

California State University, East Bay  
Foundation, Inc.

Board of Directors Meeting  
April 24, 2008 3:00 pm  
Minutes

**Board of Directors:**

Dr. Mo Qayoumi, Chair  
Mr. Shawn Bibb  
Dr. Sonjia Redmond  
Dr. Michael Leung  
Dr. Bruce Trumbo  
Ms. Grace Munakata  
Mr. David Bowen  
\*Mr. Olden Henson  
Ms. Ola Dokun  
\*Mr. Noel Perez-Sanchez  
Mr. Shiva Permmanisakul

*\*indicates member was not present*

**Staff Present:**

Mr. Christopher Brown  
Ms. Jayme Truong  
Ms. Danielle Ortuno  
Ms. Cynthia Vinson

**Guest:**

Dr. Don Sawyer  
Dr. Sue Opp  
Dr. Maria Nieto  
Ms. Linda Jimenez  
Mr. Brian Sharps

**I. Call to Order**

President Qayoumi called the meeting to order at 3:01 pm with a quorum present.

**II. Approval of Agenda**

**M/S/P (Trumbo/Dokun) The agenda be approved as presented**

**III. Public Discussion**

Dr. Maria Nieto expressed concern over the change in business practice regarding benefits offered to employees who worked 50% FTE or more. Previously the Foundation provided benefits to some part-time employees but not others, but in an inconsistent manner. For consistency, the Foundation changed to a practice of offering a consistent package to all employees, based on their % FTE. Ms. Jimenez also asked that the using the past practice be reconsidered; with the Foundation.

**IV. Closed Session**

**M/S/P (Munakata/Bibb) The campus explore the possibility of outsourcing the Bookstore.**

**V. Comments From the Chair**

President Qayoumi announced enrollment applications increased by 24% and the transfer applications are up by 3% over last year.

President Qayoumi also stated the University has not received any budget news at this time. He expects to have the budget for the campus in June.

**VI. Announcements**

No Announcements

**VII. Quarterly Financial Report**

Mr. Brian Sharps of UBS presented the 1<sup>st</sup> Quarter Investment Report. He stated that the portfolio for the Foundation remained flat, which is very good considering the market conditions.

**M/S/P (Trumbo/Bibb) The financial statement be approved as presented.**

**VIII. Consent Calendar**

- A. Minutes of October 25, 2007
- B. Disposition of Surplus Equipment

**M/S/P (Bowen/Trumbo) The consent calendar be approved as presented.**

**IX. Alteration to Previous Motion Regarding Salaries**

Mr. Brown asked that the board approve wording changes to the previously adopted plan for salary increases for Career and Grant employees.

**M/S/P (Bowen/Trumbo) The alterations to the motion regarding salaries be approved as presented.**

**X. Contribution to the 2008 Education Bond**

Mr. Brown asked that the board approve to contribute \$5,900 to the 2008 Education Bond campaign.

**M/S/P (Dokun/Bowen) The contribution to the 2008 Education Bond is approved as presented.**

**XI. Assignment of Aramark Contract**

Mr. Brown announced that the Foundation has successfully negotiated the transfer of the Aramark food service contract from Associated Students to the Foundation. When asked why this was done, he explained that the Foundation manages all commercial operations on campus and that the contract should have originally been with the Foundation.

**XII. Executive Director's Report**

- Mr. Brown discussed the following in his report:
- He congratulated Jayme Truong and the accounting staff for their efforts in regarding the conversion to PeopleSoft.
  - With regard to EZ Labor, he indicated many bugs have been worked out and most folks are now positive about the process
  - He indicated the Dining Commons and Residential projects to both be on track
  - He discussed a contract with Wells Fargo bank to put an ATM in at the dining commons.
  - He mentioned the much improved website for the Foundation
  - He discussed the issue around the commentary from Professor Nieto, indicating that the change in practice was done to ensure consistency and fairness in the Foundation employment practices. He also indicated that the prior process was neither ethical nor likely legal and therefore he could not support such a notion.
  - He discussed that the Foundation was well underway regarding the development of on-line forms and procedures.
  - He also discussed the need for a completely revised set of Board Policies and that he would be bringing this back to another Board meeting.
  - He discussed the workers' comp dividend of \$1.2 million that will be awarded in July to previously participating AORMA members. While our Foundation won't receive any of this due to not previously participating, the good news was that we switched over last year and will participate in the future. This benefit was due to the loss history for the WC program being an impressive 15.04%, compared to 60-70% for the industry.
  - He discussed the student text scholarships that the Foundation had recently provided to our students as follows:
    - 4 at recent welcome day
    - 2 at bookstore event
    - 3 at student life events

**XIII. Adjournment**

**M/S/P (Bowen/Trumbo) The meeting was adjourned at 4:42 p.m.**

Minutes of the CSUEB Foundation Board of Directors for the April 24, 2008 meeting were adopted on October 9, 2008.

Secretary Shaw Pitt

Date 12-24-08

Executive Director Alan Brown

Date 12.24.08