CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes of the Meeting of April 4, 2008

Members Present: Judith Faust, Karina Garbesi, Susan Opp, Eric Suess, Jose Lopez, Kris Erway, Chris Lubwama, Armando Gonzales, Margaret Rustick

Members Absent: Janet Logan, Steve Ugbah

Guests: Mark Karplus, William Dinehart, Don Sawyer

1. Approval of Agenda M/S/A

2. Approval of the Minutes of the Meeting of Feb 15, 2007 M/S/A

3. Report of the Chair - none

4. Report of President’s Representative - none

5. Report from Brian Cook, Interim Director, Division of Continuing and International Education.
   The Division, which reports to Academic Affairs, is a complex unit divided into many fiscally and programmatically interdependent centers. The Division offers numerous educational programs and services to matriculated CSUEB students (via special sessions) and to non-matriculated students. The various centers and overall budgets for 2006-7 and 2007-8 were discussed, including the Oakland center and international programs. DCIE is an integral part of the plan to grow the number of non-resident, international students on campus. Through a variety of programs, DCIE generates revenue for the university and is part of the structural deficit recovery plan of the university. Plans in place, including the termination of the International House lease in Summer 2008 with its associated costs, should help to ensure that DCIE meets its targeted contributions to the university (i.e., $.5M for 2008, and $1.5M for 2009).

6. Finalize and Accept Principles for Faculty Participation in Allocation of Rollover Funds
   Garbesi agreed with the Provost’s suggestion that any funds available at year-end that need to be spent before June 30 should be discussed at UPABC. If funds become available after the end of Spring quarter or after the final COBRA and ExCom meetings of that year, then consultation would occur with the Senate and COBRA Chairs. Garbesi will write this to send to the Senate.

7. Continuing Business:
   - Eric Suess: Letter to ExCom on Budget Impacts of Changing Student Demographics – held over to a later meeting.
   - Jose Lopez: The Role of COBRA in the Current Context.
   COBRA was originally formed by the Academic Senate in response to questions about budget transparency, as well as difficulty in gathering and interpreting information about the financial situation of the University, but considerable changes have occurred with the new administration. The COBRA Policies & Procedures document was discussed in terms of wording and meaning of the document, particularly concerning the duties of COBRA in regard to development of policies and procedures for faculty involvement in the budgetary process as well as in allocation of funds. It was agreed that Lopez would rework the document for discussion as the primary agenda item at the next meeting on April 18 (when Garbesi will be out of town).

8. Next meeting COBRA on April 18th, UPABC April 25th

9. Adjourn

Respectfully submitted,
Susan Opp, Secretary