CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Minutes of January 16, 2008

Members present: Jagdish Agrawal, Toni Fogarty, Xeno Rasmusson (Chair), Arthurlene Towner (Presidential Appointee), Erica Wildy, Craig Wilson, Dianne Rush Woods (in place of Mayling Chu)

Members absent: Doug Highsmith, Ann McPartland, Asha Rao

Meeting called to order: 2:50pm

1. Approval of the agenda
   M/S/P with addition of item “b” under Report of the Presidential Appointee

2. M/S/P Minutes of 12/5/07 approved with revisions: 4.c. Continuing “and International” Education, “University Librarian, and Dean, CEAS”; 5.c. replace Bilal Hamran with Shiva Premanisakul (student representative); 5.c. Replace Arthurlene Towner with Eileen Barrett (Director, Office of Faculty Development, ex-officio) for all committees

3. Report of the Chair (Xeno Rasmusson)
   Dianne Rush Woods has replaced Mayling Chu; Asha Rao needs a replacement

4. Report of Presidential Appointee (Arthurlene Towner)
   a. 07-08 FAC 1 was approved by ExCom and the Outstanding Professor Subcommittee will meet on January 23rd and 30th. The subcommittee will provide their nomination for the award to FAC at the next FAC meeting on February 6th.
   b. FERPers on College PTR committees
      July 1 to June 30, the current term for serving on the PTR committees conflicts with the availability of FERPers. College PTR committees have difficulty getting full professors. Moreover, college PTR committees typically begin their work during Winter Quarter. The Collective Bargaining Agreement conflicts with the PTR document, section 3.5.1 on this account. The PTR document states: “The selected Department, College and University PTR committees shall serve for a term of one year, from July 1 through June 30.” The CFA/CSU Memorandum of Understanding (August 2007) states (29.19), “A participant shall for the period of active employment, be deemed a tenured faculty employee. Such a participant shall be eligible to serve on governance committees whose assignments are normally completed during the period of FERP employment.”

5. Old Business
   a. Return of 06-07 FAC 4, the Appointment & Review document (incl. 06-07 BEC 15)
      No additional action on A&R document. Committee reviewed organizational chart for University. The title of the head of the Concord campus is now “Executive Director.”
   b. Return of 06-07 FAC 5, College/Library Outstanding Faculty Award Policy, with 06-07 BEC 14 as additional feedback (incl. original referral packet)
M/S/P the following changes (in *Italics*): II.A. Criteria Development, paragraph #1: The colleges and library will each develop and define the criteria for *the Award*.

II.C. Annual Procedures/Timelines, paragraph #3: The name of the faculty member chosen to receive the College *and* Library *Outstanding* Faculty Award…. 

II.D. Eligibility: The award will be given to a *regular* member of the faculty (*tenured*, *tenure track* or *lecturer*), excluding administrators.

II.E. Award Rules and Guidelines: Whereas the Outstanding Professor Award is more of a lifetime achievement award for overall excellence in scholarship and teaching, and the Sue Schaefer Award is for Outstanding Faculty Service to the University, *the College and Library Outstanding Faculty Award shall be given for excellence shown in any one or more of the following areas over the previous two years:*

- Teaching
- Counseling/Mentoring
- Librarianship
- Scholarly Work
- Creative Accomplishment
- Online Innovation

Categories may be changed by approval of the Academic Senate. *These changes will become effective in the following academic year, giving colleges and the Library sufficient lead time to develop criteria.*

There will be only one awardee per college and for the Library each year, *totaling a possible five such awards annually.* Although colleges and the Library are encouraged to give the award each year, *doing so is not mandated.* The available award monies will be divided equally among the awardees chosen *within the same* academic year. *Award checks will be presented to all of the awardees at the final Senate meeting of the year.* *Colleges and the Library may also include award recognition in a college or library ceremony.* A record of awardees will be posted on the Academic Senate website and a list placed in the faculty awards case (currently in the Warren Hall Lobby).

[Proposed but no action: end of II.A. first paragraph: *These criteria will be provided to the Academic Senate Office no later than the last day of Fall Quarter.*]

c. FAC Subcommittee members 
   No action taken.

d. Online/Hybrid Policy implementation 
   No action taken.

6. New Business 
   a. Referral regarding the Policy on Evaluation of Temporary Faculty and compliance with the new CBA 
      No action taken.

   b. Possible modification of the Academic Dishonesty Incident Report form 
      No action taken.
c. Referral regarding interpretation of a P&T policy question from the University P&T Committee
   No action taken.

d. Wang Award Nominations
   No action taken.

7. Adjournment
   The meeting was adjourned at 4:35

Respectfully submitted,

Craig Wilson