Minutes of the meeting of October 4, 2007

Present: Jiansheng Guo, Barbara Hall, Tony Lima, Khal Schneider, Jason Singley, Linda Smetana, Aline Soules (Chair), Jay Tontz

Apologies: Margaret Wright

Absent: Colin Ormsby (Presidential Appointee)

Guests:
For WASC, Carl Bellone and Gale Young
For Ed. D., Jodi Servatius, Jose Lopez, Ginny Lee, Carl Bellone, Armando Gonzales

1. Introductions for new members

2. Election of a Committee Secretary for Fall and Spring Quarters
Linda Smetana agreed to take minutes for this meeting.

3. Approval of the Agenda
The agenda was approved.

4. Approval of the Minutes
n/a

5. Report of the Chair
   a. Policies and procedures review will need to be deferred in order to complete the agenda items for today.
   b. Soules attended two MOU meetings, one for English and one for Economics.

6. Report of Presidential Appointee
No report. Colin Ormsby will not begin his appointment at CSUEB until October 8, 2007.

7. New Business
   a. Multimedia
Linda Smetana was the liaison to this program at the time of the last review. The program was placed on notice for two years with a view to a new review at that time. The issues of the last review were discussed. In light of the timeline for Multimedia, CAPR decided to ask for an update and a plan of action with a full and rigorous review in the 2008-2009 academic year, which is the regular review cycle for Multimedia. In that full review, all materials, both from the update and the review would be required. The deadline for submitting the update would be December 15. A discussion of Multimedia will be set for January 17.
b. Program Annual Reports
There was a discussion of whether to require late-submitting departments to submit both a 2006 and a 2007 report or whether to combine them. A final decision was not made.

c. MOU checklist
This was reviewed.

d. 5 Year Workshop
This will be offered on October 25, 2007. Originally conceived by Janet Patterson, former CAPR chair, it will be given by both Patterson and Soules.

e. WASC Update
Carl Bellone and Gale Young discussed the upcoming WASC visit and the importance of the academic review process to Educational Effectiveness. They gave committee members an idea of what to expect during the visit and the plans that have been put in place to ensure success for the visiting team.

f. Proposed Ed. D. in Ed Leadership
The Educational Leadership team gave a short overview of their program and process, then answered questions from CAPR committee members, particularly in regard to resources. Following the team visit, the committee members discussed the program materials and presentation. The overarching concern was that the Ed. D. might impact other programs. While the vote was unanimous in approving that the program be recommended, the committee’s concerns will be included in the report to the Executive Committee of the Senate.

8. Old Business
   a. CAPR Annual Report for 06-07
      This was received.
   
   b. Draft 5 year Review Schedule
      This was deferred due to time constraints.
   
   c. List of New Reviews for 07-08 (due March 1st)
      Review of the list and assignment of liaisons was deferred.

9. Adjournment
The meeting adjourned at 4:00 p.m.