CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes of the Meeting of November 2, 2007

Members Present: Kris Erway, Judith Faust, Karina Garbesi, Susan Opp, Eric Suess, Diane Rush-Woods, Nancy Mangold, Janet Logan,

Members Absent: Steve Ugbah, Armando Gonzales, Jose Lopez,

Visitors: Shawn Bibb, Mark Karplus, Mike Mahoney

1. Approval of the Agenda M/S/A


3. Chair’s Report
   Reminder UPABC scheduled for next week (Nov 11).

4. Budget report (defer to next meeting)

5. VP Shawn Bibb provided a demonstration of financial querying and reporting using COGNOS.

6. COBRA Goals: Review, refine, and plan to carry out
   Members discussed COBRA goals which include:
   1. Develop a clear understanding of the budgets and budgeting processes of Academic Affairs, including Colleges and Library. (All COBRA members to be involved.)
      Questions to be addressed will include: What processes are used within colleges for determining how funds are allocated among programs? How do changing FTES affect these decisions? Are formulas now different for calculating FTES for graduate vs. undergraduate students, and, if so, do these differentials affect budget decisions?
   2. Principles for faculty participation in budgetary decision-making at the college level. (These principles have been completed at the University level). (COBRA subgroup to be involved)
   3. Develop recommendations of principles and processes for faculty input into allocation of roll-over funds. (All COBRA members to be involved)
   4. Provide VP Bibb with a description of the data and documentation that the committee needs to carry out its mandate (Garbesi & Erway will develop recommendations)
   5. Review proposed benchmarks and performance indicators of the divisions. (All COBRA members to be involved)
   6. Reevaluate the role of COBRA in the current context. Discussion about this goal included questions about: The role of COBRA in budget decisions at college and department levels; how start-up, sabbatical leaves, faculty development, MATS, FTES and other issues affecting faculty are funded, especially in light of the large numbers of new faculty that are to be hired; how information from COBRA is to be disseminated;
whether COBRA should be more proactive about soliciting faculty feedback on budget questions. It was decided that many of these issues also relate to Goal #1.


8. Adjourn

Respectfully submitted,
Susan Opp, Secretary