CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved Minutes of Meeting of February 19, 2007

Members of CIC Present: Carl Bellone, Tom Cadwallader, Jennifer Eagan (Chair), Kyzyl Fenno-Smith, Steve Peng, Jeffery Seitz, Erica Wildy, Hongwei Du

CIC Members Absent: Meiling Wu, Jeff Simons, Denise Wong, Student Representatives (to be appointed)

Guests: Rosanne Harris, Sally Murphy, (representatives of PeopleSoft project) Lee Thompson, John Smurthwaite, Glen Perry

The meeting was called to order at 2:45 p.m.

1. Approval of Agenda
MSP Seitz/ Wildy 7/0/0, to approve the agenda as amended.

2. Approval of CIC Minutes
No minutes available.

3. GE Report
Murphy reported that the Peoplesoft operation has a beginning and an ending date. As a result, some existing courses will need to be resubmitted after the approval expired. GE staff now are checking what courses will not be on future lists. Murphy will inform all Chairs, Deans, Associated Deans, Senate Chair, and GE subcommittee members.

4. Course applications for General Education

C1/3 – Lower Division Humanities
TH-2211 -- Asian Thought: Theatre

MSP (Seitz/Du) to approve 7-0-0.

C4 – Upper Division Humanities
HIST-3325 -- Postwar Japan
HIST-3307 -- Modern India Through Film
HIST-3128 -- Europe in the High Middle Ages
HIST-3411 -- Colonial America
HIST-3553 -- Modern American Thought and Culture
HIST-3570 -- Family and Sexuality in American History
HIST-3005 -- Frankenstein & The Enduring Call of Creation
HIST-3605 -- Modern Latin America
TH-3209 -- Sex, Love and Women on the Stage & in Film
MSP (Seitz/Du) to approve 7-0-0.

5. Rewording of CIC 11, GE Provisional Course Approval Process
Chair Eagan explained the rewording and revision suggested from Excom.

MSP (Seitz/Du) to approve 7-0-0.

6. Continued Discussion of Accessible Technology Initiative
Eagan said that the accessibility issue will become CIC’s responsibility. Eagan mentioned that after talking to the ATI team and the University Bookstore, CIC should pass a policy related to faculty ordering books in a timely manner. Although there is some debate about whether student accessibility should be a curriculum issue or faculty affairs issue, the Senate Chair thinks it would be more related to CIC’s responsibility.

Seitz considered this not to be a curriculum issue. Murphy also said that students should be able to provide input on course planning in the first few weeks. As a result, the timely ordering of textbooks and providing of course syllabi may result in a change in faculty curricular choice. Fenno-Smith stated that we need a clear written policy for faculty to follow. Eagan explained that a lot of accessibility issues are related to faculty development and course design. Eagan stated that the coordination with SDRC should be informational, rather than policy oriented.

Bellone mentioned that a memo from Chancellor’s Office has asked campuses to adopt actions by June. Accordingly, next week Bellone will meet with Wells and Eagan to submit CSUEB response on the Chancellor’s 11 points by end of Spring quarter.

Seitz said some course material, such as powerpoint slides, should not have to be provided to all students, and this may not be fair if students with disabilities have privileged access. Faculty need to be informed of the work required to secure accessibility. Then faculty may decide that compliance is unfeasible without adequate resources. If CIC or Excom wants to do something, it should be passing resolution rather than policy.

7. Presentation on PeopleSoft Implementation and faculty feedback with Lee Thompson and John Smurthwaite
Chair Eagan introduced three representatives from the PeopleSoft project. The presentation started at 3:20 and ends at 4:10pm.

8. Adjournment
The meeting was adjourned at 4:20pm.

Respectfully Submitted,
Steve Peng