Minutes of the Executive Committee Meeting, Tuesday, November 18, 2008

Members present: Jennifer Eagan, Karina Garbesi, Julie Glass, Susan Gubernat, Rita Liberti, Jane Lopus, Susan Opp, Henry Reichman, Jeff Seitz

Members absent: Sally Murphy, Mo Qayoumi

Guests: Diedre Badejo, Carl Bellone, Lynn Comerford, Linda Dalton, Linda Dobb, Don Gailey, Patricia Guthrie, Michael Hedrick, Mark Karplus, Michael Leung, Mike Mahoney, Nancy Mangold, Nan Maxwell, Saeid Motavalli, Jim Okutsu, James Mitchell, Don Sawyer, Terri Swartz, Mitchell Watnik, Rhea Williamson, Gale Young

1. Approval of the agenda

M/S (Glass/Lopus) Item #16 was given a start time of no later than 3:30PM.

The motion to approve, as amended, passed.

2. Approval of the minutes of the meeting on 10-28-08 and 11-4-08

10-28-08: M/S/P (Garbesi/Gubernat)
11-4-08: M/S/P (Gubernat/Egan)

3. Reports

A. Report of the Chair

The election results are in. Those who won as well as those who recruited people to run where congratulated and thanked. The change in bylaws did not pass because of insufficient participation. In order for the change to go through at least 50% of the faculty must vote. Of those who did vote support was strong (around 98%). We can bring the changes forward again, but will have to do more to encourage participation.

Everyone should have received a communiqué announcing the passing of Doctor Charles “Doc” Harmon. There will be a memorial service on 12/14 in San Mateo.

The finalists for the position of Director of the Online and Hybrid Support Center have been selected and interviews have been scheduled. There will be open sessions, 4 – 5PM in the Biella Room for each candidate. Please attend if you can.

Everyone should have received an official invitation to the Academic Senate Holiday Celebration. The event will be at 4PM on 12/5.

Excom was reminded that the Foundation and Pioneer Bookstore will have their annual faculty and staff event on 11/19 and 11/20. Refreshments will be served and a 20% discount will be given.

The Health Center is offering free flu shots tomorrow.

The Chancellor’s Office request for feedback on the draft Information Security Policy will now be due on March 2nd, 2009. The documents will be reviewed by UIT. John Charles and members of UIT will report back to Excom in January. Following this report, Excom will have an opportunity to discuss the policy and contribute to our campus response.

At the Excom meeting on October 14th, CAPR 07-08 17revised and 07-08 CIC 24revised, New Certificate in World Languages and International Travel, were accepted to be placed on the Senate agenda. However there was some concern regarding funding and a student travel fee. The Department is now looking into a solution involving DCIE. Because the proposal will have substantial changes, it must go back to the department and begin the committee approval process again.

M/S/P (Eagan/Seitz) to remove the documents from the Senate agenda and send the proposal back to the department and thence through committees again because of significant changes.
Today Rae Clemmons posted, onto Sharepoint, the first monthly IT report as requested by Excom to facilitate communication. The report is posted on Sharepoint. This will be discussed at the next Excom meeting.

Most have probably read about Chancellor Reed’s decision to declare a CSU systemwide impaction as a result of budget crisis.

**B. Report of the President**

The President is at the meeting of the Board of Trustees, and the report was given by the Provost. All four candidates for the Dean of CEAS have visited campus. If you have any comments please send them to Gina Traversa as soon as possible. It is hoped that the position will be filled by the end of this quarter.

**C. Report of the Statewide Academic Senators**

At the recent meeting of the ASCSU there was much talk about the budget and impaction.

Several reports were given including: a) The LDTP project is moving along. There has recently been more cooperation from the Community Colleges which is essential for the success of the program. It was noted that this program will not eliminate the need for individual campuses to continue working on articulation. b) The Transforming Course Design program has been recommended to go forward with two new classes, Microeconomics and Survey of US History. A presentation was also given on a current TCD project in remedial mathematics at Northridge. It involves a “UC Model” of a large lecture hall and the small breakout sessions taught by graduate and undergraduate TAs. The goal of the program is to save money and move students toward graduation more quickly and efficiently.

There were several resolutions for first reading including a resolution to ensure that campuses start conducting exit surveys to faculty and administrators who leave the CSU.

The Faculty Trustee, Craig Smith, reminded the Senate that not all campuses are currently impacted and that some publicity would help these campuses with enrollment and help qualified students find a campus that has space for them. It was noted that CSUEB is currently over target for this year though only the nursing program meets the official definition of impacted. It was noted that we want to sustain the growth we have achieved. There was some talk at the ASCSU of having students “double enroll”, that is, enroll at a 2nd (or 3rd) choice campus with a guarantee of finding a place at their 1st choice campus for the 3rd and 4th years.

There is a new associate Vice Chancellor, and a new MBA fee ($140/unit). It was noted that the new MBA fee is not on BoT agenda for the current meeting.

There was the suggestion that the system is going to work on programs that will stimulate undergraduate research.

Resolutions adopted included: a) a commendation to the Chancellor for standing with the Alliance for the CSU. b) ensuring that campus Presidents are able to approve options, etc., at the campus level.

The CFA is moving into reopener bargaining.

At the systemwide Admissions Advisory Committee there was significant discussion of impaction issue. There is some long term interest in having legislation to change the Career and Technical Education (CTE) requirements for admission. This would be a move to take the “G” requirement out of the hands of the CSU. There has been a lot of work to ensure that the CSU and UCs had the same such requirements and this would disrupt that process. Only the CSU can be legislated to make such changes, for the UC it would only be a “request.” It is hoped that there will be a lobby mobilization on this issue. On another note, there is a systemwide articulation agreement with the University of Maryland, University College, in the works. UMUC runs much of the course work provided by the military.

4. Appointments

None.

5. Approval of the Final List for Fall Election II (PPI Appeals Committee)

This committee must consist of 5 tenured full professors. The following faculty have agreed to be on the ballot: Liz Ginno, Julie Glass, Sally Murphy, Hank Reichman, Penny McCullagh. [Marilyn Silva was added to the list by email vote of ExCom shortly after the meeting.]

M/S/P (Liberti/Eagan) to approve
6. **08-09 CAPR 4**, B.A. in Women’s Studies and **08-09 CIC 12**, Approval of B.A. Womens Studies program

M/S (Lopus/Liberti)

Department Chair Dr. Patricia Guthrie and Dr. Lynn Comerford were on hand to answer questions.

There was some discussion regarding resources. Dr. Guthrie described the CLASS process to gain approval for a new Tenure Track search. Because of the current budget situation, a position in Women’s Studies that had been anticipated, and approved by the CLASS Council of Chairs, will no longer be approved. Because of the 23 courses proposed in the current document, 17 of the existing WOST courses may be removed and/or not offered because of, among other issues, the lack of instructional staff. Thus the proposal only includes an increase of 6 courses. The number of classes offered for the minor will be reduced.

At the last meeting of Excom, concern was expressed regarding the interdisciplinary nature of the proposed program. The minutes of the last meeting on this item were read aloud. Dr. Guthrie noted that all appropriate processes had been followed and all required approvals had been granted. In fact, in CLASS a stronger than usual approval process had been met as the program had been reviewed and approved unanimously (with one abstention) by the entire Council of Chairs rather than the usual subcommittee (the Curriculum Committee) charged with that responsibility. There had been a special meeting to which all Department Chairs in CLASS were invited to discuss the proposal with Dr. Guthrie. Throughout the review process the Department had listened to and incorporated changes suggested by the various reviewing bodies. The main issue of concern at Excom was the list of classes deemed appropriate for upper division electives. An earlier level of review had recommended that the list of classes not be included in the proposal and that, rather, an ever evolving list be kept in the Department for student and advisor use. This was of concern to some on Excom because the list would then be the sole purview of the Department and would not be subject to review by the Academic Senate. It was however agreed that the list of such classes would, indeed, be changing as the courses offered changed across the university. It was reiterated throughout the discussion that there is support for having a Women’s Studies Major, and that the goal of Excom is to make that program as strong as possible and to utilize the broad range of classes and expertise in the area that are available in many departments in CLASS and beyond.

The overall issue of consultation was also discussed. It was noted that the consultation process included chairs, but did not include faculty who teach related courses and/or have relevant expertise. Relying on Department Chairs to consult with their faculty appropriately seems problematic to some as not all Chairs are as informed or as collaborative as might be desirable.

The motion to place on the Senate agenda did not pass (1 opposed and 6 abstentions).

M/S (Seitz/Eagan) To request that Human Development 1) add explicit language stating that courses from other departments are allowable, and 2) to include with the proposal a list of currently approved courses 3) answer the concerns of ExCom as noted in the discussion.

The motion passed.

The issue will again be on Excom’s agenda next week, with the added information provided by WOST.

7. **08-09 CAPR 6** and **08-09 CIC 7**, MA Biological Sciences

M/S/P (Glass/Seitz) to place on the Senate agenda.

There was some discussion, though no objections, regarding the MA vs. MS degree in a science discipline. It was explained that the MS is more desirable for students who plan on pursuing a Ph.D., but that for other non-research paths, such as Dental School, Medical School, and high school teachers, an MA will suffice. Having the different degrees simplifies and clarifies the process for our students.

The motion passed.

8. **08-09 CAPR 7** and **08-09 CIC 8**, BS in Construction Management

M/S/P (Garbesi/Lopus) to place on the Senate agenda.

9. **08-09 CAPR 8** and **08-09 CIC 9**, Foundational Mathematics Teaching Certificate

M/S (Glass/Liberti) to place on the Senate agenda. There was some discussion about the credential requirements for teaching at the middle school level. This group of courses is designed to improve the
mathematical background of those who are teaching at the middle school who do not have a single subject credential. They will also help students prepare for the CSET.

The motion passed.

10. **08-09 CAPR 9** and **08-09 CIC 11**, Approval of M.S. Biotechnology degree program
M/S/P (Liberti/Eagan) to place on the Senate agenda.

11. **08-09 CAPR10** and **08-09 CIC 14**, Approval of the M.S. Accounting Degree Program
M/S/P (Lopus/Eagan) to place on the Senate agenda.

12. **08-09 COBRA 2**, Dissemination of “Principles of Faculty Participation in University Budget Decisions”
Postponed

13. **08-09 cFAC 1**, Membership of the 2008-09 FAC Subcommittees
Postponed

14. **08-09 cFAC 2**, Range Elevation Policy & Procedures
Postponed

15. Campus Physical Master Plan Presentation (VP Dalton)

The presentation given by Vice President Linda Dalton was a modified version of that given at the campuswide forum earlier in the day. It was noted that the physical master planning process has been driven by the Academic Plan. One overarching goal is to determine how best to bring our campus facilities to the point that the campus can accommodate the 18000 FTE for which it was original intended. The current buildings are not, in general, up to date. The plan focuses on issues such as enhancing student learning environments, improving campus entry and image, improving pedestrian access, ADA issues, adding student housing, and environmental sustainability. The overall plan is being developed with an eye towards starting with approaches that are “easiest” to do and cost effective, deemed “quick wins.” Several examples were given in terms of transportation, water use, and housing. An example was given comparing the reduction in energy use from updating old buildings versus new buildings. Some sample sites for more housing and for new parking structures were shown. Most new construction will come in the form of “infill” rather than growing the campus footprint. The new main campus entrance will be on the east side of campus. It was noted that the approach to campus will still be through the city of Hayward. The idea of a 238 extension is not a possibility. Additional shuttle service and/or other ideas were mentioned to improve public transportation access to campus.

All relevant documents can be found online at: [www.aba.csueastbay.edu/FACPLAN/default.htm](http://www.aba.csueastbay.edu/FACPLAN/default.htm)

A timeline was shown for the remainder of the planning process. There will be another formal meeting to provide input in December.

16. Priority Registration, changed by Coded memo AA-2008-03 (possible referral to CIC)
Postponed

17. Adjournment

M/S/P (Glass/Lopus) to adjourn.

Respectfully submitted,

Julie Glass, Secretary