CALIFORNIA STATE UNIVERSITY, EAST BAY  
FACULTY AFFAIRS COMMITTEE  

Minutes of Special Meeting on May 13, 2009

Members present: Jagdish Agrawal, Dee Andrews, Toni Fogarty, Doug Highsmith, Dave Larson, Julia Norton, Luther Strayer, Arthurlene Towner (Presidential Appointee) and Craig Wilson (Chair)

Members absent: Asha Rao

Guests: Susan Opp (Chair, Academic Senate)

Meeting called to order: 2:10 PM

1. Approval of the agenda  
M/S/P, Agenda approved as amended  
   • Replace “Special Meeting…May 6” with “Special Meeting…May 13”

2. Approval of the minutes of the meeting on 05-06-09  
M/S/P, Minutes approved as amended  
   • Under 2., replace “M/S/P after ()” with “M/S/P after (2)”
   • Under 6.a. after “memo from the Academic Dishonesty Subcommittee” insert the following line “FAC accepts the revised policy with the following changes:”
   • Under 6.a. replace “forwarding first offences” with “forwarding first offenses”

3. Report of the Chair (Craig Wilson)  
FAC 6 (Periodic Evaluation of Temporary Faculty) and FAC 7 (Academic Dishonesty) have been forwarded to the Academic Senate

4. Report of Presidential Appointee (Arthurlene Towner)  
   • Distributed Standard Academic Dishonesty Letter, Second Academic Dishonesty Letter, and Academic Dishonesty Incident Report, which contained the protocols followed by the Provost’s Office for academic dishonesty incident reports. At Carol Nowicki’s (Director of Student Development and Judicial Affairs) request, she is included in the distribution list for the Standard Academic Dishonesty Letter, which is for the first offense. This is contrary to current Senate policy and the catalog copy.
   • At the ExCom meeting, Mark Karplus raised several concerns regarding the FAC-recommended policy changes for the Periodic Evaluation of Temporary Faculty, including the lack of consultation with the Lecturer Subcommittee, his perception of a change in the definition of the academic year, and the insertion of criteria.

5. Old Business
   a. Revision of PT&R Policy (from PT&R Subcommittee)  
      M/S/P  
      The revised RTP document was discussed and the proposed changes were accepted unanimously.
   b. Administrative Review Document changes:
(1) Clarification/revision of Article V, Sections B. & C. Acting Chairs – No action taken
(2) Earlier referral: Possible additions of Administrators to the Appendix) – No action taken

c. Faculty Office Hours (referral February 18, 2009) – No action taken
d. Review of Revisions adopted by the Library Faculty of Faculty Bylaws – No action taken
e. Online/Hybrid Policy implementation – referred to Online/Hybrid Special Subcommittee
   No action taken
f. Report and recommendations of the Online Student Evaluation Working Group – No action taken

6. Adjournment
   M/S/P: Meeting was adjourned at 4:21 PM

Respectfully submitted,

Toni E. Fogarty