CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Approved CAPR Meeting Minutes, Thursday, January 7, 2010

Present: James Ahiakpor, Don Gailey, Liz Ginno, Chung-Hsing Ouyang, Pat Jennings, Michael Lee (chair), Tuyen Nguyen, Steve Ugbah

Absent: Monique Manopoulos, Colin Ormsby (Presidential Appointee), Nancy White

Guest(s): Carl Bellone, Rafael Hernandez, Sue Opp (Presidential Appointee), Gale Young

1. Approval of the Agenda
   M/S/P Ahiakpor/Jennings.

2. Approval of the prior minutes 10-15-09 and 11-5-09
   M/S Ahiakpor/Jennings
   Corrections 11-5-09: Ahiakpor –
   i. remove a redundant 'that' in 'that that no matter ...'
   ii. p. 2, line 5, change 'provided' to 'provide' in 'need to provided appropriate data ...
   item b, line 2 – ‘reported’ should be ‘report’
   Passed unanimously.

3. Report of the Chair
   • Welcome newest members to CAPR: Dr. Susan Opp, AVPAPGS, which makes Carl a happy man!
   • The Committee thanks Carl for his many years of service to the committee and university.
   • Welcomed Steve Ugbah (Marketing) to the committee for the rest of the 2009-11 term.
   • Committee introductions – all introduced themselves.
   • Report – with few meetings at the end of the Fall quarter, not much to report.
     There was an Academic Senate meeting and the following items were approved:
     • CAPR 42 revised to delete the requirement for CAPR to monitor the department annually.
     • CAPR 1, 2, 4, 5, 6 all approved w/no changes.
     • Email from Provost’s office re: budget issues and planning for next year’s cuts and the procedures regarding this. Lee recommended that the Provost meet w/CAPR for input on process. Lee is hoping to schedule this for first meeting in February.
   • Ginno is secretary for Winter quarter.

4. Report of the Presidential Appointee – Opp
Institutional Research Statistics are posted on the CAPR web page for departments to use for their CAPR review (see “LINK to the Dept 5 Year Review Statistics” on http://www.csueastbay.edu/senate/capr.htm). Lee will send memo to dept chairs regarding this information.

5. Old Business
   a. Environmental Studies – revised submission was approved at 11-5 meeting and will be put through Senate.

   b. Liaison assignments for 09-10 reviews
      
      | Department                                      | CAPR Liaison |
      |------------------------------------------------|--------------|
      | Communication BA; Speech Comm MA                | Ginno        |
      | Public Administration MPA                      | Lee          |
      | Music BA-MA (outside accredited)                | Manopolous   |
      | 4 CEAS programs (outside accredited)            | Gailey       |
      | Nursing (outside accredited)                    | Jennings     |

      *Music* will not be part of our review liaison (working with an outside reviewer and will provide it for the CAPR 5 year review).

      *CEAS* may delay and we will know more for next meeting.

      *Nursing* will not submit this year but will do outside review with report to CAPR in 2010-11.

6. New business
   a. Multimedia Change of Status Request
      M/S (Ginno/Gailey)
      
      Ahiakpor questioned 2nd page, 2nd bullet under C – why note the information here, it is not a new name, but a merger; Bellone responded that the uniqueness of the issue is that it was the only degree program not w/in a college, the name remains the same but it would now be w/in CLASS and there was no easy place on the form to indicate this.

      Jennings asked what happened to all of the interdisciplinary courses as most/all courses seem to be all art courses; why not put the degree completely under the Art Dept? Young responded that CLASS is working together very collaboratively to determine the best structure and the program still has courses from Music, but is not as interdisciplinary as first structured.

      Passed unanimously.

   b. Communications 5-year Review
      M/S/ (Ginno/Ugbah)
      
      Opp questioned in what year would be the first 5-year review and how will it fit into subsequent 5-year review cycle. Lee will do the calculations for this delay so that we all know the next 5-year review year as well as the 5-year annual review cycle for the department.

      Passed unanimously.

7. Other business
Opp updated the Committee that the University will be developing institutional learning objectives (via CIC), and CAPR will be asked to develop assessments for those objectives.

8. Adjournment
   M/S/P (Ahiakpor/Jennings) at 2:44pm.

CAPR web page [http://www.csueastbay.edu/senate/capr.htm](http://www.csueastbay.edu/senate/capr.htm)
xc: College Deans, Department Chairs, Academic Senators, Carl Bellone