

CHANGE OF MAJOR / MINOR / OPTION – UNDERGRADUATE STUDENTS

INSTRUCTIONS: Complete this form, sign it, and obtain the authorization signature and stamp of the department if you are adding a **new** major/minor/option. No authorization is required to cancel a major/minor/option. Submit this completed form to the Student Administration Building, the Concord Student Information Lobby, or fax to the Office of the Registrar at 510-885-3816. A change of major/minor obligates the student to satisfy the major/minor requirements of the catalog in effect at the time of filing the change. This action will not affect your General Education catalog year.

DO NOT submit this form until you are an admitted student. In addition, this form should not be used if you are declaring a NURSING or FINE ARTS major; the department will submit the request on your behalf once they admit you into the program. Students may change their academic plan to PRE-NURSING. Second Bachelor's pre-nursing students not admitted into the nursing program may only change their major to Health Science. No student may declare a major in which they already hold a degree.

Post-baccalaureate students who wish to change their degree or credential program must submit an Application for Change of Graduate Objective form.

MANDATORY -- PLEASE PRINT:

Date: _____

NetID: _____

NAME: _____
(Last) (First) (MI)

Phone: _____

PRIMARY MAJOR (If submitted **after** the third week of the term, changes will not be effective until the first day of the next term)

Former major: _____

New major: _____ (check one): ☐ BA ☐ BS

SECOND MAJOR

☐ ADD ☐ CANCEL Second Major: _____ (check one) ☐ BA ☐ BS

OPTIONS

☐ ADD ☐ CANCEL Option: _____

☐ ADD ☐ CANCEL Option: _____

MINORS

☐ ADD ☐ CANCEL Minor: _____

☐ ADD ☐ CANCEL Minor: _____

STUDENT'S SIGNATURE: **X** _____

Department Authorization below only required to **add** a new major/minor/option, not to cancel a major/minor/option.

| Department Signature | Department Stamp |
|----------------------|------------------|
| | |

FOR OFFICE USE ONLY: Coded By: _____ Date: _____