At its meeting on November 4, 2008, the Executive Committee of the Academic Senate took the following actions:

**Forwarded to the Academic Senate:**
- **08-09 CAPR 1**, Option in School Counseling, MS in Counseling, and **08-09 CIC 13**, Approval of M.S. Counseling, Option in School Counseling
- **08-09 CAPR 2**, Changing History Major Concentrations to Options and **08-09 CIC 4**, Amendment to language in the BS History degree program
- **08-09 CAPR 3**, Certificate in Public History, and **08-09 CIC 5**, Public History Certificate, with the list of recommended courses (which will not be in the catalog) modified to list more appropriate Biology courses.

**Approved:**
- **08-09 CIC 10**, CIC Subcommittee memberships for 08-09
- **08-09 CR 1**, Revised Policies and Procedures for Committee Operation, as revised by ExCom to add specific subcommittee memberships (provided by AVP Williamson) and a clause about membership outside of the university community in Article VII, Section 2.
- The Preliminary List for Fall Election II (PPI Appeals Committee), with the addition of two ExCom nominees
- The nomination of Henry Reichman as our Faculty Trustee Nominee

Discussed **08-09 CAPR 4**, B.A. in Women’s Studies and **08-09 CIC 12**, Approval of B.A. Womens Studies degree program and postponed further discussion to the next meeting when a program representative can attend. The main contention of ExCom was that “interdisciplinary” should include appropriate courses taught outside of the department and even outside of the college.

Discussed and approved sending a referral to CIC on possibly drafting a policy for “assessment of student progress in class”; the example that was given of requiring that “Instructors shall provide students with an opportunity for demonstration of competence, relevant to the determination of their final course grade in the course, as early as is reasonable and no later than the midpoint of the term,” which is part of the grading policy of CSULB, will be provided as part of the referral. CIC can discuss whether a policy or guidelines or best practices would be the best approach for CSUEB.

Discussed and approved a two-pronged recommendation to 1) request that PEM send a letter to undeclared students encouraging the Declaration of a Major at 120 units (Junior status), which was an earlier CIC recommendation, rather than at 135+ units (Senior status); and 2) refer the issue to CIC for further recommendations

Discussed the System-wide Information Security Policy issue, which was distributed to the campuses and agreed to support/endorse the SJSU proposal to extend the deadline to no earlier than Feb 28th; the Senate Office will apprise the other Senate Offices of our support of this proposal; it was agreed that ExCom and UIT would be the two CSUEB bodies best able to address the issue; the email and all attachments will be placed on Sharepoint.

Heard an update on the budget situation from the President and VP Bibb, noting that there will be no across-the-board cuts nor a hiring freeze at this time, however, a strategic approach to cut-backs (keeping our mandates and Academic Plan and enrollment growth in mind) will happen, and UPABC and COBRA will be kept informed.

The roll-out of the Physical master Plan will begin next week and will be posted to the web; there will be a presentation at ExCom if time permits, but all should attend the meeting on November 18th

xc: Administrative Officers  
College Deans  
Department Chairs  
Actions Acknowledged by the President  
Provost’s initials: