TO: Faculty Colleagues

FROM: Susan Opp, Chair, Academic Senate

SUBJECT: Campus Appointee to the Academic Council on International Programs (ACIP)

Our campus must select a representative to the Academic Council on International Programs for the 2009-12 term. Campus procedures provide that the Executive Committee of the Academic Senate appoints the faculty representative to ACIP, after soliciting nominations. The campus should have completed this process by February 1, 2009.

The by-laws of the Academic Council on International Programs require that campus appointees be either tenured or tenure-track members of the teaching faculty or hold an academic/administrative appointment. A demonstrated record of interest in international/intercultural education is also specified. The position requires attending two meetings per year, one in Los Angeles/Long Beach and one in the Bay Area. Subcommittee assignments may require further travel. Our campus representative is expected to encourage students to participate in study abroad programs, particularly those sponsored by the CSU International Programs. The Center for International Education provides on-campus support for all international programs. The faculty member selected will receive 4 WTU of assigned time to carry out this responsibility.

The letter received from ACIP states, “Involvement in ACIP is rewarding, as well as demanding. Campus representatives play a key role in promoting International Programs on campuses, advising resident director applicants, and in directing the campus student selection effort. The standing committees of ACIP require substantial time commitments from representatives in activities that include the selection of resident directors, academic program review, and student selection. The individual appointed as ACIP representative should represent appropriate academic constituencies on your campus and should be aware of the level of time and energy required in this appointment.”

The Academic Council on International Programs is an advisory board to the Chancellor. ACIP assists the Office of International Programs in developing policies and procedures relating to international programs. Each CSU campus is represented by an appointee serving a three-year term.

Any eligible member of the campus community interested in being considered for this appointment by the Executive Committee should send a short note to that effect as well as a curriculum vitae to the Office of the Academic Senate by February 16, 2009.

Our current (outgoing) representative is Donna Wiley, Concord Campus. Michael Lee, Geography & ES has also served in the past. Specific questions about the position would best be directed to them.