Minutes of the Executive Committee Meeting, Tuesday, February 12, 2008

Members present: Calvin Caplan, Julie Glass, David Larson, Nan Maxwell, Sally Murphy, Susan Opp, Mo Qayoumi, Gretchen Reevy-Manning, Henry Reichman, Dianne Rush Woods

Members absent: none

Guests: Carl Bellone, John Charles, Jennifer Eagan, Mike Mahoney, Janet Patterson, Xeno Rasmusson, Don Sawyer, Aline Soules

1. Approval of the agenda

M/S/P (Maxwell/Murphy) to approve the agenda. A new Item 10 was added to discuss Access to Excellence.

2. Approval of the minutes from the meeting on February 5, 2008 (not yet available)

3. Reports

A. Report of the Chair

- Campus Senate Chairs met at the Chancellor’s Office last Thursday. There were reports on campus responses to the budget situation. There was a wide variety of (presidential) responses reported ranging from pledges to continue with faculty searches and enrollment growth to emergency weekend meetings and canceling all faculty searches, and everything in between. When two trustees visit the Concord Campus this Thursday, Reichman intends to point out to the Trustees that the variety of responses is not good for the system or for morale.

- Because there are overlaps in candidates among CSU Campuses for faculty positions, it might be a good idea to consider contacting candidates to assure them that our searches will continue.

- Two Trustees will visit the Concord Campus this Thursday. It’s not too late to attend the meeting if Excom members are available.

B. Report of the President

- The CEAS Dean search ended without a successful candidate. Jodi Servatius has agreed to serve on an interim basis for another year. A new search will begin soon. The idea of a search firm was suggested. It was pointed out that several other CSUs are searching for a Dean of Education and some information will be sought regarding the status of those searches. It is unknown whether a new committee will be constituted.

- The AACSB Exit Meeting took place today. The comments will positive and complementary to the College, Faculty, and Dean Swartz. We now await their official report.

- This Sunday is Super Sunday in Northern California.

- The African American Summit will take place on March 1st. Materials are available from PEM. March 1st is the last day to accept Freshman Applications so we intend to have Admissions Officers on site to gather application materials. Even if applications are incomplete, students will be entered into the system.

- The Latino Summit was successful with 26 students submitting application materials and 21 admitted.

C. Report of the Statewide Academic Senators

- Committees met last Friday. Material was forwarded to Excom regarding EO 595 regarding General Education. It appears that there are no significant changes other
than, perhaps, some changes to the 2nd Baccalaureate. It is not yet known what feedback will be requested.

- There was a joint committee meeting with John Blackburn (Associate Director, Enrollment Management Services) regarding the “Troops to College” initiative designed to encourage military personnel to attend college at a CSU. Qualified non-resident students will not be charged out of state tuition. It is unknown if these students will count towards resident enrollment targets. Concern was expressed regarding the cost of such programs in terms of additional support for veterans, who may require SDRC and/or counseling support, as well as the contradictory message it sends while the CSU is turning away qualified resident students. Some comparisons were made to the impact that California Proposition 63 (Mental Health Services Funding) had on enrollment and the costs of supporting students with mental illness.

4. Appointments (*none*)

5. **07-08 CIC 17**, UDGE application for Ethnic Studies

   M/S/P (Murphy/Maxwell) to place on the Senate agenda.

6. **07-08 CIC 18**, UDGE application for Anthropology

   M/S/P (Murphy/Opp) to place on the Senate agenda.


   M/S/P (Larson/Maxwell) to place on the Senate agenda.

8. **07-08 FAC 3**, Modifications to the Policies And Procedures Governing Faculty Participation In Appointment And Review Of Administrative Officers

   M/S (Maxwell/Opp) to place on the Senate Agenda.

   Extensive comments and corrections were made. Many will be compiled in a revised/final version of 07-08 BEC 8, which will go to the Senate with 07-08 FAC 3. There was strong sentiment that Excom did not want to send the document back to FAC.

   The Chair of FAC reported that this revision began last year and this year’s committee chose at times to follow the implicit suggestions from the draft revisions from the previous year. He felt there would be no objections from the current committee regarding most of the revisions suggested by Excom, to be presented as 07-08 BEC 8. Much of the conversation was regarding the procedure for forming committees to appoint and review the Director of Faculty Development and the Director of the Online and Hybrid Support Center. The appointment and review committees for administrators below the level of AVP have been generally appointed by Excom rather than elected in recent years. However for these two positions, though they are below the level of AVP, the appointment and review committees are listed as being elected. The reasoning is believed to have been that these two positions have especially close ties to and interaction with the faculty. In addition, some concerns have been expressed by GE faculty regarding the support provided by the Online and Hybrid Support Center. It was thought that this position, in particular, should have strong faculty input into the hiring process. There was discussion regarding whether there is a connection between having an elected committee and the pool for a search (internal vs. external) and whether an elected committee has a greater likelihood of representing the faculty more broadly than an appointed one. There was also concern regarding the different sizes of the review committees.

   M/S/P (Glass/Caplan) to include the following items on 07-08 BEC 8

   i. All review committees (except Provost and University Librarian) will have the following membership: 4 tenured faculty including library faculty; no more than 1 from each college/library, elected in a university-wide election, and 1 presidential appointee.

   ii. The search committees for Director of Faculty Development and the Director of the Online and Hybrid Support Center will be appointed by Excom.

   iii. In those appointment and review committees that are appointed by Excom, a call will be issued for self-nominations.
Other suggestions included adding wording to the appendix regarding where to find information about Chair and Associate Dean appointment and review committees since these two positions are absent from the appendix but included in the document. It was also mentioned that the procedure for appointment of Chairs is, in general, over complicated. It was suggested that this be revisited at another time.

The following replacement titles and wording were suggested as friendly amendments:

AVP Institutional Research and Assessment → AVP Institutional Research and Analysis
Enrollment Management → Planning and Enrollment Management (PEM)
Faculty Support Services → ORSP, Fac Dev, OHSC and ITS (more specific than FSS)
AVP Continuing and International Education → Executive Director Cont. and International Ed.

For Staff representation on committees → Staff from relevant units

Page 13: Staff membership should be removed from the Review committees for VP Administration and Finance, and CFO and from VP Student Affairs. Staff are consulted and asked for confidential feedback regarding these positions.

Page 16: In the review committee for University Librarian: 3 tenured library faculty, elected by… → 3 tenured library faculty, elected by the library procedures ordinarily use to elect members of the senate.

Page 16 Concord Campus Associate Director Appointment: 1 Concord Dean appointee → 1 Presidential Appointee.

Page 17: Director, SCAA Appointment: 2 Staff from Student Affairs → 2 Staff from the SSP electorate.

Page 5 C.2: academic year → year
Page 5 C.2b: college year → year
Page 10 A.2: remove “See also Appendix A”
Page 10 B: remove “and Appendix A”

Agreed to add PEM on page 3 to “Faculty shall be represented on search committees for administrative positions in Academic Affairs, Student Affairs and PEM that are not…."

It was noted that faculty review committees of Administrative Officers will no longer have access to PAFs. Prior access was leading to less than candid reviews by administrators and fewer sensitive items were placed in the PAF file.

It was agreed that the suggested changes would be sent to FAC for approval by e-mail ballot this week. The Chair of FAC, who was present, suggested that the changes would not be controversial and expects that FAC will approve the suggested changes as “friendly”. However, ExCom agreed that if FAC does not approve the changes, then 07-08 FAC 3 and 07-08 BEC 8 will be withdrawn from the Senate Agenda.

It was agreed that many/most of these changes would be collected in 07-08 BEC 8, which would also be circulated electronically to Excom. In addition, a “clean” version of 07-08 FAC 3 will be made available for the Senate online prior to its meeting on 2/19, assuming that FAC approves the suggested changes.

The motion to place on the Senate Agenda passed with the proviso that FAC approve the suggested changes.
9. Revised Academic Plan

M/S/P (Glass/Maxwell) to place on the Senate agenda

Not many suggestions were received; most comments were complimentary. Some editorial changes were made. Substantive changes were made in the following areas:

- In the “inquiry and knowledge” section wording was added about academic freedom along the lines of the widely accepted 1940’s AAUP statement.
- In the Enrollment Growth section wording was added about enrollment growth being accompanied by appropriate growth in faculty, staff and student support.

A “slick” final document will become available after final approval.

10. Discussion of Access to Excellence

The Chair reported that there was a great deal of disappointment about the latest draft at the meeting of the Statewide Senate. It now appears that there will be another comment period ending 2/20/08. Reichman offered to incorporate any comments Excom may have into his own comments. It was generally felt that the document was vague and bland. It doesn’t appear to point in any specific direction and when specific goals were outlined (for example, halving the achievement gap) no plan was provided and terms were not clearly defined. The document includes a commitment to the Collegiate Learning Assessment Program, which has been used only as a pilot program with no commitment from the campuses for adoption. Vince Buck (Academic Senator from Fullerton) has written a critique which Reichman will circulate via e-mail.

11. Adjournment

M/S/P (Caplan/Murphy)

Respectfully Submitted,

Julie Glass, Secretary