

GE Subcommittee  
Nov. 28<sup>th</sup>

Present: Emily Stoper, Rita Liberti, Mary Hubins, Jeff Seitz, Sally Murphy, Terry Soo-Hoo, Kris Ramsdell, Tammie Simmons-Mosley, Saied Motavalli

Absent: Silvina Ituarte, Joy Bhadury

Guests: Tom Hird, Dee Andrews, Nan Maxwell, Iliana Holbrook

Meeting started: 2:50 p.m.

## **COURSE REVIEWS**

### Area C4- (Humanities)

Thea 3310 - MSP to approve 8-0-0

Thea 3422 - MSP to approve 8-0-0.

Thea 3423 - MSP to approve 8-0-0

Hist 3572 - MSP to approve 9-0-0

MLL 3240 - MSP to approve 9-0-0

MLL 3461 - MSP to approve (5-2-2). Subcommittee members noted that since course is taught in Spanish, students must be either bi-lingual or fluent in Spanish (2 years of study or demonstrated fluency). Since many of our students speak Spanish, those voting to approve felt the requirement was not the same as course prerequisites.

Posc 3713 - MSP to approve - 9-0-0

KPE 3700 - MSP to approve 9-0-0 (need to articulate outcome #3)

Phil -3400, 3403, 3510, 3601, 3604 MSP to approve 9-0-0

Phil 3216 MSP to approve 9-0-0

**Phil 3301** - no oral communication - MS to approve 1-6-0

### Re-reviews - C4

Hist 3107 - MSP to approve as revised 9-0-0

Hist 3600 - MSP to approve as revised 9-0-0

### Area D4 - Social Sciences

**Econ 4520, 4700, 4705** – MSP (9-0-0) to postpone decision until January 2006 or when policy on prerequisites has been approved. 4700 and 4705 have two pre-requisites - 2301 and 2302. 4520 has prerequisite 3000 or 3551. The subcommittee members' concern was that students would not be able to complete prerequisites as part of GE program so they would be required to take additional units to satisfy the prerequisites. Maxwell will bring issue to department to discuss and courses will be reconsidered after policy on prerequisites has been approved.

Econ 4710 and 4590 MSP (9-0-0) to approve, courses have one lower division prerequisite

Posc 3230 - MSP to approve 9-0-0

**Posc 3310** - MS to approve 2-6-1. How course supports student learning for outcome #2 & 3 not specific enough on either the syllabus or in the explanation of how the course meets the learning outcomes; justification needs to address advance literacy outcomes; support for development of advanced oral communication does not need to be graded, necessarily, but expectations for participation in class discussions should be explicit in the syllabus. Subcommittee members urge the instructor to provide more information and resubmit course for GE approval.

Posc 3417 - MSP to approve 9-0-0

**Posc 3441** - MS to approve 0-9-0. Course does not meet outcome #2 since no research is required. Subcommittee members suggested reconsider if course could be submitted for humanities rather than social science approval.

Posc 3520 - MSP to approve 9-0-0 - good model

Posc 4861 - MSP to approve 9-0-0

### **OTHER ITEMS**

Terry Soo-Hoo replaces David Nickels for fall quarter meetings. May be replacing Nickels for winter quarter, depending on schedules.

**Oral Communication:** There was a discussion about how oral communication is presented in course syllabi. If the oral portion is not graded but it is clear from the syllabus that discussion is required and monitored, the subcommittee is likely to approve. The subcommittee will discuss how to provide support for faculty on assessment of oral communication component. If oral presentations/discussions are a part of a grading rubric then it should be part of the syllabus or at least part of the documents provided to the subcommittee for approval. If the oral communication component is not graded then it needs to be explained.

**Minutes:** Nov. 14<sup>th</sup> minutes will be reviewed and any comments or corrections made via email.

**Committee membership:** MSP (9-0-0) to request that CIC change the subcommittee membership rules to assure one subcommittee member, from any college, have expertise in program and course assessment. Rosanne Hogan, AVP of Institutional Research and Assessment, has never attended any of the GE Subcommittee meetings. CIC Chair Seitz addressed the issue with her and she stated that she would come when it is important. Liberti suggested that the committee tap into faculty expertise. Murphy argued that somebody who has expertise in assessment should be on the subcommittee to help guide the subcommittee on course and GE assessment. The subcommittee members discussed whether to remove the AVP of IRA from subcommittee membership but agreed that the membership is a CIC issue.

**January meeting dates:** CIC meets first and third Mondays of every month. In January, these days are holidays. Subcommittee agreed to meet on regular dates, 2nd & 4th Mondays of the month. The GE subcommittee will meet January 9<sup>th</sup> and 23<sup>rd</sup> 2006 in WA 800. CIC may meet simultaneously.