CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Minutes of February 20, 2008

Members present: Toni Fogarty, Doug Highsmith, Ann McPartland, Steve Peng, Xeno Rasmusson (Chair), Arthurlene Towner (Presidential Appointee), Erica Wildy, Craig Wilson, and Dianne Rush Woods

Member absent: Jagdish Agrawal

Guest: Mark Karplus

Meeting called to order: 2:57 PM

1. Approval of the agenda
M/S/P

2. Approval of the minutes of last meeting (02-06-08)
M/S/P, with minor typo correction

3. Report of the Chair (Xeno Rasmusson)
The Chair acknowledges and thanks the Board of the Executive Committee (BEC) for its thoughtful and thorough review of the 06-07 FAC 4, the Appointment & Review Document.

4. Report of Presidential Appointee (Arthurlene Towner)
No report; not present at the time.

5. Old Business

a. Return of 06-07 FAC 5, College/Library Outstanding Faculty Award Policy, with 06-07 BEC 14 as additional feedback – No action taken

b. Online/Hybrid Policy implementation
M/S/P
The FAC believes that the entire student course evaluation process needs to be reconsidered. The FAC will devote some time to consider the issues raised in the items below:
   i. Are online student course evaluation questions being asked in line within the overall standards of course evaluation?
   ii. Does the student course evaluation method encourage student response?
   iii. Do the students perceive that the evaluation submission is anonymous?
   iv. Is the evaluation submission anonymous?
   v. Can there be a single evaluation mode that is both anonymous and online for all courses, regardless of instruction mode?

As part of this consideration, the FAC will request and examine the following documents:
   i. Senate documents related to student course evaluation policy/procedures
   ii. PT & R document in regards to student course evaluation
iii. Post-Tenure Review document in regards to student course evaluation
iv. Periodic Evaluation of Temporary Faculty document in regards to student course evaluation
v. CFA/CSU, particularly Article 15 (Evaluation)
   As part of this consideration, the FAC may also request to meet with individuals on campus who have expertise in the area of Blackboard and the online student course evaluation process, such as Nan Chico, Anne Judd, and Bernie Salvador.

c. Referral regarding the Policy on Evaluation of Temporary Faculty – No action taken, item has been referred to the Lecturer Subcommittee
d. Referral regarding interpretation of a P & T policy question from the University P & T Committee
   M/S/P
   The FAC will ask the Chair of the University P & T Committee for a sense of the P & T Committee’s practice of dealing with conflict of interest. We would like to know if the P & T Committee has addressed conflict of interest in the past, and if any incidents of conflict of interest have occurred, how was the incident resolved. We would also like to know how the current incident in question relates to conflict of interest.

6. New Business
   a. Modification of the Academic Dishonesty Incident Report
      M/S/P, with one nay vote and one abstention
      For grades assigned as a result of academic dishonesty, the notation in the transcript should be “No Credit Repeat.” The notation “Academic Dishonesty” should not appear in the transcript.
   b. Outstanding Professor Subcommittee report and approval of the nomination – Item deleted from the agenda; placed on the agenda in error

7. Adjournment
   a. M/S/P: Meeting was adjourned at 4:50 PM

Respectfully submitted,

Toni Fogarty