Minutes of Meeting of Monday, October 1, 2007

Members Present: Carl Bellone, Tom Bickley, Tom Cadwallader, Denise Delumen-Wong, Hongwei Du, Jennifer Eagan, Jim Mitchell, Jeff Seitz, Mitch Watnik

Members Absent: CBE Representative (to replace Vish Hegde [resigned]), Linda Ivey, Student Representatives (to be appointed)

Guests: Dee Andrews, Deborah Baker, Rosanne Harris, Ginny Lee, Jose Lopez, Sally Murphy, Hank Reichman, Jody Servatius, Gale Young

The meeting was called to order at 2:45 by Jennifer Eagan.

1. Approval of Agenda
   MSP Seitz/Cadwallader 9/0/0, to approve agenda as amended

2. Senate Chair Hank Reichman addressed the committee regarding both the Ed.D. proposal and the DWIR document. Reichman noted that the CIC is being asked to approve the proposal not individual courses. Regarding the DWIR document, Reichman pointed out the Chancellor’s concern for the relationship between overly lenient DWIR policies and failure to complete degrees. That relationship is not well documented. The CSU system-wide senate will consult on the DWIR document.

3. Election of Chair and Secretary for 07-08
   Jennifer Eagan agreed to continue as Chair for Fall and Winter Quarters; MSP Eagan/Cadwallader 9/0/0. As Eagan will be on sabbatical in the Spring Quarter, Jim Mitchell will serve as chair for Spring Quarter. MSP Mitchell/Seitz 9/0/0

   In lieu of volunteers for secretary for the academic year, Tom Bickley volunteered for Fall Quarter. MSP Eagan/Mitchell 9/0/0 Eagan called for volunteers for Winter and Spring.

4. Report on WASC visit (Carl Bellone and Gale Young, 3:00 TIME CERTAIN)
   The WASC site visitors are coming October 16-19 for the final segment of the process that began in 2001; Bellone expressed pride in our accomplishments and noted that the last Academic Master Plan was done in 1969. Young referred the committee to the site visit process and study guide, noting that we on CIC need to know what’s in the Evidence of Educational Effectiveness section of the report, as the visitors will seek to understand the norm. Louanne Kennedy, our consultant, is coming next week. She’ll meet with groups to assist us in our responses to WASC team questions.

   CIC members discussed the need for work on difficult issues, particularly discrimination against LGBT people on campus. This WASC report is a focused research study and does
not address this issue, even though data exists. CIC members want the University to address the major issues in the appropriate context.

5. Review of HIST 3622 *Mexico Since 1810* for Upper Division General Education C4. Dee Andrews provided background (change in availability of instructor) on the reworking of this course from traditional face to face to an online course. MSP Seitz/Mitchell 9/0/0

6. Review of CIC Policies and Procedures
Eagan does not see changes needed at this time.

7. Review of CIC Annual Report
Overview by Eagan: 30 documents passed to Senate in addition to work on WASC report; freshman cluster proposals reviewed and textbook policy passed. Coming this year are work on policy for accessibility of course materials beyond textbooks and clarification of the Senate’s recently passed online course policy. In response to a scheduling concern, the chair noted that CIC is a standing senate committee and that members may not be assigned conflicting course commitments.

The course syllabus was missing from information provided to the CIC and must be provided for the course to be considered. The chair will request a syllabus from the department and place on our agenda for the next meeting.

9. Clarification of GEOL 1006 GE status for B1 and B5 (Physical Science and Science Elective). Murphy (GE Subcomm. Chair) points out that GEOL 1006 fulfills both B1 and B5 area requirements. Members expressed desire for bringing information on GE website into agreement with current policy.

10. Discussion of Ed.D. Proposal (Jose Lopez, 4:00 TIME CERTAIN)
Servatius provided an overview of the proposal: the CA Masterplan has changed to allow one doctorate to be offered by CSU campuses in education; the Chancellor’s Office invited us to propose one; CSUEB applied to be part of second wave of this, to begin June 2008 (four others will start at the same time); this program prepares leaders in education for social justice.

Lopez elaborated further, describing the joint doctoral program with UCB and the value of this proposed new CSUEB program which will focus on k-12 education. This program seeks experienced k-12 administrators; Criteria for admission include masters degrees and GRE plus evidence of commitment to social justice. The curriculum is cohort-based (learning community) with a dissertation required. They will begin with 25 students, with FTE tied to resources. The program will have a mix of online and face to face courses.

Lee described curricular aspects. The program has 8 goals designed to be met in a 3 year course sequence, with an early emphasis on research for the dissertation.

Lopez directs us to the fiscal matters. They anticipate generating noticeable FTS and high visibility of CSUEB doctoral graduates. This program will involve faculty from across the university and its aim is self-sufficiency. Sources of revenue are student fees
(per year: ca. $12k for doctoral students), and marginal costs will be returned to the university, ca. $8k per FTS. Circa $3k will go toward financial aid with $17k operating revenue per student estimated. They are looking at reimbursement costs for faculty at $1200 initially, aimed at senior faculty. This will be a 90 unit program.

CIC members and the Ed.D. visitors discussed:
- support and presence in summer quarter of faculty for the Ed.D. students;
- details of some of the course descriptions, e.g., advanced topics and prerequisites, course sequencing and identification;
- need/interest level of potential Ed.D. students in the Bay Area;
- difference between the Ph.D. and the Ed.D. (theory vs. application);
- benefit of multidisciplinary faculty for Ed.D. students.

MSP Mitchell/Seitz 9/0/0

10. Nominations for GE Subcommittees
Eagan requested that CIC members volunteer to serve on each CIC Subcommittee that require at least one CIC member; those volunteers are:
- General Education Subcommittee: Seitz
- Critical Thinking GE Requirement Subcommittee: Eagan
- Cultural Groups/Women GE Requirement Subcommittee: Eagan
- Technology and Instruction Subcommittee: Ivey proposed as member
- Writing Skills Subcommittee: Cadwallader and Mitchell
- Subcommittee on Graduate Programs: Watnik

11. Adjournment MSP Cadwallader/Bickley 9/0/0 at 4:51 pm

Respectfully submitted,
-Tom Bickley