TO: Regular Members of the University Faculty
FROM: The Executive Committee of the Academic Senate
SUBJECT: Fall Quarter (Regular) University-wide Election

This memo is to start the process for the election of the Professional Leave Committee; and members of the 2011-12 Review Committees for John Whitman, Director of the Student Center for Academic Achievement; Linda Dobb, University Librarian; Brian Cook, Associate Vice President, Continuing and International Education; Emily Brizendine, Executive Director of Concord Campus; and Glen Perry, Assistant VP, Enrollment Mgmt Systems. This election will also include the submission to faculty of proposals for Bylaws modifications. Faculty are urged to participate in voting, as passage of these Bylaws modifications depends upon percentage of voters as well as voting outcome.

The Bylaws of the University Faculty charge the Executive Committee with preparing a preliminary list of nominees for the committees noted above. If you would like to serve on a committee, please let us know by printing and completing the last page of this memo and returning it to the Senate Office, LI 2200. All names received by NOON, on September 28th will be placed on the preliminary list of nominees.

For your information, the complete University-wide procedures are set out in Article VI of the Faculty Bylaws. In brief, the Executive Committee prepares a preliminary list of nominees, followed by nominations by petition from the faculty. The actual election is scheduled for the weeks of October 27-November 10.

If you have any questions about the procedures or about service on these committees, please contact a member of the Executive Committee (listed below)** or Tamra Donnelly in the Academic Senate Office at tamra.donnelly@csueastbay.edu (ext. 5-3671).

Appendix A. of the Appointment & Review document states that membership for the Review committees noted above shall be as follows: 4 tenured faculty including library faculty; no more than 1 from each college/library, elected in a university-wide election; except the University Librarian review which has 2 tenured faculty (not library faculty); not from same college, elected in a university-wide election.

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Under the provisions of Section 27.5 of the Memorandum of Understanding (MOU), an elected Professional Leave Committee shall review applications for sabbatical leaves.

Section 2 of the "Policies and Procedures for the Professional Leave Committee" states:
“...The Professional Leave Committee shall be composed of five tenured members of the faculty unit elected according to the regular procedures for University-wide elections specified in the CSUEB Bylaws of the University Faculty, Article VI, subject to the following provisions:

2.1 At least one member shall be elected from each College and the University Library.
2.2 Those eligible to serve as members of the Committee shall be only those members of the University Faculty who are tenured faculty unit employees.
2.3 Those eligible to vote for members of the Committee shall be only those members of the University Faculty who are probationary or tenured faculty unit employees.
2.4 A faculty unit employee applying for a sabbatical leave may vote for members of the Professional Leave Committee but shall not be eligible to serve on the Committee.

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**Members of the Executive Committee of the 2011-12 Academic Senate:

Michael Mahoney, Math/CS, CHAIR
Nick Baham, Ethnic Stu, VICE CHAIR
Denise Fleming, Teacher Ed, SECRETARY
Susan Gubernat, English, ASCSU Senator
Dianne Rush Woods, Social Work, ASCSU Senator
Leroy Morishita, Interim President

Sharon Green, Management
Sally Murphy, Communication/GE
Gretchen Reevy-Manning, Psychology
Jeffery Seitz, Earth & Environmental Science
Mitch Watnik, Statistics & Biostat
NAME ______________________________________
(print)

Rank ______________________________________

Dept. ______________________________________

I am a tenured regular faculty member and wish to be nominated for service on the following:

- Professional Leave Committee
- Review Committee for the Director of the Student Center for Academic Achievement;
- Review Committee for the University Librarian (not library faculty)
- Review Committee for the Exec. Director, Continuing and International Education;
- Review Committee for the Executive Director/Assoc Dir of Concord Campus;
- Review Committee for the Assistant VP, Enrollment Mgmt Systems.

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(faculty member’s Signature)

PLEASE PRINT AND RETURN THIS FORM (this page only)
TO THE ACADEMIC SENATE OFFICE, LI 2200,
SO THAT IT WILL ARRIVE BY NOON ON Sept 28th.

(To assure that your nomination is received by the deadline, you may fax this completed form to 885-2508 in the Senate Office and then place the original in the campus mail as noted above)