CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Minutes of on June 3, 2009

Members present: Dee Andrews, Jagdish Agrawal, Toni Fogarty, Doug Highsmith, Dave Larson, Julia Norton, Asha Rao, Luther Strayer, Arthurlene Towner (Presidential Appointee) and Craig Wilson (Chair)

Members absent: Dee Andrews

Guests: Diedre Badejo, Benjamin Bowser, Linda Dobbs, Jim Okutsu, Jodi Servatius, Terri Swartz

Meeting called to order: 1:08 PM

1. Approval of the agenda
   M/S/P, Agenda approved with following: Item 5.b. will be the first item of old business

2. Approval of the minutes of the meeting on 05-20-09
   M/S/P, Minutes approved as submitted

3. Report of the Chair (Craig Wilson)
   • FAC 8 (RTP Policy) was approved by the Academic Senate (AS) with two minor modifications
   • FAC 6 (Periodic Evaluation of Temporary Faculty) was approved by AS with minor correction of numbering in an internal reference
   • Academic Dishonesty and Library Bylaws were approved by AS as submitted


5. Old Business

   a. Faculty Office Hours (referral February 18, 2009) – No action taken

   b. Administrative Review Document changes: Clarification/revision of Article V, Sections B. & C. Acting Chairs
      • M/S/P, unanimous - In B.3., Remove all text and replace with “In the event of a temporary vacancy of a Department Chair, the College Dean, in consultation with the Chair, if available, shall appoint and Acting Chair.”
      • M/S/P, unanimous - In D.1., replace “ending no later …subsequent academic year”, and replace with “not to exceed twelve months”
      • M/S/P, unanimous - In D.2., replace “At the time of the appointment” with “Early in the term”
      • M/S/P, unanimous - In D.2., replace “by the advisory committee for the position of” with “by the advisory committee as a candidate for the position of”
      • M/S/P, unanimous - In D.3., Remove all text and replace with “An Interim Chair may be recommended for the position of Interim Chair after the end of the first appointment period only if a simple majority of the regular faculty members approve the recommendation.”
• M/S/P, unanimous - In D.4., remove “incumbent Department Chair is unable to serve” and replace with “incumbent Department Chair will not complete his or her term of appointment”
• M/S/P, 6 yes and 1 no - In D.4., remove “within a brief time period (one week or less)” and replace with “within two weeks”
• M/S/P unanimous - In D.4., remove “The President of the President’s” and replace with “The President or the President’s”
• M/S/P unanimous – Due to time constraints, end discussion of this matter until the next FAC meeting

c. Administrative Review Document changes: Clarification/revision of Article V, Sections B. & C. Acting Chairs - No action taken
d. Student Evaluation of Courses – No action taken

6. Adjournment
   • M/S/P, Good work of Craig Wilson (FAC Chair), Toni Fogarty (FAC Secretary), FAC Subcommittees, and FAC members acknowledged
   • M/S/P, Meeting was adjourned at 3:05 PM

Respectfully submitted,

Toni E. Fogarty