CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of May 6, 2009

Members present: Jagdish Agrawal, Dee Andrews, Toni Fogarty, Doug Highsmith, Dave Larson, Julia Norton, Asha Rao, Arthurlene Towner (Presidential Appointee) and Craig Wilson (Chair)

Members absent: Luther Strayer

Guests: Julia Glass and Jessica Weiss

Meeting called to order: 2:10 PM

1. Approval of the agenda
   M/S/P, Agenda approved as amended
   - Under Old Business, add “6.h. Student Evaluation”
   - Under 7. insert “New Business” and drop “a. Review…Decision” to next line

2. Approval of the minutes of the meeting on 4-15-09
   - M/S/P, Minutes approved as amended
   - Under 6.f. Evaluation of Temporary…Coaches, drop “:M/S/P”
   - Under 6.f.(1), insert “M/S/P” after (1) and before “The Committee”
   - Under 6.f.(2), insert “M/S/P” after (2) and before “The Committee”
   - Under 6.f.(2), after “…Coaches to coaches for…redrafting” drop “, and keeping…until next year”
   - Under 7.a. on line after M/S/P insert “Throughout the document ‘PTR’ will be replaced by ‘Post Tenure Review’ for clarification.”

3. Report of the Chair (Craig Wilson) – No report


5. Brief update from the Online-Hybrid Implementation Special Subcommittee
   The Subcommittee confirmed that it had submitted its recommendations regarding language changes to the PT&R Policy and Student Evaluation Policy at the FAC meeting of February 18th. Three members of the Subcommittee had an informal meeting on May 5 regarding the protocols currently being used for Class Climate from Scantron, and have requested a copy of the protocols and any evaluation from Carl Bellone.

6. Old Business

   a. Revision of the Academic Dishonesty Policy (Jessica Weiss and Julie Glass, representing the Academic Dishonesty Special Subcommittee)
      M/S/P
      After reviewing the April 8th memo from the Academic Dishonesty Subcommittee that explained the recommended policy revisions, reviewing the revised Academic Dishonesty Policy, and discussing the memo and the recommended changes with the Subcommittee representatives, FAC made the following decisions:
      - FAC endorses the April 8th memo from the Academic Dishonesty Subcommittee
● FAC accepts the revised policy with the following changes
  o In the recommended revised policy, under 2.3.6, after “turnitin for papers…home exams,” drop “fully”
  o Under 4.4.2, drop the second paragraph that begins with “Programs have the right to keep” and ends with “files are retained.”
  o Under 4.4.3, after “This includes but is not limited to…or equivalent administrator.” Add “Departments and programs may develop their own policies regarding forwarding first offenses to the Director of Student Development and Judicial Affairs or equivalent administrator.”

b. Revision of PT&R Policy (from PT&R Subcommittee)
   FAC reviewed some of the changes that were recommended by the Subcommittee. The primary areas of change involve the index, credit, early promotion, community service, rebuttal, and professional standards at the department level.

c. Modification of Policy on Periodic Evaluation of Temporary Faculty
   No action needed; FAC reviewed the Subcommittee’s report and recommended policy changes at its April 15th meeting

d. Administrative Review Document changes:
   (1) Clarification/revision of Article V, Sections B. & C. Acting Chairs – No action taken
   (2) Earlier referral: Possible additions of Administrators to the Appendix) – No action taken

e. Faculty Office Hours (referral February 18, 2009) – No action taken

f. Online/Hybrid Policy implementation – referred to Online/Hybrid Special Subcommittee
   No action taken – See item 5.

g. Report and recommendations of the Online Student Evaluation Working Group – No action taken

h. Student Evaluation – No action taken

7. New Business

   a. Review of Nominations for Sue Schaefer Award and Award Decision
      M/S/P
      FAC unanimously recommends Professor Russ Merris, Department of Mathematics and Computer Science, for the Sue Schaefer Faculty Service Award.

   b. Faculty Office Hours (referral February 18, 2009) – No action taken

8. Adjournment

   a. M/S/P: Meeting was adjourned at 4:05 PM

Respectfully submitted,

Toni E. Fogarty