Members present: Jennifer Eagan, Carl Bellone, Sally Murphy, Dan Cerutti, Roseanne Harris, Peter K. Marsh, Bijan Mashaw, David Woo, Sam Tran, Kate Reed, Lori Townsend, Claudia Uhde-Stone, and Norman Smothers

Members absent: vacant student seat

Guest: Glen Perry, Planning & Enrollment Management

1. Approval of Agenda for 11/2/09 – MSP Reed/Tran 9/0/0

2. Approval of minutes from meeting of 10/19/09 – MSP Reed 9/0/0

3. Subcommittee Membership – discussion tabled

4. Report of the Presidential Appointee (AVP, Academic Programs & Grad Studies) – AVP Bellone reported that the Chancellor will be asking our campus to increase the rate of graduation.

5. Old Business: Review of New Course Request: GS 2500, Peer Mentoring Practicum (tabled from last meeting). Regarding the question about the number of repeatable units, Murphy explained that this course is repeatable for up to 12 units because the sophomores mentoring in the program will likely be mentoring two courses simultaneously, equating to 4 units per quarter per year for a total of 12 units. She also stated her intention that this course be made available for faculty in programs other than GE, such as in larger enrolled courses. This course could also be part of a broader ‘program leadership’ or certificate course on campus. MSP Mashaw/Uhde-Stone MSP 9/0/0

6. New Business
   a. M.S. in Kinesiology: Discontinuance of Options (Exercise Physiology, Humanities-Cultural Studies, Professional Perspectives, Skill Acquisition-Sport Psychology)
      Discussion ensued about those currently in these options and whether they would be ‘taught out’ using independent studies courses; MSP Tran/Mashaw 9/0/0

   b. M.A. in Speech Communication: Title
      Intent is to change the name in order for it to better reflect the titles used in other programs around the nation; MSP Mashaw/Marsh 9/0/0

   c. Modification B.A. in Communication, 3 discontinued Minors, one new Minor
      MSP Marsh/Tran 9/0/0

   d. BSBA Discontinued Options (Sales, Organizational Communication and Public Relations, and E-Commerce Marketing Management)
      Discontinued due to staffing concerns; MSP Smothers/Reed 9/0/0
e. Returned Document, CIC 46: Change of Timeline and Routing of Requests for New and Discontinued Programs-Options-Minors-Certificates-Credentials-SSMPPs (and proposed significant modifications to these)
   Tabled until more information is received

7. Old Business – Continued Discussion of Referral from Senate Chair regarding various Academic Affairs policies and curricular issues:
   a. Self-support policy – Chair Eagan says that while the CIC has been asked to create a policy on this issue, it is limited in the types of policies it can pass. There are items related to this policy that the CIC can refer to other committees or subcommittees. We can change course application forms to request clarification as to a new course proposal’s status as self-support or state-support (e.g. a check-box to assess intention). The exception would be a state-supported course that could be offered in the summer. Chair Eagan motioned for a text-box to be added to course and proposal applications (with clarification in notes); MSP Eagan/Tran 9/0/0
   b. Consolidating GE courses – discussion tabled.
   c. Reducing the maximum number of units a student may enroll in without permission – discussion tabled.
   d. Reducing the time period of add/drop – Results from survey of department chairs shows overall agreement to allow one week of student ‘shopping’ followed by another week of administrative adds/withdrawals. It was agreed that given the speed of the quarter system, we’re not doing students any favors by allowing them additional time to make these choices. At the same time, it was agreed that we need to make sure that students have good advising (i.e. advisors who will stop students from over-booking their schedules). Perry (PEM): suggestion to consider the ‘add’ policies apart from the ‘drop’ policies. Mashaw: motions to reduce the ‘free add’ period to five instructional days with an additional week and one day (six instructional days) of administrative add with the drop policy remaining the same; MSP Mashaw 9/0/0
   e. Limiting the maximum number of units a student can take on self-support – discussion tabled.
   f. Moving the upper division writing skills courses to self-support – discussion tabled.
   g. Changing the minimum GPA for graduate programs to 3.0 – discussion tabled.
   h. Holding registration for “super seniors” – discussion tabled.

8. Adjournment – MSP Smothers/Tran 9/0/0.

Respectfully submitted,
Peter K. Marsh

http://www20.csueastbay.edu/faculty/senate/committees/cic/index.html