
New Faculty Orientation
Tuesday, September 12th
9:00-4:00
SCAA, UM Library
New faculty gather to learn about benefits, students, teaching, and the first year at CSU East Bay, and to meet one another and build community.

New Faculty Orientation/High Impact Practices Certificate Program: Diversity
Wednesday, September 13th
9:00-4:00
Library - SCAA
This workshop will identify who are CSUEB students are and outline effective strategies for teaching them, using a cultural strengths model. Organizer: Dianne Woods, University Diversity Officer and faculty panelists*

Back to the Bay
Thursday, September 14th
9:00-3:50 pm
VBT
A one-day professional development conference for all CSU East Bay faculty and staff that includes panels and workshops about teaching, advising, research (as well as the uses of technology in all these areas), semester conversion and campus scheduling and curriculum software. It’s a wonderful opportunity to meet and reconnect with colleagues and to get a sense of our campus community. Lunch and refreshments provided. Register: http://www.csueastbay.edu/online/back-to-the-bay/
New Faculty Welcome Reception (Gallery of Resources)
Thursday, September 14th
3:50-5:00
VBT Lobby
Join Academic Affairs and the Office of Faculty Development in welcoming new faculty for a festive gathering in their honor. The accompanying Gallery of Resources will provide information about faculty and student support organizations. Refreshments served.

RTP training for New Faculty
Friday, September 15th
10:00-12:00
SF 127
Join us for a workshop that provides an overview of the retention process and tips for preparing your dossier. We'll discuss how to compile appropriate materials for your retention dossier and how to write your narratives in the areas of instructional achievement, professional achievement, university service and community service. We'll talk about how the retention process provides a feedback loop. We will also discuss digital dossiers! Dossiers due to your department chair on November 13th. This workshop repeats several times in October. Presenter: Jessica Weiss, Faculty Development

Tenure and Promotion Dossier Pizza Party
Friday, September 22nd, SF 314
Monday, September 25th, SF 329
Thursday, September 28th, SF 329
11:00-1:00 (All workshops)
Applying for tenure or promotion? Swing by this drop-in workshop for consultation. We'll answer your questions, provide supplies for paper dossiers and answer questions about e-dossiers. We'll also have model dossiers, and Jessica will be available for one-on-one consultations until the deadline. We'll provide pizza and beverages. Stop by for a slice and advice! Dossiers are due Monday, October 2nd. Presenter: Jessica Weiss, Faculty Development

Transparent Assignments
Friday, September 22
1:30-2:30 pm
SA 4350
Transparent assignments, evidence shows, helps improve student learning. In this hands-on workshop, we'll go over the organizing principles of transparent assignments,
explore the evidence on the practice, and share an assignment with one another with the aim of revising for transparency, and ultimately, greater student learning. This is a great workshop to learn about the upcoming 2017-18 FLC on Transparent Teaching and Learning. **Presenter: Jessica Weiss, Faculty Development**

**Tenure and Promotion Dossier Pizza Party**  
*Monday, September 25*th*, SF 329*  
*Thursday, September 28*th*, SF 329*  
*11:00-1:00 (All workshops)*  
Applying for tenure or promotion? Swing by this drop-in workshop for consultation. We'll answer your questions, provide supplies for paper dossiers and answer questions about e-dossiers. We'll also have model dossiers, and Jessica will be available for one-on-one consultations until the deadline. We'll provide pizza and beverages. Stop by for a slice and advice! Dossiers are due Monday, October 2nd. **Presenter: Jessica Weiss, Faculty Development**

**The Common Read and Controversial Topics: Creating a Positive Discussion Space**  
*Monday, September 25*th*  
*10:00-11:45*  
*UU 307 (Old Union)*  
*Tuesday, September 26*th*  
*12:00-1:45*  
*SF 329*

This year's common read, *In the Country we Love*, raises issues of immigration, race, and gender that can be difficult to address. Students may hesitate to speak for fear of offending or alienating their classmates. Polarized opinions can turn a tense conversation into overt hostility. How do you get your class to start an open conversation about controversial issues? Dr. Duke Austin, who teaches immigration, race, and gender in his Sociology courses, shares his methods to get students talking constructively about hot-button subjects. He also shares his teaching strategies and classroom activities to engage students in learning and embolden them to talk about a difficult text. **Presenter: Duke Austin, Sociology & Social Services**

**Tenure Dossier Preparation Workshop**  
*Tuesday, September 26*th*
1:30 - 3:30
SF 328
This workshop is designed for those faculty applying for tenure on October 1st. We’ll review the RTP policy with tenure in mind and answer questions. Presenter: Jessica Weiss, Faculty Development

Teach Students How To Learn
Wednesday September 27th
12:00-2:00
SA 4350
According to Saundra Yancy McGuire in *Teach Students How to Learn*, faculty have a role to play in designing coursework, assignments, and activities that not only teach disciplinary content and assess student learning, but also teach students the skills they need to be successful in college and beyond. We’ll discuss how assignments can teach content and program/discipline skills and build learning/study skills. Presenter: Jessica Weiss, Faculty Development

Tenure and Promotion Dossier Pizza Party
Thursday, September 28th, SF 329
11:00-1:00
Applying for tenure or promotion? Swing by this drop-in workshop for consultation. We’ll answer your questions, provide supplies for paper dossiers and answer questions about e-dossiers. We’ll also have model dossiers, and Jessica will be available for one-on-one consultations until the deadline. We’ll provide pizza and beverages. Stop by for a slice and advice! Dossiers are due Monday, October 2nd. Presenter: Jessica Weiss, Faculty Development

Teaching Freshmen I: Understanding Our Freshmen
Friday September 29th
12:00-2:00
VBT 137
The first in a planned series of four learning sessions in the Teaching Freshmen Certificate Program on understanding today’s freshman students and effective strategies for building community. Presenters: Caron Inouye, General Studies, Alison Richardson, Student Equity & Success, Maureen Scharberg, APGS Jessica Weiss, Faculty Development, Erica Wildy, Biological Sciences, Fanny Yeung, Institutional Research & Student Panelists
1st and 2nd Year Retention Dossier Workshop  
Wednesday, October 4th (1st of 4 repeat workshops)  
11:00 - 1:00  
SF 314  
Join us for a workshop that provides an overview of the retention process and tips for preparing your dossier. We’ll discuss how to compile appropriate materials for your retention dossier and how to write or refine your narratives in the areas of instructional achievement, professional achievement, university service and community service. We’ll talk about how the retention process provides an annual feedback loop, gathering evidence, and digital dossiers! Dossiers due to your department chair on November 13th. **Presenter: Jessica Weiss, Faculty Development**

Promoting Academic Integrity  
Monday, October 9th  
2-3:30 pm  
SF 329  
Student plagiarism and cheating are a concern on campuses throughout the country and CSU East bay is no exception. Improper use of another’s work and cheating on tests, quizzes, and exams is easier than it has ever been. What do our students think about the nature and seriousness of plagiarism and cheating? More importantly, what can we do to discourage plagiarism and cheating, and what should we do if we suspect it? This session will examine these questions, provide preventative suggestions and explore our own efforts to create an intellectual community that promotes ethical standards and values academic integrity. **Presenters: James Carroll, Student Conduct, Jen Nguyen, SCAA**

What Makes a Good Discussion Facilitator?  
Tuesday, October 10th  
12:00 - 1:00  
SF 329  
Want more or better class discussion in your classes? Using a self-reflection tool, we’ll go over five identified skills that make for a great class discussion facilitator, discuss using the instrument for feedback from our students and talk about ways to improve our skills. An article about the instrument appears here:  
[https://www.facultyfocus.com/articles/teaching-professor-blog/good-discussion-facilitation-skills/](https://www.facultyfocus.com/articles/teaching-professor-blog/good-discussion-facilitation-skills/)  
**Presenter: Jessica Weiss, Faculty Development**
In-Class Discussion: Strategies that Work  
Wednesday October 11th  
10:00-11:30  
SA 4350  
This workshop will provide tips for stimulating, guiding, and evaluating student discussions in the classroom. We'll try out a few techniques together so that you feel ready to experiment in your next class meeting. **Presenter: Jessica Weiss, Faculty Development**

Pacing Courses for Sanity and Student success (Semester Conversion)  
Thursday, October 12th, 12:00-2:00  
SF 329  
How we pace activities, assignments, and assessments will be key to the success of our courses under semesters. This will be especially challenging in the first year of semesters as we, and our students, figure out how to organize ourselves and our work to get the most out of courses. In this workshop we will discuss integrating formative feedback and summative assessments into our semester courses. Participants will leave with a draft course timeline that incorporates best practices in semester assessment planning. **Presenters: Andrew Carlos, Library, Julie Glass, Mathematics, Jodi Servatius, APGS, Jessica Weiss, Faculty Development**

1st and 2nd year Retention Dossier Workshop  
Thursday, October 12th (2 of 4 repeat workshops)  
2:00-3:30  
SF 314  
Join us for a workshop that provides an overview of the retention process and tips for preparing your dossier. We'll discuss how to compile appropriate materials for your retention dossier and how to write or refine your narratives in the areas of instructional achievement, professional achievement, university service and community service. We'll talk about how the retention process provides a feedback loop. New this year: digital dossiers! Dossiers due to your department chair on November 13th. **Presenter: Jessica Weiss, Faculty Development**

FLC Kick-Off  
Friday, October 13th  
12:00-2:00 pm  
MPR B (window)  
Join members of the 2017-2018 Faculty Learning Communities, meet Faculty-in-Residence, and get started on the FLC experience. Lunch will be served.
Electronic Dossier Training: Retention Candidates  
Monday October 16th  
11-1  
SF 328  
CEAS faculty will all be preparing and submitting digital dossiers this year and retention candidates in the other colleges have been given the option of creating a digital dossier instead of the traditional binder. Please come to Faculty Development for a brief introduction to the digital dossier. You'll find it simple and easy to use and have your questions about the Blackboard format (now in its third year) answered whether you are a candidate for RTP or a reviewer. Bring a laptop for some hands on practice.  
Presenters: Jessica Weiss, Faculty Development; Cheryl Saelee, Bernie Salvador, Online Campus  

1st and 2nd year Retention Dossier Workshop  
Tuesday, October 17th (3 of 4 repeat workshops)  
10-12:00  
SF 314  
Join us for a workshop that provides an overview of the retention process and tips for preparing your dossier. We’ll discuss how to compile appropriate materials for your retention dossier and how to write or refine your narratives in the areas of instructional achievement, professional achievement, university service and community service. We’ll talk about how the retention process provides a feedback loop. We’ll also briefly discuss digital dossiers! Dossiers due to your department chair on November 13th.  
Presenter: Jessica Weiss, Faculty Development  

Getting Good Student- Generated Questions  
Wednesday, October 18th  
2:00-3:30  
SF 328  
If we are frustrated by the quality of questions that student ask in class or by the fact that many don’t ask questions at all, it may be that students don’t know how to craft good questions. Drawing on the “Right Question Institute” and the book Make Just One Change: Teach Students to Ask Their Own Questions by Dan Rothstein and Luz Santana, this workshop will explore the three-steps to formulating questions and ways you might use the process of crafting questions as a discussion and discussion - improving activity in your classes. Presenter: Jessica Weiss*
Faculty Lounge: Research!
Wednesday, October 18th
2:00-4:00
SF 328
Join us for an informal share out about new ideas, in progress, or recently completed research publications/presentations or exhibitions, by faculty from across the disciplines. Come to discuss successes, sticky problems or next steps in your own work, and learn about others’. Refreshments served. **Facilitator: Jessica Weiss**

**Responding to Learner Resistance**
Tuesday, October 17th
11:30-1:00
SF 329
If you’ve ever excitedly introduced a new activity or wonder why your efforts meet student apathy or even antipathy, this workshop is for you. We’ll look at recent research on learner resistance and models to help students overcome it. **Presenter: Jessica Weiss**

**Teach Smarter Not Harder with Rubrics**
Wednesday, October 18th
12:00-1:30
TBA

**Blurb to Follow**

**Mentoring for Personal and Peer Success**
Thursday, October 19th
2:00-3:30
TBA

Join us for a workshop for faculty interested in mentoring and priming mentoring skills. We’ll hear from seasoned mentors and take a look at the Early Career Faculty Guide created as part of the Early Career Faculty Learning Community in 2017. Tenure track faculty in their 3,4th, and 5th years and those recently tenure are particularly encouraged to attend, all are welcome. Faculty who attend will invited to attend a mentoring matching workshop in November. Facilitators: Jessica Weiss, Faculty Development, Dianne Rush Woods, Diversity, Leadership, & Wellness, Maria Ortuoste, Political Science, & Paul Carpenter, Kinesiology

**FLC Kick off possibility**
Friday October 20th

1st and 2nd year Retention Dossier Workshop
Monday, October 23rd (4 of 4 repeat workshops)
10:00-12:00
SF 328
Join us for a workshop that provides an overview of the retention process and tips for preparing your dossier. We’ll discuss how to compile appropriate materials for your retention dossier and how to write or refine your narratives in the areas of instructional achievement, professional achievement, university service and community service. We’ll talk about how the retention process provides a feedback loop. Also covered: digital dossiers! Dossiers due to your department chair on November 10. **Presenter:** Jessica Weiss, Faculty Development

Range Elevation Portfolio Preparation
Monday, October 23rd
12:00-2:00
SF 328
This practical workshop provides an overview of the range elevation process for lecturers and attempts to answer your questions about organization of portfolios, materials to include, and how to relate the materials to evaluation criteria. All are welcome; however, this workshop is designed for those submitting range elevation portfolios for the November deadline. **Presenter:** Jessica Weiss, Faculty Development

Electronic Dossier Training: Retention Candidates
Tuesday, October 24th
12:00-2:00
SF 328
CEAS faculty will all be preparing and submitting digital dossiers this year and retention candidates in the other colleges have been given the option of creating a digital dossier instead of the traditional binder. Please come to Faculty Development for a brief introduction to the digital dossier. You’ll find it simple and easy to use and have your questions about the Blackboard format (now in its third year) answered whether you are a candidate for RTP or a reviewer. Bring a laptop for some hands on practice. **Presenters:** Jessica Weiss, Faculty Development; Cheryl Saelee, Bernie Salvador, Online Campus

The Seven Ways of Learning
Wednesday October 25th
Based on the book, Facilitating the *Seven Ways of Learning*, this workshop provides a brief overview of the 7 ways of learning categories and time to brainstorm and reflect on integrating these ways of learning into our course and assignment designs and classroom activities.

**Presenter: Jessica Weiss, Faculty Development**

**Serving on RTP Committees/Writing Letters: Your Roles and Responsibilities**  
**Thursday, October 26th**  
**12:00-2:00**  
**SF 328**  
The Office of Faculty Development invites you to a session about our responsibilities when serving on faculty review committees or writing RTP letters as Department Chair. The panelists have years of experience advising faculty and reviewing portfolios for lecturers’ range elevation and dossiers for retention, tenure, and promotion. We will provide an overview of the process, give tips on the do's and don'ts of letter writing, and use some case studies to facilitate a discussion and answer questions. Join us for this opportunity to review the relevant documents, to clarify our responsibilities when writing evaluation letters, and to understand the roles of the various levels of review.

**Presenters: Rita Liberti, Kinesiology, Penny McCullagh, Kinesiology**

**Professional Leave Workshop**  
**Thursday, Oct. 26th**  
**2:00-3:30**  
**SF 328**  
Interested in hearing from colleagues about their accomplishments during sabbatical leave? Looking for help with the sabbatical proposal you are preparing? Curious about the difference between a sabbatical and a difference in pay leave? Wondering about all aspects of our professional leave program? Thinking about how to plan ahead for your professional leaves? Looking for help with the sabbatical proposal you are preparing? These questions and more answered! **Presenter: Jessica Weiss, Faculty Development**

**High Impact Practices Certificate Program: Community-Based Learning**  
**Friday, October 27th**  
**9:00-1:30**  
**Biella Room**  
Field-based “experiential learning” gives students direct experience with issues they are studying in the curriculum and with ongoing efforts to analyze and solve problems in the community. This workshop will explore how and why service learning is considered a
"high impact practice" that deepens student learning and class engagement.

**Presenters: Mary D'Alleva, Andrea Wells, Center for Community Engagement**

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**Dossier Pizza Party, 1st and 2nd Year Retention**

**Thursday, Nov. 2nd, repeated on Monday, Nov. 6th**

11:30-1:30

SF 328 (for both)

Join us for slice and advice at one of our two pizza parties, which are informal, hands-on gatherings where we comment on narratives, answer questions, and provide last minute tips. The Online Campus Instructional Designers will be available to answer technical questions. Dossiers are due on Nov. 10th to your department chair.

**Facilitated by Jessica Weiss, Faculty Development**

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**Supplemental Instruction Faculty Brown Bag Lunch**

**Tuesday, November 7th**

12:00-1:00 pm

SF 314

Come to learn more about Supplemental Instruction, how it works at CSUEB, what's involved to set it up for a course in your department, and see data from CSUEB courses that demonstrates SI's impact on students' grades and success. SI is a key ingredient in student retention: Consider bringing it to your courses! Co-hosted with the Student Center for Academic Achievement (SCAA). **Presenter: Waffaa Hanna, Supplemental Instruction Coordinator; Jen Nguyen, SCAA**

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**Range Elevation for Lecturers Portfolio Pizza Party**

**Thursday, November 9th**

11:30-1:30

SF 329

Lecturers who are applying for range elevation are invited to join us for slice and advice at our pizza party, which is an informal, hands-on gathering where we comment on narratives, answer questions, and provide last minute tips. Portfolios are due mid-November. **Presenter: Jessica Weiss, Faculty Development**

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**Teaching Underprepared Students**

**Monday, November 13**
2:00-3:30 pm
SF 121
Thinking ahead to next quarter, this workshop introduces some foundational faculty practices that are linked to student retention and student success. The workshop is based on the strategies in *Teaching Underprepared Students* by Kathleen F. Gabriel.
Presenter: Jessica Weiss

Electronic Dossier Training: Reviewers
Wednesday, November 15
12:00-1:00
SF 127
All CEAS faculty prepare and review E-dossiers. And increasingly, retention, tenure, promotion & post-tenure review candidates in the other colleges have been given the option of creating a digital dossier instead of the traditional binder. Review committee members, please join us for a brief introduction to the digital dossier. You’ll find it simple and easy to use and have your questions about the new format answered. Candidates welcome too!
Presenters: Jessica Weiss, Faculty Development, Bernie Salvador, Online Campus

Teaching on Semesters: Redesigning Assignments
Wednesday, November 15th, 12:00-2:00
UU 2002 A/B (Oakland/Concord Room)
This workshop provides a brief overview of authentic assessment & alignments followed by a hands-on activity and the chance to collaborate with peers. Bring a current assignment to revise for semesters during the session. Presenters: Sweety Law, Marketing & Entrepreneurship, Margaret Harris, Educational Leadership

Faculty Lounge: Research!
Wednesday, November 15th
2:00-4:00
SF 328
Join us for an informal share out about new ideas, in progress, or recently completed research publications/presentations or exhibitions, by faculty from across the disciplines. Come to discuss successes, sticky problems or next steps in your own work, and learn about others’. Refreshments served.
Grading Papers Efficiently
Thursday, November 16th
12:30-2:00
SF 328
Although there are no scantrons to help grade papers, there are some strategies that can make grading efficient and still provide feedback. In this workshop we will discuss how to make ding papers less arduous, more effective, and more conducive to the improvement of student writing. We'll learn how to read holistically and grade fairly. We'll appreciate pencils and post-its. We'll discuss how to use students' self-evaluations and how to develop assignment specific grading rubrics and use Blackboard to assess learning via rubrics. Come with your concerns and some of your papers! **Presenter:** Jessica Weiss, Faculty Development

Mentor Mixer/Inclusive Pedagogy
Thursday, November 17th
2:00-3:30
TBA
Interested in a formal mentoring relationship as mentor or mentee? At this workshop we will share experiences and ideas around polling and scaffolding for inclusive teaching and fill out mentor matching forms. Matches will launch Winter quarter 2018. **Facilitators:** Eileen Barrett, English, Paul Carpenter, Mari Gray, Educational Leadership, Maria Ortuoste, Political Science, Katie Strom Educational Leadership, Jessica Weiss, Faculty Development, Dianne Woods, Diversity, Leadership, and Wellness

Grading Papers Efficiently
Monday, November 20th
2:00-3:30 pm
SF 314
Although there are no scantrons to help grade papers, there are some strategies that can make grading efficient and still provide feedback. In this workshop we will discuss how to make ding papers less arduous, more effective, and more conducive to the improvement of student writing. We'll learn how to read holistically and grade fairly. We'll appreciate pencils and post-its. We'll discuss how to use students' self-evaluations and how to develop assignment specific grading rubrics and use Blackboard to assess learning via rubrics. Come with your concerns and some of your papers! **Presenter:** Jessica Weiss, Faculty Development

Addressing Microaggressions in the Classroom
Tuesday November 21st
1-2:30 pm
SF 121
This workshop is a collective viewing and discussion of a recorded webinar on microaggressions entitled, "Creating an Inclusive Classroom: Understanding and Addressing Microaggressions." The goal is for participants to reflect on experience and practice and emerge empowered to address microaggressions which have negative impact on academic and workplace performance, when they occur. Facilitator: Jessica Weiss, Faculty Development

Syllabus Shake Up
Wednesday, December 6, 2017
10:00-11:30
SF 329
Does your syllabus look much like the one you received when you were in college? What role does the syllabus play in your course? What role could it play? Before you sigh, click, and buy the "It's in the syllabus!" t-shirt, come to this workshop and get some tips for shaking up the format and role of the syllabus in your courses. We'll talk about design tweaks and tools, and the knowledge-construction versus the knowledge-transfer syllabus. Examples will be shared. Just in time for Winter quarter! Presenter: Jessica Weiss, Faculty Development

Quiet Space for Grading Papers
Exam Week
December 6th, 7th, 8th
11:00-3:00
SF 314
We'll provide coffee and snacks. Grading with others can help get you through the stacks of papers, so invite a colleague and get productive in SF 314.

RSVP for Office of Faculty Development/Faculty Center for Excellence in Teaching workshops here.