Members present: Carl Bellone, Tom Bickley, Tom Cadwallader, Hongwei Du, Jennifer Eagan, Linda Ivey, Jim Mitchell, Fung-Shine Pan, Jeff Seitz, Mitchell Watnik,

Members absent: Denise Delumen-Wong, vacant student seat

Guests: Dee Andrews, Rosanne Harris

1. Approval agenda Cadwallader/Mitchell. Approved with addendum 9/0/0 Mitchell added item.

2. Approval minutes Mitchell/Bickley MSP 9/0/0

3. Review of HIST 3125 for C4; MSP Seitz/Mitchell 9/0/0
   Approved for C4.

4. Review of HIST 3223 for C4; MSP Cadwallader/Bickley 9/0/0
   Approved for C4.

5. Review of HIST 3230 for C4; MSP Seitz/Mitchell 9/0/0
   Watnik noted discrepancy between syllabus and GE application template regarding oral participation requirement; oral component counted for 20% on template and 10% on syllabus. Andrews confirmed that half of the 20% mentioned on the template occurred as in-class participation, and the other 10% happened in the form of threaded on-line discussion. Watnik noted that the two in-class debates mentioned in the template did not appear in the syllabus. Andrews will follow up with Professor. Committee noted discrepancy. Seitz pointed out that even without the debate activity, the course still meets the oral requirement for C4. Bickley questioned statement about "no on-line sources." Committee discussed need for clarification of what constitutes on-line sources in general on campus. Watnik noted discrepancy between syllabus and catalog description, which speaks to a larger pattern in the courses coming through this committee. Andrews responded that the department is responsible for making sure there is not a dramatic disconnect. Watnik suggested that as syllabi and courses evolve with new instructors and re-submissions, that it would be helpful for the committee to have catalog copy available on the GE application.

6. Watnik made formal motion that the committee requests the catalog description to appear on General Education applications. Seitz seconded motion. Committee approved. Eagan will discuss with GE program. 7/0/2

7. Review of ENGL 3850 as new course; MSP Mitchell/Seitz 9/0/0
Watnik questioned what should legitimately constitute the oral component of GE; syllabus notes 10% of grade is based on class participation, but without specifics about the oral activities mentioned in the GE template application. Eagan suggested it is safe to assume class participation in syllabus exceeds mere attendance. Seitz noted that the instructor had attended the GE subcommittee and satisfactorily addressed the oral component of the application. Course approved for C4.

Issue arose that this course was being offered as a general topics course – ENGL 3999 – for the Spring 2008 quarter. Committee discussed whether if the course was approved for the GE as ENGL 3850, could that GE be attached to the course as ENGL 3999 for the Spring only. Harris stated that this was administratively possible with approval of the committee. Cadwallader questioned if future GE counselors would be able to tell that this particular offering of 3999 offered the GE, as opposed to 3999 offered in other quarters. Eagan responded that Peoplesoft software could notate this; Harris confirmed. Approved.

8. Review of GEOL 2600 for B3; MSP Mitchell/Bickley 9/0/0
Approved for B3.

9. Continuation of On-line/Hybrid Discussion.
Eagan noted that the pressing issue in this ongoing discussion is that Colleges need to know that on-line courses must be approved for GE beginning Fall 2008, and thus this process of approval needs to begin immediately; suggested development of parameters to aid colleges in evaluating on-line courses. As this is implementation of Senate policy, Eagan suggested the committee recommend Senate Chair Reichman communicate with college Deans along these lines. Committee briefly discussed student evaluation forms for on-line courses. Watnik noted his understanding that student evaluation forms were not the domain of CIC, but of FAC. Bellone confirmed. Eagan will notify Reichman. Mitchell questioned how committee would measure whether an on-line class accomplishes what the on-ground version of the course does. Seitz added this discussion will be as tricky when discussing courses originally designed as online, and questioned how committee would determine number of units in terms of “seat time.” Mitchell suggested consulting other campuses’ policies in this regard. Committee continued discussion of providing a complete lower division GE package on-line. Bellone noted that the Human Development and Recreation majors were both offered as entirely on-line, and that the Hospitality major was pursuing the same course, presenting a need to offer a variety of upper-division GE courses on-line. Bellone noted that the lower division GE on-line availability was another issue, and that the idea was still in the exploratory stage.

10. Mitchell added thank you on behalf of committee to Eagan for her service.

11. Adjournment: 4:05pm. MSP Mitchell/Cadwallader

Respectfully submitted,
Linda Ivey