9. Adjournment

   Recap of Program Reviews not yet approved by the senate:
   Biology – (Hegde) sent to ExComm; referred back to CAPR
   Health Science - (Geron) report not yet received
   Liberal Studies - (Smetana) report not yet received
   Human Development – (Tontz) report not yet received
   Latin American Studies – (Guo) report received and under review
   Ethnic Studies – (Guo) report not yet received
   English – (Soules) in preparation

Respectfully submitted
Janet Patterson
Chair