CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Approved CAPR Meeting Minutes, Thursday, October 1, 2009, 2:00–4:00 P.M.

Present:  
James Ahiakpor, Economics  
Carl Bellone, Academic Programs  
Liz Ginno, Library  
Pat Jennings, Sociology  
Monique Manopoulos, Modern Languages and Literatures  
Michael Lee, Geography and Environmental Studies (Chair)  
Tuyen Nguyen, Academic Advising Career Education  
Chung-Hsing Ouyang, Mathematics and Computer Science

Guests:  
Kevin Callahan, Mathematics and Computer Science  
Cal Caplan, Kinesiology  
Karina Garbesi, Geography and Environmental Studies  
Michael Hedrich, Biology  
Saeid Motavalli, Engineering  
Jason Singley, Physics  
Gale Young, CLASS

Michael Lee, Chair, called the meeting to order at 2 p.m.

1. The meeting’s agenda was approved as submitted after self-introductions of members present.

2. The following volunteered to be secretary: James Ahiakpor for Fall quarter, Pat Jennings for Winter, and Liz Ginno for Spring.

3. Report of the Chair/Old Business: Michael Lee reported that all the 2008–2009 CAPR Review Reports submitted to the Executive Committee of the Academic Senate (Ex Com) were accepted except those of Criminal Justice and Public Administration. He will find out later about the reasons for the failure of those to get accepted.

   Chair reported that Ex Com was not inclined to recommend that CAPR accept the College of Science’s request to postpone for one year reviews of programs in that College. Ex Com leaves that decision for CAPR’s determination.

   Chair reported that programs in Speech Communication and Communication will be reviewed this academic year and Gayle Young will assist with the review.

   The Chair will be seeking information from CAPR members about their furlough days to determine which Thursday meeting would be cancelled to reflect the observance of a furlough day by the committee.

4. Report of Presidential Appointee: There was no report.

5. New Business:

   i. Cal Kaplan, Kinesiology, explained reasons for seeking approval for the department’s program modification and discontinuance of 4 options. These include the fact that the original program started with a focus on breadth in the field while students now want more depth, and the changed nature of the faculty over time. The department has indicated which courses students would take in substitution for those that otherwise would have been required to fulfill the requirements for options now sought to be eliminated.

   CAPR Chair noted the absence of consultation with departments likely to be affected by the proposed changes, particularly Psychology. To facilitate resolution of the consultative process, Liz Ginno moved (James Ahiakpor seconded) that decision on the MS Kinesiology proposal be postponed to a later meeting. Motion carried unanimously.
ii. Karina Garbesi, Geography and Environmental Studies, explained reasons for seeking approval for modification of the Environmental Studies program. These include the interdisciplinary nature of the program thus in need of continuous revision, the absence currently of students in both ecological sciences and environmental health, and the need for the program to reflect the expertise of new faculty.

CAPR Chair noted the absence of some requisite forms that led to a delay in taking action on some aspects of the package as submitted. The following program requests were approved unanimously: (a) Life Sciences Option (moved by Liz Ginno, Pat Jennings seconded), (b) Environmental Health Option (moved by Liz Ginno, Pat Jennings seconded), (c) Human Environment and Ecology Option (moved by Pat Jennings, Liz Ginno seconded), and (d) Environment and Society (moved by Liz Ginno, Pat Jennings seconded).

iii. Request for postponement for all programs in Science on the 09–10 schedule: After some discussion on the appropriateness of considering the request for the College of Science alone and not for other Colleges, it was moved (Pat Jennings, seconded by Liz Ginno) that consideration of the request be postponed to enable CAPR chair to consult with program chairs in other Colleges. Motion carried unanimously.

iv. Review of Committee Policies and Procedures: Chair Lee briefly reviewed the policies and procedures of the committee and indicated his availability to help new member acquaint themselves with details.

Pat Jennings suggested that CAPR chair make available to the campus community the policies and procedures on discontinuation of programs at the university.

v. Review of the new 5-Year Program Schedule: Chair Lee noted that there are potentially 21 programs to be reviewed this year. Each voting member should be prepared to act as liaison for at least two programs. The committee also needs to work on External reviewers rubrics.

vi. BS Business Admin – Discontinue 3 options: Although there was no representative from the College of Business and Economics to explain the request for discontinuation of the 3 options, the committee felt it had enough information to reach a decision. The motion (moved by Liz Ginno, seconded by Pat Jennings) to accept the discontinuation request was adopted unanimously.

6. Adjournment: Meeting adjourned at 4:00 p.m. on motion by Liz Ginno, seconded by Pat Jennings.