CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Minutes of the Meeting of February 16, 2007

Members Present: Karina Garbesi (chair), Susan Opp, Steve Ugbah, Jose Lopez, Nancy Mangold, Saied Motavalli, and James Petrillo

Members Absent: Dana Edwards, Kris Erway, Armando Gonzalez, Melany Spielman

Visitors: Hank Reichman, Don Sawyer, Mark Karplus, William Dinehart

1. James Petrillo was asked to take the minutes of the meeting and agreed with a caveat emptor.

2. Approval of the Agenda

   The Agenda was approved with no changes.

3. Approval of the Minutes of 2-2-07

   The minutes were approved with no corrections.

4. Chair’s Report

   Chair Garbesi requested that the committee review the college budget report documents she had e-mailed for discussion at a later meeting. She also requested that Jose Lopez provide the goal item that he was preparing for the prioritized list of the COBRA Goals and Objectives document. The committee was informed that we were still waiting for Linda Dalton to schedule a meeting date with the committee. Hank Reichman recommended that we attend the March 1 “Campus Conversations” of the University Access to Excellence meeting. It is expected that Trustees Lou Monville and Gary Richard will be in attendance. This led to a discussion of accountability particularly with regards to resources. Chair Garbesi noted that Don Sawyer was preparing a letter to the Chancellor thanking him for the forgiveness of the $2.6M loan. The committee discussed whether to submit its own letter but declined to do so.

5. Report of the Ad Hoc Committee on Standards for Faculty Participation in University Budgeting.

   Sue Opp reported she had looked for principles and policies that could apply throughout the university down to the department level. She made it clear that
does not and should not specify what the individual units’ procedures will be. She handed out a CSULB University Resources Council document for the committee to consider. Chair Garbesi recommended that we develop a principles document and Sue recommended that these principles be developed around the concept of transparency.

Chair Garbesi suggested that the subcommittee works with Hank Reichman on the development of a statement of principle. Hank went on to suggest that the Senate should adopt guidelines for good department governance. Steve Ugbah asked for a clarification of the discussion. He wanted to know what the end game goal was and whether administrators would follow the recommendations of the faculty. A spirited discussion ensued about how to establish greater participation and transparency in the budget decision process. It was finally agreed that Sue would prepare a draft of the principles for the March 9 meeting.

6. Primer on University Finance Requirements by Nancy Mangold.

Nancy Mangold presented the committee with two documents: Questions and Answers on University Finances, which was developed by her for members of the Search Committee for the new VP/CFO position and a document of CSUEB Financial Statement. The extremely informative presentation reviewed major concepts in the documents. Members were encouraged to review the documents further on their own to determine if further discussions on the subject would be fruitful.

7. Next meeting cancelled for UBABC. COBRA will meet the following week on March 9th at the usual time.

8. Meeting adjourned 11:00 am.

Respectfully submitted
James Petrillo, Interim Secretary