I. Call to Order:
Meeting called to order by at 1:05 p.m. by Bill Johnson.

II. Approval of Meeting Agenda
The committee reviewed the agenda for the January 25, 2019 p.m. meeting.

Minute Action: To approve the agenda of the January 25, 2019 p.m. meeting.
Motion: Seitz Seconded: Chaw Motion Approved

III. Approval of Meeting Minutes
The committee reviewed the minutes of September 21, 2018 meeting.

Minute Action: To approve the minutes of September 21, 2018 meeting.
Motion: Chaw Seconded: Reevy Motion Approved

IV. Form 990
Debbie Chaw reviewed the Foundation’s FY 17/18 tax return (Form 990) which emailed to the board prior to the November 2018 filing date.

*The Foundation Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings.*
V. **Auxiliary Organization Association – Follett Briefing**
Debbie Chaw briefed the board on the recent Auxiliary Conference she attended. The discussion centered on ways to make course materials more affordable and accessible for students, i.e. digital material vs. textbooks. This includes complete e-packages from book publishers including curriculum and testing materials. This would mean students could have all necessary materials on first day of class, contributing to student success. Follett will be invited to meet with President and his cabinet to discuss this initiative. She will invite them to make a presentation to the board also.

VI. **Other Business**
Dr. Seitz asked for a board member to volunteer to attend a John Muir Mt. Diablo Community Health Fund meeting. Bill Johnson volunteered.

With no further business, adjourned meeting at 1:50 p.m.

Dated: January 25, 2019

[Signature]
Debbie Chaw, Secretary Treasurer

Recorded by Carmen Rusca

*The Foundation Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings.*