CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCES ALLOCATION

Draft Minutes of the COBRA Meeting of Friday, April 24, 2009

Members Present: Jeanette Bicais, Dennis Chester, Judith Faust, Armando Gonzales, Sue Opp (Chair), Eric Suess, Steve Ugbah, Ke Zou

Members absent: Kris Erway, Janet Logan, Nancy Mangold

1. Approval of the agenda – MSA

2. Approval of the minutes of the last meeting (4/10/2009)
The minutes were approved, with the addition of the Affirmative Action Liaison Officer (AALO) to the list of local faculty governance positions with assigned time, and the change of the word “two” to “limited” in that same sentence. MSA.

3. Report of the Chair
   a. June 4, 2009, 2-3 pm is the time and date of the second Faculty Forum on the Budget, after the May 19 special election. It is hoped that VBT 124 will be the venue.
   b. UPABC will meet next Friday, May 1, 2009 in COBRA’s regular meeting time.
   c. The next COBRA meeting will be on May 15, 2009 and it will be the organizational meeting for 2009-2010. Still on COBRA next year will be Jeanette Bicais (if elected – she is nominated for COBRA), Kris Erway, Judith Faust, Janet Logan (who has volunteered to be Secretary), Nancy Mangold, and Eric Suess.

4. Report of the Presidential Appointee(s)
The initial planning cuts in Academic Affairs will cut the Colleges 4% and most of the other units will be cut 19%. The Library will plan on a 10% cut, and some of the smaller units like the Academic Senate will not be cut much, if at all. Linda Dalton made a good presentation at the last UPABC on enrollment management issues for 2009-2010.

5. New Business
   a. Year-end Report and Recommendations to the President – draft
   The year-end report was worked on extensively, with particular attention paid to the discrepancy between the budgeting concept “direct cost of instruction” and directly associated costs of instruction such as lab supplies and services, staff needed to prepare classes and labs, and equipment costs. Other areas focused on were contributions scheduled to be made to the University by the Foundation which have not yet happened, plans for the future and some unfinished business, and specific recommendations for the President.
A discussion ensued about the need for the Administration to provide better information for faculty users of COGNOS, or other financial reporting software, so that they can not only access budget information but interpret and understand it as well. Chair Opp said she will highlight items in the report that have been added, changed, or moved, so that those who were not able to attend today’s meeting can see what the committee has done.

6. Adjournment – MSA

Respectfully submitted,

Judith Faust
COBRA Secretary