CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes of the Meeting of December 7, 2007

Members Present: Kris Erway, Karina Garbesi, Janet Logan, Nancy Mangold, Susan Opp, Eric Suess

Members Absent: Judith Faust, Steve Ugbah, Armando Gonzales, Jose Lopez, Dianne Rush Woods

Visitors: Shawn Bibb, John Charles, Don Sawyer, Bill Dinehart

1. Approval of the Agenda  M/S/A

2. Approval of Minutes of meeting of Nov 2, 2007. M/S/A

3. Report of the Chair
President Qayoumi gave a brief statement at the last Senate meeting regarding the revision of the strategic plan.

4. Report of President’s Representative
VP Bibb reported that enrollment for Fall 2007 essentially met target but that our budget plan was predicated on enrollment being 2% over target, so the budget will need to be adjusted. Essentially this means less one-time money. President Qayoumi met with the Chancellor to get enrollment targets for 2008-9: CSUEB was given a target of 2.5% growth, plus an additional 150 FTE over target that would also be funded, if reached. CSUEB is over base target in international and non-resident students, who do not count toward resident FTES but do generate additional funds via non-resident fees. In terms of other budget contributions: DCIE, the Foundation, risk management are all on track, and energy cost reductions are working. Bridging the structural deficit by 2009-10 is still on target, and our enrollment targets are reasonable expectations.

ITS, as a new division, has developed mission, vision, and values statements that are aligned with the Framework. It does not have a lead role in the Framework, but rather provides support in all areas. Operationally, ITS is now “centrally-coordinated/locally-directed”. The plan is to have no structural deficit within ITS starting this year. A multi-year funding plan has been developed to deal with IT infrastructure needs, for example, enabling the bulk purchase of PCs, saving $500 per computer, yielding $250,000 total savings. Server consolidation is occurring thereby reducing security risks and resulting in power savings. CSU is looking at record retention policies, and CSUEB will need to look at email retention policies as well. Charles discussed ongoing needs for things such as tech support, a webmaster, 24/7 support for faculty, new faculty needs, smart classroom infrastructure, and computer refresh cycle plans. Student email will be
outsourced to Google, resulting in increased storage space for students, less need for campus storage space, as well as email addresses that continue after students graduate. ATI is a very important consideration and one that requires webspace redesign.

6. Discussion: Information needed by COBRA to carry out its mandate. More discussions of recommendations will occur at the next meeting. COBRA recommendations will include the incorporation of trends analysis, and more information about staffing FTEs.

7. Discussion: Finalize COBRA goals 07/08. (See handout for GOALS.) Plans include inviting the Provost and Deans to discuss budgets and budgeting processes of Academic Affairs and the Colleges/Library, as well as how budget decisions are made. In addition, higher-level questions such as the funding of new faculty start-up funds, sabbatical leaves, and faculty development, will be addressed.

8. Upcoming Meetings:
   - COBRA: January 18, 2008 and February 1, 2008 (VP Dalton)
   - UPABC: December 14, 2007 and January 11, 2008

9. Adjourn

Respectfully submitted,
Susan Opp, Secretary