CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE
Approved as amended

Minutes of the Executive Committee Meeting, Tuesday, October 16, 2007

Members present: Calvin Caplan, Julie Glass, David Larson, Nan Maxwell, Sally Murphy, Susan Opp, Mo Qayoumi, Gretchen Reevy-Manning, Henry Reichman, Dianne Rush Woods

Members absent: none

Guests: Carl Bellone, John Charles, Linda Dalton, Jennifer Eagan, Mark Karplus, Myoung-ja Lee Kwon, Ginny Lee, Jose Lopez, Mike Mahoney, Don Sawyer, Jodi Servatius, Aline Soules, Terri Swartz, Arthurlene Towner

1. Approval of the agenda
M/S/P (Larson/Murphy) to approve. There were several additions to the agenda that were accepted without comment.

2. Approval of the minutes from the meeting on October 2, 2007
M/S/P (Maxwell/Caplan) to approve. One typo was pointed out.

3. Reports
A. Report of the Chair
   - A final reminder was given about the WASC visit which began today at the Concord Campus and continues tomorrow, Wednesday, 10/17/07, through Friday, 10/19/07. The WASC Team will meet with ExCom tomorrow, 10/17/07, 3 – 4:20 in the President’s Conference Room. There will be a reception for the WASC team tomorrow, 5:30 – 6:30 in the Multipurpose Room. Please come and invite your colleagues. On Friday there will be a closing meeting at 1PM in the Multipurpose room at which the WASC team will present their preliminary assessment, followed by a celebration. President Qayoumi has ordered champagne.
   - Thursday, October 18th there will be a Scholar OLLIE presentation on the Concord Campus by our own Hank Reichman titled “30 Years of Censorship”.
   - On Thursday, October 18th, 12 – 1:45, there will be a dance performance titled “Cutting Edge Dance” by Cultural Odyssey at the Hayward Campus.
   - On October 25th the Student Health Center will have a walk in flu shot clinic, 11 – 2PM.
   - Three Trustees will visit CSUEB over the next few months. Glen Toney will visit the Hayward Campus on October 30th, meeting with ExCom from 2 – 2:30. On November 20th and 27th respectively Jeff Bleich and Roberta Achtenberg (Vice Chair and Chair of the Board of Trustees) will visit the Concord Campus. It is hoped that these visits will be scheduled so as not to conflict with ExCom and members of ExCom are encouraged to attend the meetings if possible.
   - There will be a series of Workforce Development Roundtables with local industry organizational partners. The Academic Planning Task Force will be represented at all of the roundtables. ExCom members are also encouraged to attend if possible. In particular, it is hoped that Nan Maxwell will be able to attend some (if not all) of the meetings because of her particular disciplinary expertise and her work with the HIRE center. A schedule was circulated and ExCom members were asked to contact Hank Reichman and/or VP Linda Dalton if they are interested in attending.

B. Report of the President
   - The WASC Team has arrived. The president has already met with 2 members of the team at the Concord Campus.
   - We have essentially met our enrollment target in terms of head count and FTE. More detailed enrollment information about resident vs. nonresident students, etc. will be available soon.
- Investigation of the Concord Naval Weapons Station as a possible site to expand the Concord Campus is ongoing. A number of Trustees have shown interest. Any extensive project there will involve substantial infrastructure development and capital outlay funding. Hopefully the meetings in November with Trustee Bleich and Achtenberg will be early enough in the day to allow members of ExCom to be present. A letter of interest has been sent to the Community Reuse Project Office. The letter requests the use of 415 acres, which is the space the BMS Consultant indicated would be required for the development of a full service campus serving 25,000 FTE students, including housing and sports facilities. There is a public hearing at which CSUEB will present its proposal. All proposals must include an institutional/educational component. An environmental impact study is necessary and the process (Concord/Military/Dept of Education/Board of Trustees) will likely take over a year. ExCom will be updated as information becomes available.

- A CPEC Draft proposal has been developed for offering lower division courses at the Concord Campus. The proposal will be brought to the Contra Costa Community College District. CSUEB hopes that they will support the proposal. We have been working with them for 6 months.

- Some preliminary work has been done on the CSU 08-09 budget. There are currently two scenarios: 1) In keeping with the compact, a 2.5% enrollment increase will be funded; 2) Going beyond the compact, to a 3.5% enrollment increase. CSUEB hopes to request a higher enrollment target more inline with our own internal targets.

- ExCom was encouraged to attend the Workforce Development Roundtables with business leaders, as part of the Academic Planning process.

- The question of how a new 25,000 student campus in Concord would impact the Hayward Campus was raised. This would be a new model within the CSU, saving money by not duplicating administrative overhead necessary for 2 separate campuses. This would preserve resources to meet a shared institutional mission.

C. Report of the Statewide Academic Senators

- Committees met last week.

- Two items from the Academic Affairs (AA) committee meeting were mentioned. 1) The DWIR Policy was discussed. At the Statewide AA Committee meeting it was vigorously debated with many common concerns raised including if there was any data to support the suggested policy. 2) The proposed Graduate Business Fee was discussed. At the Statewide AA Committee meeting it was decided that a resolution might be premature (San Jose State is considering a resolution opposing the fee). There will be a discussion on the CSUEB campus starting with ExCom.

- The Teacher Education and K-12 Education Relations (TEKER) Committee also met. There is work being done on the development of a systemwide oversight committee for doctoral programs. This committee would not be concerned with joint doctoral degrees. Rather, at this time, would only provide oversight for the new Ed.D degrees. The Statewide Senate wants to work to ensure the success of these programs.

- The General Education Advisory Committee also met. Executive Order 595, which set out GE requirements in the CSU, is being revamped. This has been a 3 year project. There have been no substantial changes to the major categories, rather the revision will include additional explanations. When it is complete it will be sent to the Executive Committee of the Statewide Academic Senate.

- Legislative action to authorize a Doctorate in Nursing Practices designed to train faculty to teach in nursing programs is also in the works.

4. Appointments

- M/S/P (Murphy/Opp) to appoint Amy Rowley of Modern Languages to the Disability Accommodation Committee, a new university committee (required by EO926) to discuss, monitor and evaluate campus policies and procedures relating to students with disabilities (07-09 term).

- M/S/P (Murphy/Opp) to appoint Maliika Chambers, TED, as the CEAS rep to FDEC (07-09 term)

- M/S/P (Maxwell/Rush-Woods) to appoint Nancy Mangold to replace Soares on the Academic Plan Task Force

ExCom will send Eric Soares a card wishing him well with his health issues.
5. Confirmation of previous email approval of the Preliminary Lists for the Fall 07 Elections
   And Revised Fall Election Schedule
In light of the announced retirement of Myoung-ja Kwon and the subsequent need for electing a
search committee, it was proposed that the Fall 07 Election be postponed (keeping current
nominees as well as encouraging/finding additional required candidates) and combined with the
election of that search committee.  It was pointed out that the SCAA search committee needn’t be
elected.
M/S/P (Larson/Caplan) to approve the revised Fall Election Schedule and Preliminary Lists.

6. 07-08 CIC 1, Proposed New Doctoral Degree Ed. D. in Educational Leadership; and
07-08 CAPR 1, Approval of the Establishment of the Ed.D Program in Ed Leadership;
effective Summer 08
The floor was given to Jodi Servatius (Interim Dean and Professor Emerita).  Some background
information was provided.  In 2005 legislation was passed allowing the CSU to offer Ed.D
Degree programs.  The legislation along with the CSU systemwide policy has prescribed many
aspects of any such program.  It has been to the advantage of CSUEB that several other
campuses have gone through this approval process and are starting to offer their programs this
year.  These campuses generously shared their experiences.  . Another advantage for CSUEB has
been our past joint Ed.D with UC Berkeley.  Dr. Servatius thanked the development team.
Appreciation was expressed for the input provided by CIC and CAPR.  The
comments/suggestions/recommendations of CIC and CAPR have been incorporated into the
revised proposal and fall into two categories:  Curricular Programs, and Resources.  The floor
was opened for questions to Jose Lopez and Ginny Lee.  Jose Lopez outlined specific changes
that had been made in response to suggestions from CAPR including an increase in replacement
cost reimbursement to colleges, an increase in marginal cost rate, an increase in the unit
allocation for dissertation chair, and an increase in research and technical support.  In addition,
library support was figured separately from other support services.  The proposal was praised all
around.  It was requested that the recent changes be sent to Susan Correia for inclusion in
materials for the Senate Meeting of October 23rd.  Passed unanimously to place on the Senate
agenda.

7. 07-08 CIC 2, GE Subcommittee memberships for 07-08
M/S/P (Rush-Woods/Opp) with additions of Diane Satin from CBE and Eric Kupers from
CLASS.

8. Revision of the Range Elevation Timeline for 07-08
This is a one time approval, requested by the Associate Provost.  The request for a permanent
change has been referred to the Faculty Affairs Committee and is expected to come to ExCom as
a CFAC Document.
M/S/P (Maxwell/Larson) to approve.

9. 06-07 CFDE 1, Revision of the Policies and Procedures for the Faculty Diversity and Equity
Committee
M/S/P (Maxwell/Opp) to approve.

10. Draft 07-08 BEC 3, Faculty Support Services Advisory Committee (continuing discussion)
Friendly amendments were offered to remove from the membership the representative from the
CSUEB Foundation Board and add the Foundation Manager of Grants and Contracts to the list
of those “expected….will attend”.  In addition, it was added that “at least one faculty member on
the advisory committee will have external grant experience.”  This addition was in response to a
discussion regarding faculty input for the Office of Research and Sponsored Programs.  Since the
committee proposed here is the “Faculty Support Services Advisory Committee” and the new
AVP for Research and Sponsored Programs is among those “expected….will attend”, it is
anticipated that this body will, indeed, provide faculty input into that aspect of faculty support.
M/S/P (Maxwell/Murphy) to accept the friendly amendments with one abstention.
M/S/P (Murphy/Opp) to place on the Senate agenda.

11. Intellectual Property Policy
M/S/P (Maxwell/Rush-Woods) to place on the Senate agenda as a BEC.  Thanks were expressed
to Aline Soules who chaired the committee.  There was some discussion of the complexities of
the notion of joint ownership.  It was explained that the rights of a joint owner (e.g. the
University) do not affect the rights of the other joint owner(s) (e.g. a faculty member).
12. Access to Excellence discussion
This initiative is currently gathering feedback systemwide. It is hoped that there will be a campus discussion at CSUEB to provide feedback to the CSU.
M/S/P (Maxwell/Larson) to place on the Senate agenda.

13. Assigned Time Policy and membership of Task Force (continuing discussion)
ExCom was reminded that the current proposed membership of this task force includes the Senate Chair, a representative from CFA, faculty representatives from each college, 2 administrative appointees (perhaps a dean and AP Towner or VP Bellone), and Armando Gonzales, AVP Academic Resources & Admin. Provost Mahoney clarified that the committee would be advisory. It is anticipated that the committee would make recommendations regarding specific university-wide assigned time (e.g., assigned time for chairs of some Senate committees) and recommendations regarding broad principles governing the allocation of assigned time. It is essential that the deans retain their flexibility. The chair noted that the task force would be asked to produce broad guidelines in a report, in the hopes of providing a sense of equity in the distribution of release time. A charge for the task force will need to be developed. It was determined that the task force’s charge would not include assigned time in the form of buy-out from external funds and that these activities are encouraged. There was mention of perceived problem of faculty who do not have enough classroom teaching when they come up for review. The fact that many/most research projects carried out with external funding involve students and thus involve instruction outside the traditional classroom setting was mentioned. It was also pointed out that deans and chairs must approve all proposals (including funds for release time) before a grant is funded. The Provost did not support caps or restrictions on assigned time, as he considered it “counterproductive”, as many grants and research projects bring distinction to the University. The discussion was tabled, due to lack of time.

14. MW/TR Scheduling (continuing discussion)
Data was distributed by VP Dalton illustrating the current course offerings and their compliance to (or lack thereof) the standard course modules. The data allowed for a MW 2 – 4PM and 4 – 6PM module though it is not officially included among the standard modules. One day/night per week classes were mentioned, as were labs and other nonstandard courses. It was mentioned that any 110 minute time block that falls between 1:20 and 3:50 will be equally disruptive (or not) of the standard course modules. The goal seemed to be to have uniform starting times for courses, in the interest of student schedules and classroom availability. Dalton noted that efficient use of space is important as our enrollment increases. Reichman added that we expect 10% growth in the next 3 years and will lose 8-10 classrooms in Warren Hall. The discussion was tabled.

15. Faculty access to course rosters (continuing discussion)
The discussion was postponed.

16. Adjournment
M/S/P (Caplan/Maxwell)

Respectfully submitted,

Julie Glass, Secretary