Minutes of the Executive Committee Meeting, Tuesday, September 26, 2006

Members present: Cal Caplan, Denise Fleming, David Larson, Nan Maxwell, Susan Opp, Mo Qayoumi, Henry Reichman, Eric Suess, Steve Ugbah, Dianne Woods

Members absent: none

Guests: Evelyn Padua Andrews, Carl Bellone, John Charles, Fred Dorer, Jair Fory, Armando Gonzales, Mark Karplus, Don Sawyer, Arthurlene Towner

1. Approval of the agenda

M/S/P (Caplan/Woods) to approve the agenda as amended

2. Approval of the minutes of the special ExCom meeting on July 20, 2006

M/S/P (Caplan/Opp) to approve the minutes of the special ExCom meeting on July 20, 2006, as amended

3. Reports
   A. Report of the Chair

- Reichman announced that a delegation of German higher education leaders will visit campus tomorrow to learn about how institution of higher education work in the United States; Interim Provost Dorer and Reichman will present information on faculty governance.
- Freshman Convocation will be held on September 27 on the Warren Hall Lawn; September 27-October 5 is Welcome Week, beginning with the Root Beer Float Show, V for Vendetta on September 28 on the Agora Green; Al Fresco will be held on October 4.
- Reichman reported that the room availability problem with SC So143 for Fall Senate meetings has been solved. It is anticipated that the new meeting room adjacent to the Senate Office will be ready for use in the Winter Quarter. Reichman stated that this discussion about the Senate meeting room problem raises broader questions about the current room assignment process; however, given the number of issues that need addressing, that issue will be discussed at a later time.
- Reichman discussed the Prop 1D bond and his surprise upon learning that the proposed bond would fund the Warren retrofit, as he was under the impression that that was the purpose of the last bond and that two bonds would now be allocated to fix one building; he expected that Mo would comment on this when he arrived.
- Ex Com needs to determine who will be a permanent liaison for the ASI (Associated Students Board). Reichman has gone to the first ASI meeting and will attend the next one; he would like to see a new rep from Ex Com appointed soon.
- Reichman discussed Bob Burt’s email regarding the search in progress for an AVP Government and Community relations. Burt is requesting faculty input on the three finalists, who have yet to be selected. There will be campus interviews in October and everyone is urged to attend.
- A Statewide Steering Committee for CSU Strategic Planning (to replace “Cornerstones”) is being formed which will include 10 Trustees, 9 CSU Presidents, CO Executive Staff, 5 CSU Executive Committee members and 3 additional campus faculty. Reichman will not be submitting a nomination from East Bay as he will be a member and it is generally agreed that campuses without a faculty representative on the committee should be the ones to send nominations.
B. Report of the President

-President Qayoumi reported on the budget. Kris Erway has completed a budget report packet for his review, which will be shared once there is language in place to accompany and explicate the spreadsheets. He will provide COBRA members with the “Enterprise” budget information (Parking/Housing/Continuing Ed/Auxiliary) for their meeting on October 6. The financial situation remains about the same as it was in the President’s last report to the Executive Committee. There’s still a $500-600K overall structural budget deficit, $1.1 million in Academic Affairs, and $400K in ABA. If enrollment remains the same, CSUEB will have to remand approximately $2 million to the Chancellor’s Office next year. Part of the problem is that our summer enrollment was low this year.

-The President expressed hope that Proposition 1D will pass; with regard to Reichman’s question about the apparent double bond funding for the Warren Hall retrofit, the President stated that there are inevitably some projects that will not come to fruition; thus, there is a tendency to submit more requests than will actually be funded in order to establish financial place holders. The original bond funding was used for drawings and other preliminary purposes, rather than for the Warren retrofit proper; it was a placeholder and was never allocated to us for building. President Qayoumi stated that he favors a new building (over an earthquake retrofit) and that it should not be too expensive to demolish Warren Hall and build a new one “to meet today’s needs.” To that end, he questions the estimate of $7-10 million as being too high for demolition, and has not received a report from the architect. Renovation of the building is very expensive, particularly as it would involve two separate moves for those housed in Warren Hall. Opp raised questions about the proposed building plans, stating that there are rumors of plans already in place for the entry level floor, which do not necessarily fit our advising needs. The President stated that he will ask Facilities to make a presentation for Ex Com.

-President Qayoumi stated that freshman enrollment numbered 919 as of Monday, a new record. There are 230 transfer students, which is also higher than last year; the number of graduate students is 14 below last year. Maxwell stated that CBE is cutting back on grad students to obtain accreditation, so fewer graduate students is a good thing from her perspective. Woods noted that Concord students under Extended Ed are now being counted (50+).

-Reichman asked about the President’s reaction to the Fall Convocation. Qayoumi stated he was pleased with the questions, as he believes in creating a “culture of openness.” Ugbah stated he was pleased with the attendance and with the question-and-answer session, as it was refreshing and came across as genuine. The President said he usually likes brevity; his speech was long, but as this was the first year, there were many important topics to cover.

C. Report of Statewide Senators

-Reichman reported that the Statewide Academic Senate met September 13-15. The Senate passed two resolutions regarding executive compensation and proposition 1D. The Senate heard reports from the Chancellor and CFA president John Travis. Trustee Jeff Bleich said during presentation that he was adopting East Bay. Bleich is particularly interested in more than East Bay’s location; when he visited the campus, he was most impressed by the dedication of the faculty and staff, who embrace the mission of the university, even as they work under very difficult conditions.

-Reichman stated that Richart reported on Cornerstones new strategic planning process. There are 40 people on the steering committee; the first meeting will be held on October 16. Trustee Achtenberg desires a lot of participation and envisions a bottom-up process. Reichman will share documents from meetings. A question to consider is how the planning process for East Bay relates to the broader CSU planning process.

-Caplan reiterated that there are two resolutions, one supporting Proposition 1D and one calling for review and transparent disclosure of CSU executive compensation. The Senate asked the Board of Trustees and the Chancellor’s Office for openness into the executive compensation process. A third resolution would bring the UC into better alignment with the CSU with regard to allowing one science requirement to be from Category G, an elective category, whereas the UC currently requires that the third requirement be met though a course in biology, chemistry, or physics. More discussion will ensue.

-Caplan stated Bleich said his highest priority is shared governance and cited important areas as student success, access, and reducing salary gaps. Chancellor Reed, in response to a question about faculty
housing, stated that the CSU is continuing to reduce faculty student loans, build faculty housing, and provide low cost mortgages. Reichman stated that the reduction in mortgage cost is minimal.

-Caplan stated that the second phase of Ed.D.s will see six new programs in Fall 2006; CSUEB is scheduled to begin offering the degree in Fall 2007.

4. Search for Provost/VP Academic Affairs
   a. Library participation on Provost Search Committee –postponed to next week, as Librarians were not available

   b. Approval of the timeline for the Provost Search
   M/S/P (Opp/Maxwell) to approve

   Woods asked if any feedback or criticism has been received, to which the answer was no.

5. Update on the progress of the search for VP Enrollment & Planning

   M/S/P (Ugbah/Maxwell), with 1 abstention, to replace Sawyer with Caplan on the VP Enrollment Management & Planning Search Committee.

   Sawyer has taken the position of Chief of Staff to the President and no longer feels that it is appropriate to serve on the search committee as a faculty member.

   The President updated ExCom on this search: the position was advertised in the September 1 issue of The Chronicle of Higher Education; the University has also employed a search firm to expand the qualified pool of candidates as much as possible; the initial Search Committee meetings will be this week; the goal is to identify and announce the final candidates by mid-November. Charles stated that this search is running about 2 weeks ahead of Provost search. The first meeting of the committee is September 27.

6. Search for the Dean of CEAS
   a. ExCom to act as interim search committee for the purpose of approval of the job description

   M/S/P (Fleming/Maxwell) to approve Ex Com as interim search committee.

   b. Approval of the job description/announcement for the Dean of CEAS

   M/S/P (Ugbah/Maxwell) to approve the position announcement

   Dorer suggested we get this announcement into literature in October but the new Provost to be part of the final process. Under “Process”, remove the first sentence and add “Reviewing of applications and nominations will begin on December 1st …”. Maxwell added to approve the change of the first bullet point under “Qualifications” to include “…full professor in a department in the College.” It was explained that % was intended to be “c/o”

   The president appoints the non-CEAS member on the search committee; there is input from students.

7. Faculty Support Services

   Interim Provost Dorer discussed the rationale for an internal search in terms of finding someone with a lot of grant and contract experience who could begin the important work immediately, rather than external, which takes longer. Maxwell expressed a sense of conflict in that delaying the process is undesirable, yet the pool of applicants may not provide someone with a broad perspective and strong leadership, which are needed in that position. Dorer stated that even if we target an internal search, to be filled by Winter Quarter, it would still be possible to revise it and do an outside search if the pool turns out to be weak. Maxwell asked if a search committee can change a job description in mid-stream and the
answer was yes. Fleming noted that the question is whether the greater benefit is to get an internal person on board post haste or to spend the longer period in the hope of attracting a larger pool of potentially more qualified applicants. Ugbah stated that he believes there are faculty internally who could do the work and supports the internal search. Opp concurred. Suess stated that he has asked around and is unsure that we have interested faculty; Maxwell stated that she had experienced the same feedback and argued that if an internal candidate arises, s/he would have a stronger position in the pool of external candidates, which the committee should recognize. Larsen noted that two out of the last three appointments were external candidates; favors an internal search. The Chair asked if this should be postponed to next week, and the Provost noted his need to advertise. Opp stated the position description should specify working with the Office of Research & Sponsored Programs.

M/S/P (Maxwell/Caplan) (6-2-1) to strike the word “internal” in the first sentence and change last sentence to read “eligible for a tenured position in one of the colleges.” Under “The Position”, last sentence add “working with campus constituencies and the Office of Research & Sponsored Programs in stimulating grant activity.” Also noted that % was intended to be “c/o”

Update from the Task Force Reviewing Faculty Development and MATS areas was postponed to the next meeting, as well as discussion of an overarching plan for Faculty Support Services.

8. Interim measure for composition of the Review Committee for the Dean of the Concord Campus
   Postponed to a future meeting

9. Approval of the job description/announcement for the Associate Dean of the Concord Campus and discussion regarding the search committee
   The search is almost complete, so this is moot.

10. Referral to FAC regarding changes/clarification needed on the Appointment and Review Document
    Email the chair on this issue; he will finalize the referral this week.

11. Adjournment
    M/S/P (Maxwell/Woods) to adjourn at 3:05 p.m.

Respectfully submitted,

Denise Fleming, Secretary