Part-time Lecturer in General Education

Fall Quarter, 2016 Appointment begins September 21, 2016. Fall quarter only with the possibility of renewal. (Position availability subject to budgetary considerations)

Master's degree or higher in Communication, Psychology, Counseling, or a degree and teaching experience in a field related to the course content. Previous teaching experience required. Salary is dependent on education and experience.

The Department: The General Education transfer program at CSUEB is intended to offer a learning community experience to entering transfer students.

General Studies 3011 (fall), 3012 (winter) and 3013 (spring) is a one (1) unit course that fulfills four goals: 1) gives students a thorough introduction to the University's resources and services; 2) assists students in developing academic, technological and study skills essential to academic success within a quarter system; 3) provides transfer students the opportunity to begin building connections within their discipline community; 4) offers an opportunity to acquire needed departmental information regarding major specific road-maps. Class size is approximately 25 students. Classes meet two hours each week for a quarter.

Duties of Position: GS Instructors 1) teach academic success skills such as academic integrity, time management, and successful studying in groups; 2) teach, design, and share exercises and activities supporting students acquisition of academic success skills; 3) arrange for delivery of major advising; 4) work closely with a peer mentor in the classroom; 5) follow department and university policies.

Successful applicants will be required to collaborate with peer mentors for additional compensation.

Required of all successful applicants: 1) fall preparatory workshops, 9 to 5 early September, (new faculty only) and 9-5 during 2 days prior to start of fall term (for new and returning faculty); 2) Regular attendance at two (2) faculty meetings each quarter in person, by phone, or through Skype; 3) compliance with the university’s office hour policy.

Application review begins May 20, 2016. Position is open until filled. All applicants submit 1) unofficial undergraduate and graduate transcripts; 2) letter of application to include a) how your experience and qualifications prepare you to teach a transfer success course and work with a diverse population and wide age range of students, b) how this position meets your short and long term academic and career goals; 3) complete current resume (vita), and 4) 3 letters of recommendation to:

Valerie Machacek, Director of Peer Mentor Services
General Education Program – SA 1500
California State University, East Bay
Hayward, CA 94542

Preference will be given to applicants already familiar with the CSUEB campus and resources.

NOTE: California State University, East Bay hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act. If you are considered as a finalist for the position, you may be subject to a background check.

As an Equal Opportunity Employer, CSUEB does not discriminate on the basis of any protected categories: age, ancestry, citizenship, color, disability, gender, immigration status, marital status, national origin, race, religion, sexual orientation, or veteran’s status. The University is committed to the principles of diversity in employment and to creating a stimulating learning environment for its diverse student body.