California State University, East Bay
Committee on Instruction and Curriculum

Minutes of Meeting of Monday, October 6, 2008

Members present: Carl Bellone, Dan Cerutti, Linda Ivey, Peter K. Marsh, Jim Mitchell, Sam Tran, Mitch Watnik, David Woo

Members absent: Tom Bickley, Bijan Mashaw, vacant student seat

Guests: Saeid Motavalli, Don Gailey, Kathy Hann, Rosanne Harris, Iliana Holbrook, Sally Murphy, Jeff Seitz, Gail Young, Meiling Wu

---

1. Roseanne Harris explained remodeled Sharepoint page for accessing CIC documents.

2. Approval of agenda, as amended, MSP Ivey/Watnik 6/0/0

   Mitchell briefly reviewed the document for committee approval. MSP Watnik/Tran 6/0/0

4. Discussion of GEOL 3401, GE Area B6
   This course, GEOL 3401: Oceanography, had emergency approval last spring by Jim Mitchell and Sally Murphy, for one term, for B6 GE credit. Committee discussed continuing this designation permanently. Murphy noted the change from the course's previous status as lecture/lab to lecture. Watnik asked about prerequisites for the course; Seitz replied that this was the case of a course designed for GE seekers and not for majors, so prerequisites were not necessary. MSP Watnik/Ivey 6/0/0

5. Discussion of Exec Order 1037
   Bellone discussed this Executive Order pertaining to Academic Renewal. As this was an Executive Order, the point was not discussion over amending the order, but understanding its contents. Bellone noted that there had been only two changes on the document since its previous incarnation, pertaining to limits on "W" grades for students, and limits on number of times a student course repeat a course (with grades averaged). Murphy said that overall the policy embedded in the document was more liberal than its predecessor. Bellone noted that it remained unclear whether references to "the campus" included Open University. CIC will review again when clarifications have been made.

6. CIC Subcommittee Nominations
   Committee reviewed vacancies on CIC subcommittees, and suggested and discussed possible nominations to fill these vacant seats. Those committees needing a CIC representative were filled with the members present. Murphy and the committee members discussed which previous committee members could possibly return for another term. CIC members representing the various colleges pledged to work on finding
nominees for the seats their respective colleges needed to fill. Motion to move these names to ExCom. MSP Mitchell/Ivey 6/0/0

7. Discussion of MS in Biotechnology, MA in Biological Science sponsored by the Biology Department.

Committee discussed the proposals as part of a general overhaul of the graduate program in Biological Sciences. Watnik expressed concerns about student outcomes stated on proposal and in which class these skills would be taught. Don Gailey, as representative of the department, noted lack of specifics, but assured committee the outcome was covered in curriculum generally speaking. Watnik reiterated the lack of specific statistic courses, and expressed concerned over possible conflict with the Statistics department. Bellone confirmed that his office is always sensitive to overlapping courses, but that the College curriculum committee had approved. Watnik noted that in this particular case, the program had been approved on the college level via email over the summer, so process was not in regular meeting. Gailey noted that the core collection of courses is the same as long standing certificate program, simply upgraded to an MS. Gailey volunteered to check back with the instructors regarding specifics assuring this particular learning outcome. Motion to table until syllabi were provided to address these concerns.

8. Discussion of proposal to offer BS in Construction Management.
Committee acknowledged that the MS in Construction Management had been approved as of that day. Motavalli noted the department has started with that particular program, and was now expanding out the curriculum. Watnik recalled calculus discussion from last year. Motavalli noted that while "Engineering" may require calculus, this was not necessarily the case with Construction management. Watnik expressed concerns on teaching load. Mitchell noted with appreciation the thoroughness of the proposal. MSP Mitchell/Tran 6/0/1

9. Discussion of two proposals from the History Department.
First, the Department requested changing the names of the designations with the major from "concentration" now in use, to "option," a more widely used and recognized designation in the University. Majors could add the "option" designation to their diplomas. MSP Watnik/Mitchell 7/0/0
Second, the department sought approval of establishing an undergraduate certificate in Public History. Ivey spoke to the proposal, citing student interest in seeking historical work and experience outside of academia. MSP Watnik/Tran 7/0/0

10. Discussion of Foundational Mathematics Teaching Certificate.
Hann reported the development of this certificate was responding to changes in State Board of Education mathematics requirements, and a need for Middle School teachers to show proficiency in teaching Algebra I (previously only necessary for those teaching 9th grade and above). Woo asked for confirmation that all prerequisites were in order. MSP Mitchell/Watnik 7/0/0

11. Discontinuance of Option in Biostatistics Offered Through MS Statistics Program.
Watnik spoke to the discontinuance of the Biostatistics option for the Statistics MS. This was basically a move in streamlining the departmental offerings, as the option would be covered by the new MS in Biostatistics. Murphy asked about students currently on this track. Watnik noted that all of the courses remained, so students currently enrolled could easily finish out this option. MSP Ivey/Tran 7/0/0

13 Chinese Language and Culture Studies Minor. Wu discussed how the minor was primarily designed for majors in Chinese language to show proficiency in Chinese culture, etc. Wu noted that the majors fairly consistently petition for certificate, and the minor would address thus need. Watnik questioned whether the requirement of 32-44 units implied some minors might be required to take more units. Wu agreed to change the language to indicate that a minimum of 32 units was required. All changes requested by the committee suggested were cosmetic; motion to approve with these minor changes. MSP Ivey/Woo 7/0/0

Committee reviewed the Annual Report of CIC's activities for the 2007-08 Academic Year. Watnik requested a clarification in the language regarding accessibility: should read that the policy was discussed by CIC, and amended by the Senate in 2008.

15. Motion to adjourn. Ivey/Watnik.