TO: College of Business Faculty

FROM: Sophie Rollins, Academic Senate Coordinator

SUBJECT: Spring Quarter 2016 College Elections

Dear CBE College Faculty,

As mandated in 13-14 BEC 8 revised: Uniformity of College Elections:

The Executive Committee shall establish an election timeline for all regular Senate offices, including college seats. This timeline shall separate the (Winter) at-large election from the (Spring) College elections, as directed by the Faculty Bylaws (Article VII, Section 3). The College Faculties will retain responsibility for soliciting nominations and the development of the ballot pertaining to College representatives and proposals. The Executive Committee will be charged with ensuring candidates on the ballots are eligible for the office for which they are running. By default, the ballots will be distributed by the Office of the Academic Senate to the appropriate College faculty only; College election committees may “opt-out” of the balloting, provided they adhere to the deadlines specified by the Bylaws.

Therefore, this memo begins the process for the Spring 2016 university-wide college elections, which will include the following items:

- Two Academic Senators, two-year terms (16-18)
  *(the Academic Senate meets one to two Tuesdays a month, from 2-4 pm)*

- Standing Committees of the Academic Senate
  *(note that no individual may run for more than one standing committee)*
  
  - One representative to the Committee on Academic Program Review (CAPR), two-year term (16-18)
    *(CAPR meets on the first and third Thursdays of the month from 2-4pm)*

  - One representative to the Committee on Instruction and Curriculum, (CIC), two-year term (16-18)
    *(In 16-17, it will be proposed that CIC meet on every Monday of the month from 2-4pm)*

  - One tenured representative to the Committee on Budget and Resource Allocation (COBRA), two-year term (16-18)
(COBRA meets on the second and fourth Wednesdays of the month, from 2-4pm)

- One representative to the Committee on Research (CR), two-year term (16-18)  
  (CR meets on the second and fourth Thursdays of the month from 2-4pm)

- One tenured representative to the Faculty Affairs Committee (FAC), two-year term (16-18)  
  (FAC meets on the first and third Wednesdays of the month from 2-4pm)

- One representative to the Faculty Diversity and Equity Committee (FDEC), two-year term (16-18)  
  (FDEC meets on the second and fourth Thursdays of the month from 2-4pm)

- Other University Committees
  - One tenured, full professor representative to University Tenure and Promotion, one-year term (16-17)

For information detailing each committee’s charge, please visit the Academic Senate homepage.

If you would like to self-nominate, please complete the form below and submit by email to both sophie.rollins@csueastbay.edu and mark.robinson@csueastbay.edu, or intercampus mail to SF 329, by 5PM on April 8. The Executive Committee will prepare a preliminary list of nominees, after which nominations by petition will be accepted from the electorate. Voting will take place from April 26 through May 9 with results announced by May 12 by email and on the Senate website: http://www20.csueastbay.edu/faculty/senate/news.html.

If there are any questions, regarding this election or the student services professional electorate, please call the Academic Senate Office, 885-3671.
ACADEMIC SENATE COLLEGE ELECTION, SPRING 2016

I wish to self-nominate for the following position:

☐ Academic Senator  ☐ CAPR  ☐ CIC
☐ COBRA  ☐ CR  ☐ FAC
☐ FDEC  ☐ University Tenure & Promotion

NAME

DEPARTMENT

SIGNATURE

PLEASE RETURN THIS FORM TO THE ACADEMIC SENATE OFFICE (SF 329) BY 5:00PM on April 8, 2016

To assure that your nomination is received by the deadline, you may email a scan of this completed form to the Senate Office at sophie.rollins@csueastbay.edu and mark.robinson@csueastbay.edu and then place the original in the campus mail as noted above.