CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of November 5, 2008

Members present: Jagdish Agrawal, Dee Andrews, Toni Fogarty, Doug Highsmith, Dave Larson, Cesar Maloles, Luther Strayer, Arthurlene Towner (Presidential Appointee), and Craig Wilson (Chair)

Members absent: None

Guests: Mark Karplus and Carol Nowicki (Director of Judicial Affairs)

Meeting called to order: 2:10 PM

1. Approval of the agenda
   M/S/P, Agenda approved

2. Approval of the minutes of last meeting (October 15, 2008)
   M/S/P, Minutes approved with following corrections
   a. In 5b. Online/Hybrid Policy implementation, add the following sentence as the
      second to last sentence: “Doug Highsmith will try to find a member at the Library
      to participate on the subcommittee.
   b. Replace “Ceasar” with “Cesar” – typo/spelling error
   c. Replace “Wag” with “Wang” – typo/spelling error
   d. In 6d. Referral…Academic Dishonesty Policy, remove Eunice Chan from the
      invitation list and add the following sentence at the end: “Eunice Chan would be
      a good resource for questions regarding this policy and its legal implications.”

3. Report of the Chair (Craig Wilson)
   No report

4. Report of Presidential Appointee (Arthurlene Towner)
   a. The 2008-2009 Post-Promotion Increase (PPI) Implementation Campus
      Guidelines were disseminated on October 6. The 2008-2009 Post-Promotion
      Increase program is open to individuals hired into Unit 3 on the campus prior to
      August 1, 1988, who currently hold the rank of Professor, Lecturer D, Head
      Coach, Librarian, or Student Services Professional, Academic-Related III, and
      who have exhausted their SSI eligibility in their current rank. Some specifics
      include:
         o Those who are eligible to apply have been mailed a letter notifying
           them of their eligibility
         o The deadline for application is November 14 and excluding the cover
           letter, the maximum length of the application is two pages.
         o Each department will should establish an elected review committee
           consisting of at least three tenured professors (or equivalent) and the
department may choose to use its elected RTP committee or create a different committee

5. Old Business

a. Revision of the Academic Dishonesty Policy
   During our discussion with Carol Nowicki, she reported what was required under Title 5 of the California Code of Regulations and Chancellor’s Order 1006. Several issues regarding the current policy emerged. They included:
   - There are discrepancies between the Academic Senate policy and the policy in the 2008-2009 online catalog
   - There are discrepancies between the Student Affairs interpretation of the catalog policy and the Academic Senate policy
   - Confidentiality issues regarding reporting outcome of incident to the reporting faculty member
   - Must a faculty member always file an academic dishonesty report, and where does the report go? May the department keep a copy of the report?
   - In letters of recommendation, can the incident be mentioned after the 5-year period? Should the incident be mentioned at all?
   - May incidents be discussed with colleagues?

M/S/P
   FAC shall establish a special subcommittee to review the Academic Dishonesty Policy for discrepancies, as per the referral from the Academic Senate. The foundation for the review will be Section 41301 in Title 5 of the California Code of Regulations, Chancellor’s Order 1006, and the 1988 Ad Hoc Committee on Academic Dishonesty report. Dee Andrews and Cesar Maloles (FAC members) will serve on that committee. Leann Christianson (College of Science) will be asked to serve on the subcommittee, and Doug Highsmith will try to find a faculty member at the library to serve.

b. 08-09 FAC Subcommittee memberships
   All FAC Subcommittees have been populated. Refer to 08-09 CFAC X, submitted by FAC on November 6, 2008 to the Executive Committee for a complete listing of subcommittee members.

c. Report of FAC Subcommittee reviewing FAC Committee Policies and Procedures for currency
   The FAC Committee Policies and Procedures document is essentially appropriate; only a few changes are required:
   - Article I, Section 1, replace “schools” with “colleges and library”
   - Article III, Section 1, remove “@”
   - Article IV, Section 1, meeting time is now 2-3:50 PM
   - Article IV, Section 5, under 4, substitute “Report of the Presidential Appointee”
• Article V, Section 6, question regarding the need for a FAC subcommittee for Distinguished Visiting Professor; Craig Wilson (FAC Chair) will check with Senate Office for clarification
• Article V, Section 7, if subcommittee for Distinguished Visiting Professor is still needed, replace “Hayward” with “East Bay”
• On page 6, iii. Replace “his” with “his or her”

d. Online/Hybrid Policy implementation
   No action taken; has been referred to FAC special subcommittee

e. Return of 06-07 FAC 5, College/Library Outstanding Faculty Award
   MSP
   During the FAC meeting on May 21, 2008, FAC reviewed the revised document submitted by Erica Wildy and Craig Wilson. The revised document was approved and should have been forwarded to the Academic Senate. No changes are needed and FAC will now forward the document.

f. Referral to FAC regarding revision of the PT&R
   No action taken; has been referred to the FAC PTR Subcommittee

6. New Business
   a. Evaluation of Temporary Faculty
      No action taken

7. Adjournment
   M/S/P
   Meeting was adjourned at 4:02 PM

Respectfully submitted,

Toni E. Fogarty