CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Approved Meeting Minutes, Thursday, November 5, 2009

Present:
- James Ahiakpor, Economics (Secretary)
- Don Gailey, Biological Sciences
- Liz Ginno, University Libraries
- Pat Jennings, Sociology
- Monique Manopoulos, Modern Languages and Literatures
- Michael Lee, Geography and Environmental Studies (Chair)
- Tuyen Nguyen, Academic Advising Career Education
- Chung-Hsing Ouyang, Mathematics and Computer Science
- Nancy White, Hospitality, Recreation and Tourism

Regrets:
- Carl Bellone, Academic Programs
- Colin Ormsby, Planning and Institutional Research (Presidential Appointee)

Guests:
- Jennifer Eagan, Public Administration and Philosophy
- Toni Fogarty, Public Administration
- Ken Kyle, Public Affairs
- Jim Okutsu, CLASS
- Gayle Young, CLASS

Michael Lee, Chair, called the meeting to order at 2:10 p.m.

1. Liz Ginno moved, Pat Jennings seconded, that the agenda as submitted be approved. Motion carried unanimously.

2. Members and guests introduced themselves.

3. Minutes of October 15, 2009 meeting were approved unanimously: moved by Liz Ginno, Chung-Hsing Ouyang seconded.

4. Report of the Chair: Michael Lee provided a written report, including the following:
   - Regrets from Carl Bellone, Colin Ormsby, and Ben Bowser (Interim Chair of Public Administration); Lee will inform Bowser of today’s discussion regarding what procedures CAPR and PUAD should follow in response to ExCom’s concerns.
   - ExCom on Tuesday, October 27, approved CAPR’s recommendation of a one-year delay in program reviews. The recommendation has been passed on to the full Academic Senate.
   - Lee participated in the Academic Reorganization Task Force. Relevant to CAPR is the Task Force’s recommendation that no matter what actions the administration decides to take, faculty oversight be permitted in the decision process, especially in respect to program suspension or elimination.


6. Old Business:
   a. Liz Ginno moved (Pat Jennings seconded) to approve the revised requests by Environmental Studies for discontinuation and creation of new courses. Motion carried unanimously.

7. New Business
a. (Item 6. b. was moved up for discussion since representatives from Public Administration were already present.)
   - Chair Lee noted some critical problems with CAPR’s report of last year: “MPA program review 08-09 CAPR 45.” These include the absence of an Executive Summary, the need to provide appropriate data for Table 2.2, dealing with the reference to an alleged grade trading by some faculty, and removal of the suggestion to transfer MS HCA to another college.
   - Toni Fogarty requested that CAPR return the document to PUAD to be redone since there was little faculty involvement in its preparation. She also noted that PUAD faculty were unaware of the concerns contained in the report. Jennifer Eagan supported Fogarty’s request, noting that the original report was pretty inaccurate.
   - Lee volunteered to be the liaison in preparing the new report.
   - Gale Young noted that both the External Reviewer and the Interim Chair of PUAD confirmed having met with faculty in their preparation of the report submitted to CAPR, and they also had a sign-off sheet for the faculty. Lee observed that he hadn’t seen any sign-off sheet.
   - Ahiakpor moved, seconded by Liz Ginno, that the request to withdraw the MPA report be approved by CAPR. Motion carried unanimously.

b. CRJA program review 08-09 CAPR 42: Lee noted the language changes in the previous CAPR report that would be acceptable to ExCom, mainly eliminating references to the provision of “adequate resources” and including annual monitoring to ascertain consistency of outcomes with program’s plans. Jim Okutsu requested that the specific nature of the program’s monitoring be included in the revised document, to which Lee agreed. Liz Ginno moved, seconded by Don Gailey, that CAPR approve the revised CRJA report. Motion carried unanimously.

c. Provisional Assignment of Liaisons:
   i. Communication and Speech Communication: Liz Ginno
   ii. Music: Monique Manopoulos
   iii. Nursing: Pat Jennings
   iv. CEAS: Don Gailey
   v. PUAD: Michael Lee.

d. Science Proposals: Lee affirmed that the requisite consultations in regard to the new options, BA Chemistry (Chem Ed), BA Biochemistry (Chem Ed), and BA Physics (Physics Ed), have all been obtained. Liz Ginno moved, seconded by Don Gailey, that CAPR approve the proposed new options. Motion carried unanimously.

8. Other Business: None.
9. Meeting adjourned at 2:55p.m.