Meeting convened at 2:06 pm

A G E N D A

1. Approval of the Agenda

Moved Smetana, seconded Jennings.
Changes:
Add no. 5: Old business. a. Public Administration Deferral; b. CAPR Proposed Changes
Delete no. 6 b: MS in Accounting (deferred to Nov. 6)
Add no. 6 g: Program Temporary Suspension Policy
Approved unanimously.

2. Approval of the minutes of October 2, 2008

Moved Smetana, seconded Jennings
Amendments: Adjournment moved Ahiakpor, seconded Lee.
3. **Report of the Chair**
MS in Construction, approved by CAPR last year, has been approved at the Chancellor’s Office.

4. **Report of the Presidential appointee**
Today was the official day for the census. Unofficially, CSUEB is slightly over 14,000 students by headcount, exceeding the Chancellor-set goal.

5. **Old Business**
Covered after New Business

6. **New business**

   a. **MS Counseling, Option in School Counseling. New**
   Moved Lee; seconded Smetana.
   Lewis explained that this option in the MS in Counseling is a resurrection of what used to be an option in school counseling. This is an update to match the current thinking. Two goals are to give school counselors a separate identity professionally, so they can have a labeled option on their degree, and administratively to be able to track internships for graduates seeking the school counseling credential after they leave CSUEB (something that was difficult to do with the original option).

   In Q&A, Lewis confirmed that they were not adding new courses; the option had simply fallen aside. That explains why resources are not an issue.

   Approval: Recommendation of putting option on Academic Calendar, by unanimous voice vote. The report of approval will be sent to the Executive Committee of the Senate.

   d. **Concentration to option change in BA in History**
   Moved: Lee; seconded Jennings.

   In Q&A, the difference between having an option and a concentration was to regularize terms linguistically.

   Approval: Recommendation to change the term concentration to option for the options in the B.A. in History, by unanimous voice vote.

   The report of approval will be sent to the Executive Committee of the Senate.

   e. **Public History Certificate. New**
Moved: Lee; seconded Hall

New faculty in history is exploring new areas of interest. Graduates with this certificate will be better able to find work with historical associations and other non-academic professions. Graduates will have opportunities for internships in historical associations, including museums. It was suggested that a reference be added to indicate that there was consultation with all departments listed in the application and that there be a grammatical correction at one point.

In Q&A, there was discussion about what historical associations, library science programs, etc. would seek in this certificate. The certificate will enhance students’ applications for positions in museums or entry to library science programs. Also, many students currently in internships would like permanent employment with their internship employer. In discussion, it was suggested that a GIS class (4601) be considered for the list of skills courses. It was suggested that the list could be updated periodically. This is intended to be an interdisciplinary certificate. The internship was introduced two years ago, so is ready for this certificate. The department has already re-introduced 4032, which attracted 18 students even though it is not part of GE, or a history requirement. In terms of library resources, it was suggested that the department would rely on local historical societies’ good will.

Approved with minor corrections, by unanimous voice vote. Andrews will send a new version to the Senate Office. The report of approval will be sent to the Executive Committee of the Senate.

f. B.A. in Women’s Studies. New

Moved Lee; seconded Smetana.

Currently, there is a vibrant minor with many students expressing interest. Eight other CSUs have a major in Women’s Studies. There have been a collection of women’s studies courses taught, but they have not been organized as a major and have had no cohesive core or direction. Now, the courses have been reassessed and a defined purpose and focus have been developed.

In the Q&A, there was discussion of the other women’s studies programs, particularly those in the local area, and how this program would be able to compete. There was discussion about the interdisciplinary nature of women’s studies programs and how programs like this are normally comprised of a cross-listed faculty. This program, however, is centered in Human Development, yet involves an interdisciplinary approach and a practicum. Guthrie described the history of the program and its evolution on campus. The current plan involves the use of long-time lecturers. Their request for a tenure-track position did not make this year’s cut because of the budget, but it is now on track and Guthrie anticipates that it will be filled eventually. There was also discussion about the ambitious enrollment goals, but Guthrie is an active recruiter, for one thing, and
the program is attractive to minors who really want a major, to students who are undeclared, and to older women in the workforce (through PACE, potentially). Guthrie also anticipates interest in a double major. Further, Contra Costa County recently introduced a requirement for all supervisors to have a Bachelor’s degree. There was also a question about managing the advising load, but the faculty and lecturers in Human Development are used to advising on a large scale and in groups. In addition, admin staff in Human Development will handle this new major. Finally, there was a question about library resources as the proposal document referred to the need to review the literature for potential additions and the library budget is not equipped to provide that at the moment. Guthrie suggested that the program would rely on interlibrary loan for the immediate future.

Approval: Recommendation to approve the B.A. in Women’s Studies, by unanimous voice vote. The report of approval will be sent to the Executive Committee of the Senate.

c. Chinese Language and Cultural Studies Minor. New

Moved Chung-Hsing; seconded Lee

According to Holbrook, the purpose and need for this minor is already defined by the growth of China and the interest in Chinese language studies. In addition, there is a large number of Asian students on campus, including Chinese.

In the Q&A, there was concern expressed that the courses for the electives do not necessarily focus on Chinese language or culture, but somewhat heavily on marketing and finance. As the discussion continued, it emerged that there had been a modification to the proposal since this version was submitted to CAPR and that there would now be just one elective. Also, any elective will need to be approved by the advisor. There was also discussion about how these courses would be covered. Wu is currently teaching the introductory courses, but in winter quarter, lecturers will be hired. Ultimately, they will teach the introductory courses and Wu will cover the upper courses. Discussion then turned to the language requirements. According to Wu, at least half of the 3600 level courses are taught and/or read in Mandarin, so are bilingual. This will require some students to take elementary Mandarin as well as the required Intermediate courses and some test-out process will be needed. This also affects the number of units involved in the program. CAPR asked the program to address both of these issues and ensure that what was proposed for the catalog reflected the full conditions of the program. Since this is a substantive revision, it needs to go back to CIC as well as coming back to CAPR. Finally, there was a question about library resources, but there are good collections in various public library and UC, Berkeley, on which the program intends to rely. This issue should also be addressed in the proposal.

CAPR tabled this until the November 6 meeting. The chair will also email Jim Mitchell, the CIC chair.

5. Old Business
a. Public Administration Deferral

Moved Jennings; seconded Lee.

According to the Association Dean of CLASS, they will try to meet the proposed timetable. Approved by unanimous voice vote.

b. CAPR proposed changes

An Executive Committee sub-committee of Sue Opp, Rita Liberti, Sally Murphy, Jennifer Eagen, along with Aline Soules, discussed the proposals from last year. Some elements were received positively, such as the timetable for submission, the proposed outline for programs to follow in the self-studies, and the introduction of accessibility issues. There were concerns with the rubrics which CAPR had proposed deleting, but these are WASC-related and needed; however, they are not in sync with the review elements. Also, there was a request for a clearer overall structure. Finally, Sue Opp is interested in embedding more into the actual document, or at least references to these pieces.

As soon as clean documents are available, they will be shared with committee members. At the November meeting, sub-committees will be established to deal with this.

c. Program temporary suspension policy

When Spanish/French was reviewed at ExCom on Tuesday, there were concerns that the French program had been suspended and then revived without any discussion by faculty or any review by faculty governance. ExCom has asked CAPR to review several CSU suspension policies and develop a suspension policy for this campus. Carl Bellone will survey colleagues for the examples within a month; Colin Ormsby has offered to help. Pat Jennings, Linda Smetana, and Michael Lee will review, rank, and comment on the policies Carl provides and send their reviews to the Chair by no later than Nov. 30. The chair will provide a document for discussion at the first meeting in December. CAPR needs to send ExCom a proposal by no later than the middle of the winter quarter in order to ensure that it can be reviewed by ExCom and the Senate this academic year.

7. Other business

Smetana and Wright will not be able to attend on Nov 6. Ormsby will take notes.

8. Adjournment

Move to adjourn, Lee, second Smetana.
Time: 3:54pm
Respectfully submitted by Margaret Wright, CAPR secretary