Members present: Dan Cerutti, Jennifer Eagan, Peter K. Marsh, Bijan Mishaw, Susan Opp, Kate Reed, Norman Smothers, Lori Townsend, Sam Tran, David Woo

Members absent: Claudia Uhde-Stone

Guest: Brian Cook (Cont Educ), Jiansheng Guo (Human Development), Pat Guthrie (Human Development), Roseanne Harris, Jim Murphy (English), Glen Perry (PEM), Gale Young (CLASS)

AGENDA

1. Approval of Agenda
   a. Addition to agenda: GPA for Honors at Graduation, MSP 7/0/0

2. Approval of minutes from meetings of 2-15-10 and 3-1-10
   a. 2/15/09 Minutes Approved, MSP 7/0/0
   b. 3/1/10 Minutes Approved, MSP 8/0/0

3. Report of the Presidential Appointee (AVP, Academic Programs & Grad Studies) – No major announcements from the AVP

4. New Business
   a. Philosophy Option Discontinuances: Discontinuance of the options in Classical Philosophy; Law, Human Rights and Social Justice; Religious Studies; Science, Technology and Values; and Special, B.A. Philosophy, Approved, MSP 9/0/0
   b. High Unit Seniors
      i. Chancellor’s Office wants every campus to have some plan to encourage high unit students to complete their degrees.
      ii. SSAC has created a draft proposal: “Implementation Guidelines: Policies on Undergraduate Graduation and Facilitating Graduation of High Unit Seniors.” Linda Dalton’s accompanying letter recommends specific provisions that are appropriate for consideration by the Senate.
      iii. CIC will pull out relevant provisions and transfer into relevant policy documents for vote. Jennifer Eagan will create these documents for consideration at the next meeting. Approved, MSP 9/0/0
   c. Student Learning Outcomes in GE Course Syllabi - referral for Spring Quarter
      i. Memo notified department chairs that GE outcomes have to be on course syllabi of GE courses
      ii. Referred to GE subcommittee (for recommendations on how best to follow-up on the implementation of this policy), MSP 9/0/0
   d. Early Childhood Development Certificate
      i. Approved, MSP 7/0/2
      ii. Existence of certificate may have future implications for NCAT/CTC accreditation. Department of Teacher Education and CLASS/Human Development will meet to discuss.
   e. BA English Options modifications
i. Discontinuance of British/American List option, Approved, MSP 9/0/0
ii. Discontinuance of New Voice option, Approved, MSP 9/0/0
iii. New option: Literature, Approved, MSP 9/0/0

f. **Reported Incomplete Policy change without faculty consultation**
   i. Incomplete policy was changed in the 2009/10 catalog, but the last Senate document to officially change the Incomplete policy was in 1997. The recent change was based on Chancellor’s Office memo delineating the exact language to be included in catalog about Incomplete policies. Though specific language is mandated, it should still go through the Senate in order to ensure that the Senate policy is in compliance with the Catalog and Chancellor’s policy.
   ii. CIC would like to highlight the Incomplete policy, to remind and inform faculty and students when and how to use it. Is there something we want to add? What do we want in background information that goes with policy? Jennifer Eagan will draft a document to this end.
   iii. David Woo pointed out that the current catalog language doesn’t address C/NC correctly.

g. **GPA for Honors at Graduation**
   i. According to memo from Senate Chair Dianne Woods (Subject: Update needed for the 2010-11 catalog), the GPA required to graduate with Honors will change based on percentage and this information needs to be updated in the 2010/11 catalog. The memo puts forth six options.
   ii. CIC recommends Option A, MSP 9/0/0
   iii. Sent to Senate as informational only

5. **Adjournment**, 4:00 pm

CIC web address - http://www20.csueastbay.edu/faculty/senate/committees/cic/index.html
CIC Sharepoint address – https://sharepoint.csueastbay.edu/sites/AcademicSenate/cic/default.aspx

xc: College Deans
    Department Chairs
    Academic Senators