CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Minutes of January 17, 2007 (Approved)

Members present: Jennifer Laherty (acting chair), Rita Liberti, Fung-Shine Pan, Nancy Thompson, Arthurlene Towner (Presidential appointee), Ann McPartland, Xeno Rasmusson

Members absent: May Ling Chu, Carol Lauzon (chair), Tony Lima.

Meeting was called to order at 3:15pm.

1. Approval of the agenda

2. Approval of the minutes of December 6, 2006. M/S/P to approve with the following clarifications/additions noted by Arthurlene Towner within item 3a (the italics represents the addition):
   “David Stronck asked what the consequences would be to a professor who failed to maintain currency. Arthurlene Towner replied that the result would be communicated to the faculty member, emphasizing their responsibility as a professional member of the university community and articulating clear expectations for improvement. There should be an effort to provide assistance through a professional development plan. Then, if necessary, engage in disciplinary action for not fulfilling their professional responsibilities.”

Arthurlene Towner spoke in favor of the motion “to accept all four of the proposals for local interpretations of PTR, post-tenure review, range elevation and periodic review of temporary faculty forwarded [to] FAC by the Dean of CBE.”

3. Report of the Chair

The members of the FAC gratefully acknowledge Dee Andrews and David Stronck for their valuable contributions and collegiality to the FAC during Fall Quarter 2006.

4. Report of the Presidential Appointee
   No report.

5. Old Business
   a. FAC Subcommittee memberships (06-07 FAC 2).
      The committee voted to approve the membership of the Outstanding Professor Subcommittee as follows: Carol Lauzon (Chair, FAC and SCI, ex-officio/non-voting member), Joy Bhadhury (CBE), Nancy Thompson (ALSS), Jane Lopus (past recipient), Rita Liberti (CEAS), Reggie White (Associated Students, Student member appointed by ASI), and Arthurlene Towner (Assoc. Provost, Presidential Appointee, ex/officio/non-voting).
The committee continued its discussion of the appropriate number of faculty representatives on various appointment and review committees for VP, Associate VP, Deans, Associate Deans, Directors, and Chair positions. The committee discussed the staff voice on the various appointment and review committees and asked for clarification in precisely how the “staff connection” works on the campus.

The committee agreed to table the remainder of the items under “old business” Including: Referral regarding the need for a policy for the Faculty Award Endowment, Range Elevation Submission dates Referral, Referral regarding the Ten Year Calendar for 2010-2020, PTR interpretation question.

6. New Business
   a. Review of the Director of Faculty Development job description.
      The committee approved the draft of the job description for Director of Faculty Development with the recommendation that an explanation of the time-base for the position be made clear in the announcement.
      M/S/P (6-0).

   b. Wang Award.
      (In closed session).

7. Adjournment
M/S/P to adjourn the meeting at 4:53 pm.

Respectfully submitted,
Rita Liberti