CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes of the Meeting of February 15, 2008

Members Present: Judith Faust, Karina Garbesi, Susan Opp, Eric Suess, Steve Ugbah, Jose Lopez, Kris Erway, Janet Logan
Members Absent: Nancy Mangold, Armando Gonzales, Margaret Rustick

1. Approval of the Agenda M/S/A
2. Approval of the Minutes of the Meeting of Dec 7, 2007 M/S/A
3. Report of the Chair - The date of the UPABC meeting in March will probably be changed.
4. Report of President’s Representative – none
5. Continuing Business:
   o Principles of Faculty Participation in College and Library Budgeting
     It was decided to use the principles developed for faculty participation in budget decisions at the university level as the basis for developing the principles at the College and Library level. The need to review the principles with the Provost and Senate Chair to get input regarding dissemination and implementation were discussed, particularly in regard to the need to ensure that all faculty are informed. But each college and the library is expected to establish and articulate its own policies to ensure that there is broad faculty involvement in the development of budgeting priorities and processes and that these policies will be published and communicated widely.
   o Finalize COBRA goals 07/08
     Goal #1 – Logan had agreed to develop a report on the budgeting processes in Academic Affairs, but it was determined that this was too difficult for a single person to do. The goal was rewritten as: Develop a clear understanding of the budgets and budgeting priorities and processes of Academic Affairs. Garbesi will articulate the report received from Mahoney and Bibb.
     Goal #2 – completed
     Goal #3 – Garbesi will discuss with Reichman and Mahoney regarding development of a principle by which the Senate Chair, UPABC Chair (Provost) and COBRA Chair might meet during summer to discuss rollover funds and call UPABC and COBRA committees to meet as needed. This goal should be reworded to indicate development of “priorities and processes for allocation of roll-over funds”. The principle is to involve faculty in developing priorities but also in developing the processes.
     Goal #4 – completed
     Goal #5 – The review of benchmarks and performance indicators is in process. University Advancement, Student Affairs, and Administration & Finance divisions, as well as DCIE Director and AVP of Enterprise Activities, will be asked to meet with COBRA and provide information about benchmarks and performance indicators.
     Goal #6 – The role of COBRA in the current context effort will be led by Jose Lopez.
     Goal #7 – A committee is needed to investigate the budget implications of changing student demographics, such as the increase in freshmen and international students, and the development of more online courses and programs. The potential effects of these changes on student and faculty success and retention, IT support, etc. need to be investigated. Suess will take the lead in drafting a letter to Excom articulating the concerns and questions raised by COBRA.

6. Adjourn

Respectfully submitted,
Susan Opp, Secretary