Meeting of the Executive Committee Meeting, Tuesday, March 2, 2010

Members present: Cal Caplan, Jennifer Eagan, Denise Fleming, Susan Gubernat, Derek Kimball, Chris Lubwama, Jim Mitchell, Mo Qayoumi, Asha Rao, Dianne Rush Woods

Members absent: Hank Reichman

Guests: Dee Andrews, Emily Brizendine, Linda Dalton, Linda Dobb, Toni Fogarty, James Houpis, Mark Karplus, Tom McCoy, Mike Mahoney, Susan Opp, Glen Perry, Carol Reese, Don Sawyer, Terri Swartz, Donna Wiley, Gale Young

The meeting was called to order by the Chair at 2:01 p.m.

1. Approval of the agenda

M/S/P (Mitchell/Lubwama) to approve, as amended to add item 7a: 09-10 CR2, Student Research Subcommittee

2. Approval of the minutes

No minutes to approve

3. Reports

A. Report of the Chair

The Chair welcomed the new Provost, Dr. James Houpis. Dr. Houpis’ home department is Geology. There were intros around the room and Dobb noted that her retreat rights were to the golf course.

The chair announced Larson’s report, that at half time of the homecoming game, Lauren Maza, a junior majoring in Health Sciences with a 3.4 GPA was awarded the $250.00 ExCom scholarship.

Rush-Woods attended the Concord Campus Advisory Committee (CCAC) meeting last Thursday. In addition to sharing information and concerns with the Advisory Committee, campus faculty and administration conveyed their great interest in sustaining Concord programs and providing services to Contra Costa County and Solano County students. She was excited about the passion faculty have for the integrity of programs at Concord. The Provost has restored previously cut classes that are needed for students in the pre-nursing program. Robert Phelps is chair of the Concord Campus Advisory Committee; he will present his annual report at ExCom next week. CCAC would like to see the campus integrated more thoroughly with the university as a whole.

A letter from Shawn Whalen to all faculty members was given as a handout, encouraging
restoration of the budget and providing a link to a pre-drafted letter to legislators. ExCom members had no objection to sending this memo to faculty.

Eagan reported on the scheduled activities for the March 4th Day of Action. Students will walk out of classes at 11:00; faculty may notify, permit, and/or walk with students to the Agora. Nick Baham will be the MC and Luz Calvo will lead chants. Students from the freshman cluster will perform; there will be dancing and an open mic. These activities will serve as a pep rally to encourage students to attend a demonstration in San Francisco. A 55-seat bus has been reserved at the Bookstore loading dock. BART tickets are also available.

The Chair reported on the Winter University at Large election:

**FACULTY MARSHAL (10-11)**
- James Mitchell, Teacher Education

**REPRESENTATIVES-AT-LARGE TO THE ACADEMIC SENATE (10-12)**
- Dee Andrews, Professor, History
- Elizabeth Bergman, Asst Professor, Political Science
- Scott Hopkins, Assoc Professor, Art
- Aline Soules, Full Librarian, Library
- Mitch Watnik, Assoc Professor, Statistics & Biostat

**CSUEB FOUNDATION BOARD OF DIRECTORS (10-12)**
- Melany Spielman, Professor, Hospitality, Recreation & Tourism

Replacement for Sue Opp as At-Large Rep on Senate from Spring 2010 through the end of her term (Spring 2011)
- Mike Mahoney, Professor, Math & CS

Replacement for Sue Opp on CSUEB Foundation Board for Winter/Spring 2010
- Cal Caplan, Professor Emeritus, Kinesiology

B. Report of the President

President Qayoumi reported that about 1500 students and family members attended the African American summit and Super Sunday; CSUEB was commended for our participation. The President thanked all who assisted with these events.

Qayoumi reported on layoffs and workload reductions; notices went out 2 weeks ago. All tenure and tenure-track faculty were protected, as well as full-time lecturers. 140 staff members were impacted; approximately 60 staff members will not be retained. These numbers will likely change as the year progresses; budget changes, retirements, and voluntary time reductions, will all impact the numbers. The President acknowledged the caring, compassion, and professionalism of the campus community in these difficult times.

Qayoumi stated that Provost Houpis is carefully reviewing the Spring quarter schedule. He reiterated Rush Woods’ point that Concord is a very important and integral part of the University; in the long term, that is where we will see growth. In the meantime, cost saving administrative changes have been instituted at Concord and in PEMSA. The Concord schedule is reliant on the deans, who responded quickly regarding Philosophy.

The President stated that, during a meeting with ExCom two weeks ago, he reported on stimulus
funds and the 10-11 budget, which will be allocated as follows: $1.2M for extra classes, $.5M for initiatives for grad rates, and $1.2M for strategic initiatives to stabilize enrollment. The President agreed to extend the deadline for proposal submissions until March 15. The Provost will then make decisions on how the funds will be spent.

Discussion ensued regarding potential uses for the money. Since the funds are allocated for next year, they cannot be used during Summer 10. That being said, the proposed allocation is not sacrosanct; use will depend on proposals that Provost will review.

Qayoumi stated that at a recent Executive Council meeting, the key topic was the budget. The Chancellor’s Office believes that the chances of the Governor adding $62M to the budget for enrollment increase are very poor.

An additional $305M would mean 700 more FTE to our campus and would generate $8.4M for our campus in general funds (about $6M) and student fees (about $2.4M). Multiplying that by an economic activity factor of 4.4 yields approximately $40M of economic activity for the region.

Qayoumi stated that State finances are still in disarray and not much has happened regarding the state budget. The State bond rating is dismal; CSU’s rating is still good. Money that the state borrows incurs significant costs; in that regard, the state’s situation does not look good. One saving grace is that the federal stim funds created a spending floor. Qayoumi stated that he will visit senators and assembly members locally or in Sacramento and will try to find facts to share with ExCom. Caplan noted that 4-5 years ago, the President of Sac State did a Powerpoint on the impact of grads on a region.

C. Report of the Statewide Academic Senators

The Statewide Senate is meeting next week. An extensive written report will be online.

4. Appointments
   None

5. 09-10 CIC 17, Two-Year Extension of the Current Freshman Learning Communities

M/S/P (Eagan/Fleming) to place on Senate Agenda

There was discussion regarding the effect of the budget on the development of new clusters. Holding steady with the cluster pattern as is for the next two years is probably a good idea. Concerns were raised regarding departments’ ability to offer GE courses and long waitlists. Concern was also expressed over the long wait lists (>500) for clusters and how many frosh will not get into clusters, but it was noted that Murphy oversees the clusters carefully.

6. 09-10 CIC 18, Application of Course for GE Area D4

ES 3553 Asian American Sights and Sounds

M/S/P (Mitchell/Eagan) to place on the Senate Agenda

7. 09-10 CIC 19, Application of Courses for GE Area B6
PSYC 3500: Social Psychology

M/S/P (Mitchell/Gubernat) to place on the Senate agenda.

7a. 09-10 CR2, Nominees for the 09-10 Student Research Subcommittee

M/S/P (Fleming/Denise) to approve

Zach Hallab (CEAS)
Diana Wakimoto (Library)
Andrew Wong (CLASS)
Kelly Fan (CSCI)
Jed DeVaro (CBE)

8. 09-10 FAC 4, Revision of the FAC Policies and Procedures

M/S/ (Eagan/Mitchell) to approve
M/S/P (Kimball/Caplan) to refer back to FAC

ExCom was concerned about the deletion of the Distinguished Visiting Professor policy/procedures, since we had one at EB in 2002. When times get better we may want to have one again and the process should remain in faculty governance.

9. Presentation by the new Provost, James Houpis

Provost Houpis introduced himself. He is committed personally and professionally to the Bay Area, having lived in the area for 30 years. In the two days since coming on board, he is already looking at how to handle the ongoing and deepening budget crisis. He has met with Dobb, Dalton, and Bibb to discuss budgets and develop a budgetary process, perhaps akin to the Delaware funding model.

He is also looking at CSUEB’s Strategic Plan; believes the plan is well written. The next step is implementation, which will take place at the college and department level. Over the next year, the Provost will ask colleges and departments to take next steps. The budget crisis should not impede the strategic plan, but it will have an impact on the timeline.

10. Questions & Answers (ExCom-Provost, Provost-ExCom)

Members asked the Provost to elaborate on the Delaware Report. Written by Michael Mittaugh, a professor at the University of Delaware, the model splits off instructional costs from non-instructional ones so that individual departments can report on their budgets in a standardized, comparable way. About 500-600 IHE’s have participated in this model, which has created an enormous database. Mittaugh has written two books on how the model works, including information on accessibility and accountability.

Houpis spoke about the role of the Contra Costa Campus. He would like to see a plan detailing how the campus would grow, especially if provided an annual budget. Contra Costa would not be a separate campus; however, the campus could try some creative initiatives, including non-standardized scheduling.
11. Continued discussion of the $2.9M one-time funds allocated to Academic Affairs for 10-11

Kimball reiterated last weeks discussion regarding the twin challenges of meeting budget and staying on target. He suggested that $1.2M for strategic initiatives be allocated to offer classes or held in reserve. Caplan advocated for solutions that would help students move toward graduation.

12. Continued discussion of the EB plans to meet the anticipated budget cuts

Qayoumi stated that we have been in a perpetual recession for the last several years; part of what we are trying to do is to position ourselves so that this we will not experience this again. This means working to eliminate all structural deficits. In 2007 the structural deficits were moved from the colleges; they are all funded by enrollment.

Historically, there has been a tradition of lack of planning at this campus, which needs to change. Using budget allocations in Summer and Fall results in budget problems over the remainder of the year. Some colleges have made this a tradition. Each department and college needs to budget by planning classes for the entire year. An annual curricular plan is not that complex and needs to be done. It will also enable students to better plan their schedules.

Caplan reported on the recent successes of the women’s water polo team. They played and won four games at Chapman, including two conference games. They are 7-1 in their conference and #19 in the nation. Caplan advocated for better pool facilities, for which Qayoumi does not see funding opportunities in the near future.

13. ExCom suggestions for agenda items for next week.

none

14. Adjournment

Respectfully submitted,
Denise Fleming, Secretary