Minutes of the Executive Committee Meeting, Tuesday, February 5, 2008

Members present: Calvin Caplan, Julie Glass, David Larson, Nan Maxwell, Sally Murphy, Susan Opp, Mo Qayoumi, Gretchen Reevy-Manning, Henry Reichman, Dianne Rush Woods

Members absent: none

Guests: Maryann Annunziata, Carl Bellone, Bob Burt, Linda Dalton, Debby DeAngelis, Ola Dokun, Jennifer Eagan, Amy Ferema-Gerace, Stan Hebert, Terry Jones, Mark Karplus, Rita Liberti, Mike Mahoney, Barbara Maloney, Janet Patterson, Sonjia Redmond, Don Sawyer, Jodi Servatius, Aline Soules, Arthurlene Towner, Jim Zavagno

1. Approval of the agenda

M/S (Maxwell/Opp) to approve the agenda

Two items were added:
5a: Official naming of the Osher Lifelong Learning Institute
8a: 07-08 FAC 2, Membership of the 07-08 FAC Subcommittees

The motion passed as amended.

2. Approval of the minutes from the meeting on January 8, and January 22, 2008

M/S (Maxwell/Caplan) to approve the minutes of January 8th. It was noted that Dianne Rush-Woods was present at the meeting. The motion passed.

M/S/P (Opp/Maxwell) to approve the minutes of January 22nd.

3. Reports

A. Report of the Chair

- Contributions for the Academic Ambassador Fund were solicited and collected. Checks should be made out to CSUEB Educational Foundation with “memo” Academic Ambassador.
- The Assigned Time Task Force met for the first time. Subgroups were formed in several areas including Governance and Service and Thesis and Independent Study compensation. There were interesting discussions. At the meeting the idea was raised of establishing a procedure for faculty to bank partial units earned through supervision of theses to accumulate 4WTUs. At this time faculty sign a form stating that such supervision is taken as an overload. The Task Force will meet again on February 25th.
- Chancellor Reed has responded to the request to visit our campus and a visit will hopefully be scheduled in the Spring.
- Two Trustees (Achtenberg and Bleich) will visit the Concord Campus and the Naval Weapons Station on February 14th. Two members of ExCom (Reichman and Murphy) as well as members of the Contra Costa Advisory Committee will meet with the visitors. Reichman asked if there were any objections to inviting Robert Phelps (Associate Professor of History, former member of the Contra Costa Advisory Committee, and Distinguished Professor of the Year at the Concord Campus) and there were none.
- The Connie Sexauer Memorial Benches are scheduled to be moved to a new location near the current Senate Office. Connie was a long time, beloved staff member in the Senate Office. There was concern that the new location be one where the benches would be usable and pleasant. Reichman expressed gratitude to David Cain for his prompt attention to this matter.
- The CSUEB Jazz Assemble Workshop will take place tonight at 7:30PM. The Social Work Internship Fair will take place Thursday, 8AM – 12. 70 agencies will attend. First year
students will meet with potential future employers and second year students will be looking for employment. Several other events were announced.
- Super Sunday is February 17th. Members of the CSUEB Community will visit African American churches to encourage college attendance especially at CSUEB. Please consider volunteering. A sign up sheet for participation was circulated. Volunteers are invited to VP Sonjia Redmond’s house for a “soul food” lunch. This is African American History Month. A calendar of events was circulated via e-mail.
- All are encouraged to attend “A Ticket to Ride” on Friday, March 7th, an African-American Scholarship dinner ($40), to raise scholarship funds.
- Opp announced that the CSU Student Research Competition on May 2nd and 3rd is looking for at least 56 non-CSU faculty familiar with research in these broad areas to act as jurors. Jurors will receive $150/session for their time and will be required to read three 5-page papers describing student research. A sample letter of invitation will be distributed. About 22 moderators are also needed, which could be grad students. Volunteer lunch will be on Feb 29th.
- Pathways to Graduate Success takes place tonight, 6 – 6:30.

B. Report of the President

- Homecoming events are underway. Thanks were given for the traditional support faculty give to these events. Please consider attending the women’s and men’s basketball games this Friday at 5:30 and 7:30 respectively.
- The Latino Summit was successful with over 1000 participants. 26 students brought applications and 21 were admitted.
- On March 1st CSUEB will host the African American Summit. It is hoped that students will bring application to that event as well and will be entered into the system even if their applications are not complete.
- There was additional encouragement for participation in Super Sunday events.
- Midyear financial reports have been submitted (due by January 28th). A report will be available at a meeting soon.
- Our enrollment for next Fall is slightly below target, but applications are up from last year. There are currently more applications than we had at the end of August last year. We are also working on redirected applications as we are currently the only CSU in the Bay Area that is still accepting freshman applications. There is a consultant looking at ways to improve our transfer student application experience.
- Campaign planning is progressing. Campus priorities are being established with consideration being given to the Academic Planning process, the Physical Master Planning, etc.
- The Education Foundation added 15 new members, including prominent CSUEB alumni
- The Provost noted that we are not slowing down our pursuit of enrollment growth and tenure track hiring despite budget cuts.
- The Deans are currently working on Tenure Track hiring requests for next year.

C. Report of the Statewide Academic Senators

- Committees meet this Friday.

4. Appointments

M/S/P (Maxwell/Opp) to appoint Steve Peng, Mgmt, to replace Asha Rao on FAC for Winter Quarter.

M/S/P (Maxwell/Opp) to appoint Glen Taylor, Mgmt to replace Eric Soares on Non-grade Related Student Complaints for Winter Quarter.

5. Approval of the final list for the Winter Quarter University-wide Election

M/S (Murphy/Maxwell) to approve the list. There was a question regarding someone running for two positions that cannot be held simultaneously. It was suggested that if they were to win both elections they would accept one position and the other would go to the next highest vote getter.

The motion passed.
5a. Official naming of the Osher Lifelong Learning Institute

Bob Burt and Maryann Annunziata outlined the CSU Board of Trustees policy to encourage private support by providing honorary naming of programs made possible by such support. The process of such honorary naming requires approval of the President who must, in turn, consult with the faculty as represented on our campus by ExCom. ExCom was informed of the generous gifts that the Bernard Osher Foundation has provided our campus for what had been informally known as the Scholar OLLI (Osher Lifelong Learning Institute). The Osher Foundation has provided funds for such programs on 18 CSU campuses. These funds come in the form of $100,000 “current use” grants, which can be repeated for 3 years. If the programs these funds establish are deemed successful, then the Osher Foundation offers a $1 million dollar endowment to continue the program, and requires the formal naming as the Osher Lifelong Learning Institute. The Foundation provided $50,000 a year for 2 years to the PACE program and then also gave $1m to endow Osher rentry scholarships in the PACE program at CSUEB, as they were impressed with the program.

M/S/P (Caplan/Maxwell) to support the formal naming of the program as The Osher Lifelong Learning Institute at Cal State East Bay (OLLI).

6. 2007-08 CIC 16, Revision of CIC’s Policies and Procedures document

M/S (Maxwell/Larson) to place on the Senate agenda. Several typos were noted and corrected. These were: In the final sentence of item (d), remove the word “appointed” and, also it item (d) to correct the title of the new standing member to the Director of the Online and Hybrid Support Center.

The motion to approve as corrected passed.

7. 2007-08 CAPR 10, Five Year Program Review for the Ethnic Studies Program

M/S (Murphy/Opp) to place on the Senate agenda. One typo was noted and corrected in Item 2 as follows: “CAPR recommends that the Program develop more concrete plans for the two desired tenure….” It was noted that the recommendation for continuation without modification is the standard recommendation for a program that received the types of suggestions contained in this document. A recommendation for continuation with modifications would indicate that major modifications to the program were recommended.

The motion passed.

8. 2007-08 CAPR 11, Program Review Schedule change for the Economics Program

This item is simply “for your information.” The new Dean of CBE has requested that the Economics program be included in the AACSB accreditation process. This request has been enthusiastically supported by the Economics program. As a participant in the AACSB accreditation process, the Economics Program will now have its CAPR Reviews along with the other programs in CBE, resulting in the change here.

M/S/P (Caplan/Maxwell) to acknowledge the change in review schedule.

8a. 07-08 FAC 2, Membership of the 07-08 FAC Subcommittees

M/S (Rush-Woods/Maxwell) to approve. There was some concern expressed about faculty serving on the PTR subcommittee who are going through some sort of review as this committee is charged, in part, with interpretation of the PTR document. It was pointed out that tenured associate professors are eligible to serve on FAC whose responsibilities include PTR document review and modifications. If any items were to arise, impacted faculty can and should recuse themselves.

The motion passed.

9. Report on the upcoming Diversity Symposium and FDEC (Terry Jones)

Terry Jones, Chair of FDEC (Faculty Diversity & Equity Committee) and AALO (Affirmative Action Liaison Officer), presented information about the upcoming Diversity Symposium. The FDEC has been charged with the development of a Campus Diversity Plan. There will be a
campus-wide symposium on March 14th-15th (11:30-1:00) at which input will be sought on the Diversity Plan. There will be a key-note speaker, Dr. Damon A. Williams, Assistant Vice Provost for Multicultural and International Affairs at the University of Connecticut, followed by breakout sessions and/or workshops. UConn was noted as an exemplary model for fostering and supporting diversity. The goal of the symposium is to gather input into a diversity plan for CSUEB that will make CSUEB a better university. This is a great opportunity to improve CSUEB. It is hoped that every department can be represented at the symposium. The Provost noted that the UPABC meeting that is scheduled in conflict with the Symposium will be rescheduled with all members of UPABC strongly encouraged to attend the Symposium. It was noted also that all chairs in CBE will be at a conference out of state on March 14th, and regret was expressed that attendance would not be possible by those chairs, although other faculty could be asked to attend.

The event “A Ticket to Ride” was also highlighted. This event has brought in $50,000 in scholarship funds in the past. Attendance and/or donations are encouraged.

10. Discussion of the Senate/faculty role in University discussion of Division II Athletics

Some history was given as to CSUEB’s move from Division II to Division III in 1995/96. The origin and approval process during that change was provided. The current situation is somewhat complicated and includes some uncertainty with regards to its forward momentum. In particular, last year a study was done by Cedric Dempsey, former head of the NCAA, working for the CO. He provided a report stating that the cost of a change to Division II would require a $35/quarter student fee. The idea is currently out for “alternate consultation.” This process was used in the case of the Health and Wellness Center and ASI’s experience on that item was not positive. For this reason, ASI stand is ambiguous regarding the current consultation process and it was noted that the issue of raising fees is divisive among the student body. Their concerns are about the consultation process as well as the financial burden inherent in the proposed new fee. If no new fee is brought to the student body and approved then the point will be moot.

There was some discussion regarding the connection between this item and that of the status of the KPE Department’s overall relationship with Athletics, which is currently housed within the department. The view was expressed that the faculty in KPE should have an exceptional role in the consideration of the change from Division III to Division II. The changing focus of KPE as a discipline was also noted.

The question under consideration here is what should be the role of the faculty in this decision. Academic credit is given for participation in intercollegiate athletics, which puts it in the purview of the faculty. It was noted that in 1995/96 the change was initiated by the University Athletic Council, whereas this time the consideration of the change was initiated by students. It was pointed out that Athletics is tied to student life and is a university wide concern. It was noted that the question is not whether to move to Division II, but rather, how to go about making that decision. There are many unresolved questions.

Finally, it was noted that should the students approve a new fee, there is precedent for ExCom and the Academic Senate play at least an advisory role in the final decision. It was determined that ExCom should be kept informed.

11. Update on the Campus Physical Master Plan

It was noted that the final draft of the Academic Plan would be coming to the Senate for approval soon. ExCom was reminded that the Academic Plan is being used by the Hayward Physical Master Plan Steering Committee to determine the direction of the physical master plan. It is hoped that the plan will be approved by the Board of Trustees in 2009. The faculty are represented on the Hayward Physical Master Plan Steering Committee by Dave Larson and Kevin Callahan. Student Affairs, ASI, and the community are also represented on the committee. The report was given by Barbara Maloney of the BMS Design Group.

The Master Plan and an EIR (Environmental Impact Report) under development addresses the needs of the campus for the next 20 years or so. The plan includes academic space, residential space, landscaping, parking, etc. It provides a vision for the campus in terms of layout. Some highlights of the presentation included: Proposed distribution of new buildings, new parking structures, more defined “ceremonial” entrances to campus and more defined outdoor space...
including walkways and promenades. It was noted that in order to increase density, new buildings would be taller than existing structures. In order to better direct traffic flow, West Loop Road might be downgraded for service and emergency use. Possible locations for new student housing and faculty housing were presented. It is hoped that new buildings will include courtyards and other open space that is sheltered from the wind. There will be an overall focus on sustainability.

It was asked whether old buildings would receive any attention. In response the President noted that some existing building would be designated as “temporary”, which could increase the priority status for capital outlay. In general, there is awareness that many existing structures are outdated and in need of significant renovation. It was asked what ratio of classroom space to office space new buildings would include. This Plan does not go to this level of detail. It was pointed out that the entrance people use to the campus depends on where they are traveling from. As it stands a majority of the new structures look to be planned for the South side of campus. This will lead to those entering from the North having difficulty, due to the potential closing of West Loop, traveling to the South side of campus.

Appreciation was expressed to the presenters.

12. Adjournment

M/S/P (Opp/Murphy) to adjourn.

Respectfully submitted,

Julie Glass, Secretary